

**CANADA
PROVINCE OF QUÉBEC
MUNICIPALITY OF LOW**

MINUTES of the second special meeting of members of the Council of the Municipality of Low, held this Monday the 2nd day of April, 2018 at 7:00 p.m. in Heritage Hall, 4A d'Amour Rd., Low, Quebec, J0X 2C0 and presided over by Mayor Morris O'Connor.

Those present are: Councillors Joanne Mayer, Maureen Rice, Lucie Cousineau, Ghyslain Robert and Luc Thivierge

Absent: Councillor Roch Courville

The assistant Secretary-Treasurer Hélène Desjardins is also present.

Absent : Franceska Gnarowski, Director general/Secretary-treasurer

(1) OPENING

Quorum is established and the meeting is officially opened by the Mayor, Carole Robert, who declares that the notice of the meeting has been given in conformity with the Municipal Code to the members of council.

(2) AGENDA

The agenda deals exclusively with the signing of the contract of the Acting Director General.

#102-04-2018

(3) HIRING OF A DIRECTOR GENERAL BY INTEREST AND AUTHORIZATION OF SIGNATURE

WHEREAS following the sick leave of the Director General and Secretary-Treasurer, it is necessary to proceed to the appointment of an Acting Director General and Secretary-Treasurer;

WHEREAS there was an agreement with the Quebec Federation of Municipalities of Quebec (FQM) to find a candidate to ensure such an interim;

IT IS PROPOSED by Ghyslain Robert **SECONDED BY** Lucie Cousineau

AND UNANIMOUSLY RESOLVED by the present members of Council to authorize:

- a) The hiring of Mr. Pierre Gagnon, oma, as Acting Director General and Secretary-Treasurer, under the terms and conditions of the contract signed between the Municipality and Mr. Pierre Gagnon effective April 2, 2018;
- b) The Mayor, Carole Robert to sign, for and on behalf of the Municipality of Low, the aforesaid contract;
- c) Mr. Pierre Gagnon, as Acting Director General and Acting Secretary-Treasurer of the Municipality of Low, to sign any document for and on behalf of the Municipality to enable him to perform the duties and functions of this office.

(6) ADJOURNMENT

#103-04-2018

BE IT RESOLVED THAT the meeting be adjourned at 7:05 p.m..

MOVED BY Councilor Joanne Mayer

SECONDED BY Councilor Luc Thivierge

CARRIED

Mayor

Assistant secretary-treasurer