

**PROVINCE OF QUÉBEC
COUNTY OF GATINEAU**

Minutes of a extraordinary meeting of the Municipal Council of the Municipality of the Township of Low, held on Wednesday, June 19, 2024, at 7 p.m., in the Héritage room, located at 4C, chemin d'Amour, Township of Low (Quebec) J0X 2C0, under the Presidency of Mayor Carole Robert.

ALSO PRESENT WERE: Councillors Mrs. Joanne Mayer, Maureen Rice and Maureen McEvoy and Mr. Luc Thivierge and Lee Angus.

ALSO PRESENT: Madame Myrian Nadon, director general and clerk-treasurer.

WERE ABSENT: Councillor Mr. Ghyslain Robert (justified absence).

Madam Mayor Carole Robert confirming that there is quorum declares the meeting open.

NOTICE OF MEETING

June 17th, 2024

Madam Mayor Carole Robert
Councillor Mrs. Joanne Mayer, Maureen Rice and Maureen McEvoy
Councillor Mr. Luc Thivierge, Lee Angus and Ghyslain Robert

NOTICE OF MEETING is hereby given by the undersigned, Myrian Nadon, that there will be an extraordinary meeting of the Municipal Council on **June 19th, 2024** convened by the Director general, during which Council will consider the following topics

1. Opening of the extraordinary meeting of June 19, 2024
2. Adoption of the agenda
3. Receipt of the notice of meeting
4. File - Human Resources
5. To retain the services of Mrs. Sylvie Roy – Temporary contractual employee – Indefinite duration – Part-time municipal inspector – Designated person – Application of urban planning regulations
6. Question period
7. Closing and adjournment of the extraordinary meeting of June 19th, 2024

At this extraordinary meeting, to be held on **Wednesday, June 19, 2024 at 7:00 p.m.** in Heritage Hall, 4C chemin d'Amour, the deliberations of council and the question period shall be confined to the above-mentioned subject.

Given at Low this 17th day of June 2024

CERTIFICATE of PUBLICATION

**CANADA
PROVINCE OF QUÉBEC
MUNICIPALITY OF TOWNSHIP OF LOW**

Je, soussignée / I, the undersigned, Myrian Nadon, directrice générale et greffière-trésorière

Certify under my oath of office that I have made published the public notice hereunto annexed, by posting one copy at each of the locations designated by Council between **8 a.m. and 6:00 p.m. on June 17th, 2024.**

Myrian Nadon
Director General and Clerk-Treasurer

**2024-093 TO ADOPT THE AGENDA FOR THE
EXTRAORDINARY MEETING OF THE
MUNICIPAL COUNCIL OF JUNE 19, 2024**

**PROPOSED BY COUNCILLOR MR. LUC THIVIERGE
SUPPORTED BY COUNCILLOR MRS. MAUREEN RICE**

FOR THESE REASONS, this Council adopts the agenda as presented.

Mrs. Mayor Carole Robert, president of the meeting, asks if the adoption of this resolution is unanimous.

Adopted unanimously.

NOTE 1: Councillor Luc Thivierge declares his interest, at 7:03 p.m., in accordance with article 4.1.5 of by-law number 2022-008 "Code of Ethics and Professional Conduct for Elected Municipal Officers", given that he has a family relationship with the employee, and indicates that he will abstains from voting.

NOTE 2: Councillor Maureen Rice declares her interest, at 7:03 p.m., in accordance with section 4.1.5 of by-law number 2022-008, "Code of Ethics and Professional Conduct for Elected Municipal Officers", given that she has a friendship with the employee, and indicates that she will abstains from voting.

**2024-094 TO PROCEED WITH DISMISSAL
--EMPLOYEE WITH IDENTIFICATION
NUMBER 13-0051**

WHEREAS the behaviour of a person employed by the Municipality, whose name should not be mentioned for the purposes of this resolution given its public nature, but whose identity is known to all members of Council (hereinafter referred to as employee number 13-0051);

WHEREAS the employee's behaviour constitutes a derogation from the honour attached to the duties of an employee of the Municipality and from respect towards his peers;

WHEREAS the report of the Director General and Clerk-Treasurer brought to the attention of the members of the Municipal Council;

WHEREAS the Municipality cannot tolerate such behaviour;

WHEREAS the breaches of which the employee number 13-0051 is accused break the bond of trust necessary to maintain the job.

