

**PROVINCE OF QUÉBEC
COUNTY OF GATINEAU**

Minutes of an extraordinary meeting of the Municipal Council of the Municipality of the Township of Low, held on Monday, July 29, 2024, at 7 p.m., in the Héritage room, located at 4C, chemin d'Amour, Township of Low (Quebec) J0X 2C0, under the Presidency of Mayor Carole Robert.

ALSO PRESENT WERE: Councillors Mrs. Joanne Mayer, Maureen Rice and Maureen McEvoy and Mr. Luc Thivierge, Lee Angus and Ghyslain Robert.

ALSO PRESENT: Madame Myrian Nadon, director general and clerk-treasurer.

Madam Mayor Carole Robert confirming that there is quorum declares the meeting open.

NOTICE OF MEETING

July 24th, 2024

Madam Mayor Carole Robert
Councillor Mrs. Joanne Mayer, Maureen Rice and Maureen McEvoy
Councillor Mr. Luc Thivierge, Lee Angus and Ghyslain Robert

NOTICE OF MEETING is hereby given by the undersigned, Myrian Nadon, that there will be an extraordinary meeting of the Municipal Council on **July 29th, 2024** convened by the Director general, during which Council will consider the following topics

1. Opening of the extraordinary meeting of July 29, 2024
2. Adoption of the agenda
3. Receipt of the notice of meeting
4. To approve the list of properties to be put up for sale for non-payment of taxes – Authorize the General direction office to transmit said list of properties
5. To mandate a municipal representative to sell properties for non-payment of taxes – MRC de la Vallée-de-la-Gatineau
6. To repeal and replace resolution number 2023-123 – To accept the organization chart of the Municipality of the Township of Low
7. To retain the services of Mrs. Vicky Tremblay-Régimbald as Coordinator – Finances and Administration – Permanent full-time position – Effective August 5, 2024
8. Closing and adjournment of the extraordinary meeting of July 29th, 2024

At this extraordinary meeting, to be held on **Monday, July 29, 2024 at 7:00 p.m.** in Heritage Hall, 4C chemin d'Amour, the deliberations of council shall be confined to the above-mentioned subject.

Given at Low this 24th day of July 2024

Myrian Nadon
Director General and Clerk-Treasurer

**2024-111 TO ADOPT THE AGENDA FOR THE
EXTRAORDINARY MEETING OF THE
MUNICIPAL COUNCIL OF JULY 29, 2024**

**PROPOSED BY COUNCILLOR MRS. JOANNE MAYER
SUPPORTED BY COUNCILLOR MR. GHYSLAIN ROBERT**

FOR THESE REASONS, this Council adopts the agenda as presented.

Mrs. Mayor Carole Robert, president of the meeting, asks if the adoption of this resolution is unanimous.

Adopted unanimously.

**2024-112 TO APPROVE THE LIST OF IMMOVABLES
TO BE PUT UP FOR SALE FOR NON-
PAYMENT OF TAXES - TO AUTHORIZE THE
GENERAL DIRECTION OFFICE TO
TRANSMIT SAID LIST OF
IMMOVABLES**

WHEREAS pursuant to article 1022 and following of the Quebec Municipal Code, the Director General and Clerk-Treasurer of the Municipality, if so ordered by the Municipal Council, must prepare and transmit the statement of immovables to be sold for non-payment of taxes;

WHEREAS the Municipalité régionale de comté de la Vallée-de-la-Gatineau has jurisdiction to carry out the sale for non-payment of taxes and that the sale of the said immovables is to be held on November 7, 2024;

WHEREAS the list of properties to be sold for non-payment of taxes, having an unpaid balance for the year 2022, was deposited by the Director General and Clerk-Treasurer;

WHEREAS following several requests for payment, the taxpayers mentioned on the list of properties to be sold for non-payment of taxes, for the year 2024, are still late in paying their tax bills, and the amounts indicated in this report do not include any additional billing that may be carried out during the year 2024.

