

MINUTES of a special meeting of the Council of the Municipality of Low, held on Monday, April 16, 2018 at 7:00 pm, at the Heritage Room, 4A chemin d'Amour, Low, Quebec, J0X 2C0, presided by the Mayor, Carole Robert.

Also present were Councillors Joanne Mayer, Maureen Rice, Lucie Cousineau and Councillors Luc Thivierge, Roch Courville and Ghyslain Robert.

Also present: Mr. Director General and Secretary-Treasurer, Pierre Gagnon.

1) **OPENING**

Noting the quorum, the meeting is officially declared open by the Mayor, Carole Robert at 7PM declaring that Article 157 of the Municipal Code stipulates that the failure to comply with the formalities prescribed for the calling of a meeting of the council may not be invoked when all council members present in the territory of the municipality attended.

#124-04-2018

2) **WAIVER OF NOTICE OF MEETING**

CONSIDERING section 157 of the Municipal Code which waives the notice of meeting provided for in sections 155 and 156 when all members of the council present in the territory of the municipality attend;

On the proposal of the members of the council, all of whom are present, it is unanimously resolved:

THAT Council waive this notice of meeting.

| | | Yes | No | Abstain | Absent |
|-----------------|----------|-----|----|---------|--------|
| Carole Robert | Mayor | x | | | |
| Joanne Mayer | Seat # 1 | x | | | |
| Maureen Rice | Seat # 2 | x | | | |
| Lucie Cousineau | Seat # 3 | x | | | |
| Luc Thivierge | Seat # 4 | x | | | |
| Roch Courville | Seat # 5 | x | | | |
| Ghyslain Robert | Seat # 6 | x | | | |

ADOPTED

#125-04-2018

3) **ADOPTION OF THE AGENDA OF THE EXTRAORDINARY MEETING**

1. Opening;
2. Adoption of the agenda of the special meeting;
3. Purchase of a grader and its financing;
4. Call for applications - Sorting Center of the Municipality;
5. Compensation bonus for employees of the municipal office;
6. Legal fees of Council members;

- 7. Question period;
 - 8. Closing of the special meeting of April 16, 2018;
 - 9. Adjournment of the special meeting of April 16, 2018;
- Given at Low, this 16th day of April 2018

IT IS MOVED BY: councillor, Joanne Mayer,

SECONDED BY: councillor, Luc Thivierge

AND UNANIMOUSLY RESOLVED by the present members of council, to adopt the agenda of the special meeting of April 16 2018

| | | Yes | No | Abstain | Absent |
|-----------------|----------|-----|----|---------|--------|
| Carole Robert | Mayor | x | | | |
| Joanne Mayer | Seat # 1 | x | | | |
| Maureen Rice | Seat # 2 | x | | | |
| Lucie Cousineau | Seat # 3 | x | | | |
| Luc Thivierge | Seat # 4 | x | | | |
| Roch Courville | Seat # 5 | x | | | |
| Ghyslain Robert | Seat # 6 | x | | | |

ADOPTED

#126-04-2018

4)PURCHASE OF A GRADER AND ITS FINANCING

WHEREAS the municipal Council has proceeded to a public call for tender for the purchase of a grader;

WHEREAS only one company has submitted a bid, Nortrax Canada Inc.;

WHEREAS Nortrax Canada Inc. in its bid proposes the following grader: John Deere 770G 2018;

WHEREAS the bid price, before taxes, is in the amount of \$ 307,770.00;

WHEREAS the bid price, before taxes, for the options of the grader is in the amount of \$ 57,950.00;

WHEREAS the 84-month financing proposal with residual value of \$ 1.00 plus taxes with an interest rate of 3.98% and having 84 payments of 4,979.07+ tax + option of 1.00 plus tax

WHEREAS the bid is compliant;

It IS MOVED BY: councillor Luc Thivierge,

SECONDED by: councillor, Roch Courville

AND UNANIMOUSLY RESOLVED

THAT Council authorizes the purchase of a grader and options as described in the Nortrax Canada Inc. service offer.

THAT Council authorizes the financing of the grader and options as described by Rexcap Financial Services Group, Schedule B, Schedule 04 which has been attached to Nortrax Canada Inc.'s service offer.