**PROPOSED BY COUNCILLOR MRS. JOANNE MAYER
SUPPORTED BY COUNCILLOR MR. MAUREEN MCEVOY**

2024-094 FOR THESE REASONS, this Council:

1. States that the preamble is an integral part of this resolution.
2. Dismisses the employee with identification number 13-0051 as of June 20, 2024.
3. Mandates the Director General and Clerk-Treasurer to forward to the employee bearing the employee number 13 0051 the present resolution, accompanied by a letter of dismissal detailing the essential facts and reasons in support thereof.
4. Authorizes the General Direction office to make the necessary arrangements concerning the termination of employment of the employee concerned.
5. Authorizes, hereby, Mrs. Mayor Carole Robert and/or the Director general and Clerk-Treasurer, Mrs, Myrian Nadon, or their replacements, to sign, for and on behalf of the Municipality of the Township of Low, all documents giving effect to this resolution.

2024-094 Mrs. Mayor Carole Robert, president of the meeting, requests a vote on the main resolution.

Voted **FOR:** Councillors Mrs. Joanne Mayer, Maureen McEvoy and Mr. Lee Angus.

Mrs. Mayor Carole Robert, president of the meeting, wishes to register her vote. She votes **FOR**.

FOR: 4
AGAINST: 0

Adopted unanimously by members present.

2024-095 TO RETAIN THE SERVICES OF MS. SYLVIE ROY AS A PART_TIME TEMPORARY CONTRACT EMPLOYEE - INDETERMINATE PERIOD _ ENVIRONMENT AND URBAN PLANNING DEPARTMENT _ TO APPOINT MS. SYLVIE ROY AS DESIGNATED PERSON _ APPLICATION OF URBAN PLANNING BY LAWS

WHEREAS the position of Municipal Inspector is currently vacant, that the position of Inspector is currently posted for the purpose of filling it and that we are in a busy period in the Environment and Urban Planning Department;

WHEREAS the Director General and Clerk-Treasurer has met with Sylvie Roy, who holds an inspector's position in another municipality, and who would be willing to assist the Environment and Urban Planning Department on a part-time basis until the position of Municipal Inspector is filled;

WHEREAS the application of urban planning by-laws (zoning, subdivision, building and permit and certificate by-laws) is entrusted to the official designated for this purpose by Council resolution.

**PROPOSED BY COUNCILLOR MRS. JOANNE MAYER
SUPPORTED BY COUNCILLOR MR. LUC THIVIERGE**

FOR THESE REASONS, this Council:

1. States that the preamble is an integral part of this resolution.
2. Retains the services of Ms. Sylvie Roy as a part-time temporary contract employee in the Environment and Urban Planning Department for an indeterminate period, effective June 26, 2024.
3. Appoints Mrs. Sylvie Roy as designated person, for the purposes of applying the urban planning by-laws (zoning, subdivision, building and permit and certificate by-laws), as well as their amendments or repeals, to issue permits and certificates, to undertake penal proceedings against any contravener of any provision of the said by-laws and consequently authorizes her to issue any notices of offence useful for this purpose.
4. Authorizes, hereby, Mrs. Mayor Carole Robert and/or the Director general and Clerk-Treasurer, Mrs. Myrian Nadon, or their replacements, to sign, for and on behalf of the Municipality of the Township of Low, all documents giving effect to this resolution.

Mrs. Mayor Carole Robert, president of the meeting, asks if the adoption of this resolution is unanimous.

Adopted by unanimously.

**2024-096 TO ACCEPT THE CLOSING OF
THE SESSION**

**PROPOSED BY COUNCILLOR MRS. JOANNE MAYER
SUPPORTED BY COUNCILLOR MR. LUC THIVIERGE**

FOR THESE REASONS, this meeting is adjourned at 7:05 p.m.

Mrs. Mayor Carole Robert, president of the meeting, asks if the adoption of this resolution is unanimous.

Adopted unanimously.

Myrian Nadon
Director General
and Clerk-Treasurer

Carole Robert
Mayor