**PROPOSED BY COUNCILLOR MRS. JOANNE MAYER
SUPPORTED BY COUNCILLOR MR. GHYSLAIN ROBERT**

FOR THESE REASONS, this Council:

1. States that the preamble is an integral part of this resolution.
2. Approves, on the recommendation of the General Direction office, the list of properties with an unpaid balance for the year 2022, to be sold for non-payment of taxes, which is annexed to the present resolution.
3. Authorizes, the office of the General Direction, to transmit the list of properties with an unpaid balance for the year 2022, to be sold for non-payment of taxes, to the Municipalité régionale de comté de la Vallée-de-la-Gatineau as well as to each school board and school service center having jurisdiction over the territory where these properties are located.
4. Authorizes, hereby, Mrs. Mayor Carole Robert and/or the Director general and Clerk-Treasurer, Mrs, Myrian Nadon, or their replacements, to sign, for and on behalf of the Municipality of the Township of Low, all documents giving effect to this resolution.
5. Authorizes, the Director General and Clerk-Treasurer, Mrs. Myrian Nadon, to publish the sale of immovables for non-payment of property taxes on the Municipality's website.

6. Authorizes, hereby, Mrs. Mayor Carole Robert and/or the Director general and Clerk-Treasurer, Mrs, Myrian Nadon, or their replacements, to sign, for and on behalf of the Municipality of the Township of Low, all documents giving effect to this resolution.

Mrs. Mayor Carole Robert, president of the meeting, asks if the adoption of this resolution is unanimous.

Adopted unanimously.

**2024-113 TO MANDATE A MUNICIPAL REPRESENTATIVE FOR
THE SALE OF PROPERTIES FOR NON-PAYMENT OF
TAXES – MRC VALLÉE-DE-LA-GATINEAU**

WHEREAS the Municipality of the Township of Low may bid on and acquire immovables put up for sale for unpaid municipal taxes, in accordance with article 1038 of the Municipal Code;

WHEREAS certain immovables will be put up for sale for non-payment of taxes, in accordance with resolution number 2024-112, adopted at an extraordinary meeting of the Municipal Council held on July 29, 2024;

WHEREAS this Council deems it advisable to authorize the Director General and Clerk-Treasurer to bid on and acquire certain properties put up for sale for non-payment of taxes.

**PROPOSED BY COUNCILLOR MRS. JOANNE MAYER
SUPPORTED BY COUNCILLOR MRS. MAUREEN MCEVOY**

FOR THESE REASONS, this Council:

1. States that the preamble is an integral part of this resolution.
2. Authorizes, in accordance with the provisions of the Municipal Code of Québec, the Director General and Clerk-Treasurer to bid for and in the name of the Municipality of the Township of Low for certain immovables that are the subject of the tax sale to be held on November 7, 2024, and this, up to the amounts of taxes, principal, interest and costs.
4. Authorizes, hereby, Mrs. Mayor Carole Robert and/or the Director general and Clerk-Treasurer, Mrs, Myrian Nadon, or their replacements, to sign, for and on behalf of the Municipality of the Township of Low, all documents giving effect to this resolution.

Mrs. Mayor Carole Robert, president of the meeting, asks if the adoption of this resolution is unanimous.

Adopted unanimously.

NOTE 1: Councillor Ghyslain Robert declares his interest, at 7:04 p.m., in accordance with article 4.1.5 of by-law number 2022-008 "Code of Ethics and Professional Conduct for Elected Municipal Officers" and indicates that he will abstain from voting.

**2024-114 TO REPEAL AND REPLACE
RESOLUTION NUMBER 2023-123 –
TO ACCEPT THE ORGANIZATION
CHART OF THE MUNICIPALITY OF
THE TOWNSHIP OF LOW**

WHEREAS the Municipality of the Township of Low adopted, at a regular meeting of its Municipal Council held on July 17, 2023, resolution number 2023-123, for the purpose of accepting the organization chart of the Municipality of the Township of Low dated July 12, 2023;

2024-114

WHEREAS the Administration Committee recommends, at its meeting held on July 24, 2024, that the members of the Municipal Council modify the Municipality's organizational chart by replacing the position of Deputy Director General and Deputy Clerk-Treasurer with the position of Coordinator - Finance and Administration.