THAT Council authorizes the Director General, Mr. Pierre Gagnon to sign, for and on behalf of the Municipality, all documents relating to the purchase and financing of said grader and his options

| | | Yes | No | Abstain | Absent |
|-----------------|----------|-----|----|---------|--------|
| Carole Robert | Mayor | x | | | |
| Joanne Mayer | Seat # 1 | x | | | |
| Maureen Rice | Seat # 2 | x | | | |
| Lucie Cousineau | Seat # 3 | x | | | |
| Luc Thivierge | Seat # 4 | x | | | |
| Roch Courville | Seat # 5 | x | | | |
| Ghyslain Robert | Seat # 6 | x | | | |

ADOPTED

#127-04-2018

5) EMPLOYMENT OFFER - MUNICIPAL SORTING CENTER

WHEREAS a position of agent at the sorting center of the municipality is required to meet the needs of the municipality;

WHEREAS this position will be contractual;

IT IS MOVED BY: councillor, Roch Courville,

SECONDED BY: councillor, Ghyslain Robert

AND UNANIMOUSLY RESOLVED to authorize an employment offer for the above-mentioned position and that the employment offer be posted in local newspapers as well as on the municipality's website.

| | | Yes | No | Abstain | Absent |
|-----------------|----------|-----|----|---------|--------|
| Carole Robert | Mayor | x | | | |
| Joanne Mayer | Seat # 1 | x | | | |
| Maureen Rice | Seat # 2 | x | | | |
| Lucie Cousineau | Seat # 3 | x | | | |
| Luc Thivierge | Seat # 4 | x | | | |
| Roch Courville | Seat # 5 | x | | | |
| Ghyslain Robert | Seat # 6 | x | | | |

ADOPTED

#128-04-2018

6) COMPENSATION PREMIUM TO EMPLOYEES OF THE MUNICIPAL OFFICE

WHEREAS the efficiency and skills of Mrs. H el ene Desjardins and Mrs. Sylvia Levett, who are greatly appreciated by municipal Council;

IT IS MOVED BY: councillor, Lucie Cousineau ,

SECONDED BY : councillor Joanne Mayer

AND UNANIMOUSLY RESOLVED that the Councillors offer H el ene Desjardins and Sylvia Levett a bonus of \$ 1,000 each, in appreciation, recognition and thanks for all their work during the past few months.

| | | Yes | No | Abstain | Absent |
|-----------------|----------|-----|----|---------|--------|
| Carole Robert | Mayor | x | | | |
| Joanne Mayer | Seat # 1 | x | | | |
| Maureen Rice | Seat # 2 | x | | | |
| Lucie Cousineau | Seat # 3 | x | | | |
| Luc Thivierge | Seat # 4 | x | | | |
| Roch Courville | Seat # 5 | x | | | |
| Ghyslain Robert | Seat # 6 | x | | | |

ADOPTED

#129-04-2018

7) LEGAL EXPENSES OF COUNCIL MEMBERS

WHEREAS Section 711.19.1, paragraph 2, inter alia, states that any municipality shall assume the defense or representation, as the case may be, of a person who is either the defendant, the respondent or the accused, or the respondent in a proceeding before a court that is based on the allegation of an act or omission in the performance of the duties of the person as a member of the council, an officer or an employee of the municipality or a body mandated by it;

IT IS MOVED BY: councillor Joanne Mayer,

SECONDED BY: councillor Luc Thivierge

AND UNANIMOUSLY RESOLVED to authorize the General Manager, Mr. Pierre Gagnon to pay all the legal expenses incurred by the members of the Municipal Council.

THAT this resolution be retroactive to November 5, 2017.

| | | Yes | No | Abstain | Absent |
|-----------------|----------|-----|----|---------|--------|
| Carole Robert | Mayor | x | | | |
| Joanne Mayer | Seat # 1 | x | | | |
| Maureen Rice | Seat # 2 | x | | | |
| Lucie Cousineau | Seat # 3 | x | | | |
| Luc Thivierge | Seat # 4 | x | | | |
| Roch Courville | Seat # 5 | x | | | |
| Ghyslain Robert | Seat # 6 | x | | | |

ADOPTED

8) QUESTION PERIOD

The question period lasted approximately fifteen (15) minutes.

#130-04-2018

9) CLOSURE OF THE EXTRAORDINARY MEETING OF APRIL 16, 2018

IT IS MOVED BY: Councillor Luc Thivierge,

SECONDED BY: Councillor Maureen Rice

AND UNANIMOUSLY RESOLVED THAT Council adjourns the extraordinary meeting of April 16 at 7:29 pm.

| | | Yes | No | Abstain | Absent |
|-----------------|----------|-----|----|---------|--------|
| Carole Robert | Mayor | x | | | |
| Joanne Mayer | Seat # 1 | x | | | |
| Maureen Rice | Seat # 2 | x | | | |
| Lucie Cousineau | Seat # 3 | x | | | |
| Luc Thivierge | Seat # 4 | x | | | |
| Roch Courville | Seat # 5 | x | | | |
| Ghyslain Robert | Seat # 6 | x | | | |

ADOPTED

10) ADJOURNMENT OF THE EXTRAORDINARY MEETING OF APRIL 16, 2018

-
The items of the agenda being exhausted, the Mayor, Carole Robert raises the extraordinary meeting of April 16, 2018.

Pierre Gagnon, oma
Directeur général

Carole Robert
Mairesse

Project