

**CANADA  
PROVINCE OF QUÉBEC  
MUNICIPALITY OF LOW**

**MINUTES** of the first special meeting of members of the Council of the Municipality of Low, held this Monday the 26<sup>th</sup> day of March, 2018 at 7:00 p.m. in Heritage Hall, 4A d'Amour Rd., Low, Quebec, J0X 2C0 and presided over by Mayor Morris O'Connor.

Those present are: Councillors Joanne Mayer, Maureen Rice, Lucie Cousineau, Ghyslain Robert, Roch Courville and Luc Thivierge

The assistant Secretary-Treasurer Hélène Desjardins is also present.

**(1) OPENING**

Quorum is established and the meeting is officially opened by the Mayor, Carole Robert, who declares that the notice of the meeting has been given in conformity with the Municipal Code to the members of council.

**(2) AGENDA**

The agenda deals exclusively with the hiring of the Acting Director General and the purchase of calcium.

**#095-03-2018**

**(3) HIRING – ACTING DIRECTOR GENERAL**

**WHEREAS** the absence of the Director general, Ms Gnarowski, for an indefinite period;

**WHEREAS** the need for a Director general for the proper administration of the municipality;

**THEREFORE BE IT RESOLVED** that council authorize the hiring of an Acting Director general through the FQM (Québec Federation of Municipalities) as of April 2018 until the return of the Director general;

**AND THAT** the Mayor and/or assistant secretary-treasurer sign on behalf of the Municipality the contract of the Acting Director general.

**MOVED BY** Councilor Joanne Mayer

**SECONDED BY** Councilor Luc Thivierge

Councillors Maureen Rice and Ghyslain Robert wants them to be noted on the minutes that they are not in agreement with the hiring process

**CARRIED**

**#096-03-2018**

**(2) CALCIUM**

**WHEREAS** the Municipality of Low has shown an interest in going to tender(invitation) with the Municipalities of Kazabazua and Lac Sainte-Marie, for the purchase of calcium, in accordance with the Norms and policies of contract management;

**WHEREAS** the tender(invitation) will be drafted by the Director General of the Municipality of Kazabazua, Mr. Pierre Vaillancourt;

**THEREFORE BE IT RESOLVED** that Council of the Municipality of Low participate in the consolidated purchase of calcium, for a total of 32 bags of 1000 kilo each.

**MOVED BY** Councilor Ghyslain Robert

**SECONDED BY** Councilor Roch Courville

**CARRIED**

**(3) ADJOURNMENT**

**#097-03-2018**

**BE IT RESOLVED THAT** the meeting be adjourned at 7:05PM.

**MOVED BY** Councilor Joanne Mayer

**SECONDED BY** Councilor Luc Thivierge

**CARRIED**

Mayor

Assistant secretary-treasurer