**PROPOSED BY COUNCILLOR MRS. MAUREEN MCEVOY
SUPPORTED BY COUNCILLOR MRS. MAUREEN RICE**

FOR THESE REASONS, this Council:

1. States that the preamble is an integral part of this resolution.
2. Accepts, as amended by the General direction office following discussions at the Plenary Committee meeting of July 29, 2024, the organization chart of the Municipality of the Township of Low dated July 29, 2024, which will take effect on August 1, 2024.
3. Repeals and replaces resolution number 2023-0123 for all purposes.
4. Authorizes, hereby, Mrs. Mayor Carole Robert and/or the Director general and Clerk-Treasurer, Mrs, Myrian Nadon, or their replacements, to sign, for and on behalf of the Municipality of the Township of Low, all documents giving effect to this resolution.

Mrs. Mayor Carole Robert, president of the meeting, requests a vote on the main resolution.

Votes **FOR:** Councillors Mrs. Joanne Mayer, Maureen Rice and Maureen McEvoy and Mr. Lee Angus.

Voted **AGAINST:** Councillor Mr. Luc Thivierge.

FOR: 4
AGAINST: 1
ABSTAINED: 1

Adopted by majority.

2024-115

**TO RETAIN THE SERVICES OF MRS.
VICKY TREMBLAY-RÉGIMBALD AS
COORDINATOR - FINANCE AND
ADMINISTRATION - PERMANENT
FULL-TIME POSITION - EFFECTIVE
AUGUST 5, 2024**

WHEREAS the Municipality of the Township of Low has adopted, at an extraordinary meeting of its Municipal Council held on July 29, 2024, the resolution bearing number 2024-114, for the purpose of modifying the organizational chart creating the position of Coordinator - Finance and Administration;

WHEREAS the Selection Committee, made up of the Mayor, Mrs. Carole Robert, Councillors Mrs. Joanne Mayer and Maureen McEvoy, and the Director General and Clerk-Treasurer, Myrian Nadon, interviewed the candidate on July 8, 2024, and that the said Committee made its recommendations known in an e-mail dated July 10, 2024.

WHEREAS the Administration Committee, at its meeting held on July 24, 2024, recommends to the Municipal Council the hiring of Mrs. Vicky Tremblay-Régimbald as Coordinator - Finance and Administration.

**PROPOSED BY COUNCILLOR MRS. JOANNE MAYER
SUPPORTED BY COUNCILLOR MRS. MAUREEN MCEVOY**

FOR THESE REASONS, this Council:

1. States that the preamble is an integral part of this resolution.

2. Retains, on the recommendation of the Selection Committee, of the Administration Committee and the approval of the Direction General office, the services of Ms. Vicky Tremblay-Régimbald, as Coordinator - Finance and Administration, effective August 5, 2024.
3. Underlines, that Mrs. Vicky Tremblay-Régimbald will have a probation period of 6 months, beginning on August 5, 2024 and ending on February 4, 2025.
4. Authorizes, hereby, Mrs. Mayor Carole Robert and/or the Director general and Clerk-Treasurer, Mrs. Myrian Nadon, or their replacements, to sign, for and on behalf of the Municipality of the Township of Low, all documents giving effect to this resolution.

Mrs. Mayor Carole Robert, president of the meeting, requests a vote on the main resolution.

Voted FOR: Councillors Mrs. Joanne Mayer, Maureen Rice and Maureen McEvoy and Mr. Lee Angus and Ghyslain Robert.

Voted AGAINST: Councillor Mr. Luc Thivierge.

FOR: 5
AGAINST: 1

Adopted by majority.

**2024-116 TO ACCEPT THE CLOSING OF
THE SESSION**

**PROPOSED BY COUNCILLOR MR. GHYSLAIN ROBERT
SUPPORTED BY COUNCILLOR MRS. JOANNE MAYER**

FOR THESE REASONS, this meeting is adjourned at 7:06 p.m.

Mrs. Mayor Carole Robert, president of the meeting, asks if the adoption of this resolution is unanimous.

Adopted unanimously.

Myrian Nadon
Director General
and Clerk-Treasurer

Carole Robert
Mayor