

**CANADA
PROVINCE OF QUEBEC
MUNICIPALITY OF LOW**

MINUTES of a regular meeting of the Council of the Municipality of Low, held Monday, January 8, 2018 at 19.00 at the Heritage Hall, 4A d'Amour Rd, Low (Québec) J0X 2C0 chaired by the Mayor, Mrs. Carole Robert.

Also present: Councillors Lucie Cousineau, Joanne Mayer, Maureen Rice and Councillors Ghyslain Robert and Luc Thivierge

Being absent: Councillor Roch Courville

Being absent: Franceska Gnarowski, Director General

1) OPENING

Noting quorum, the meeting was officially declared open by the Mayor, Mrs. Carole Robert

01-01-2018

(1.1) SECRETARY

BE IT RESOLVED that Ms. Sylvia Levett be named secretary of the council meeting in the absence of the Director General, Franceska Gnarowski.

MOVED BY Councillor Joanne Mayer

SECONDED BY Councillor Ghyslain Robert

CARRIED UNANIMOUSLY

2) QUESTION PERIOD

3) BUSINESS ARISING

02-01-2018

4) MINUTES

WHEREAS the amendments to the various minutes have not yet been resolved

BE IT RESOLVED to defer the adoption of the minutes for Council meetings of November 13 (adjourned), November 20 (regular), December 4 (regular), December 7 (special) and December 18 (special) 2018.

MOVED BY Councillor Joanne Mayer

SECONDED BY Councillor Luc Thivierge

CARRIED UNANIMOUSLY

03-01-2018

5) AGENDA

BE IT RESOLVED that the agenda be accepted and that it remain open.

MOVED BY Councillor Maureen Rice

SECONDED BY Councillor Joanne Mayer

CARRIED UNANIMOUSLY

04-01-2018

6) ACCOUNTS PAYABLE

BE IT RESOLVED THAT the list # 01-2018 of disbursements for the period from December 1, 2017 to December 31, 2017 totalling \$115,376.80 as well as for the period of January 1, 2018 to January 8, 2018 totalling 54,607.24\$ be adopted;

THAT the net wages paid for the period from December 1, 2017 to December 31, 2017 totalling \$29,792.33 be adopted;

THAT the Director General Secretary Treasurer is authorised to make the necessary budgetary allocations to this effect.

MOVED BY Councillor Joanne Mayer

SECONDED BY Councillor Maureen Rice

CARRIED UNANIMOUSLY

CERTIFICATE

I, the undersigned Director General / Secretary-Treasurer, hereby certify that the necessary funds are available for the expenses named in resolution # 04-01-2018, as provided by the Council of the Municipality of Low.

Franceska Gnarowski
Director General / Secretary-Treasurer

7) MAYOR'S REPORT

No report.

7.1) ADMINISTRATION

No report

(7.1.1) REPORT OF THE ADMINISTRATIVE COMMITTEE

A verbal report is presented by the Chair of the Administration Committee, Councillor Joanne Mayer.

05-01-2018

(7.1.2) MEMBERSHIP FÉDÉRATION QUÉBÉCOISE DES MUNICIPALITÉS

BE IT RESOLVED that Council approve the Municipality of Low's membership in the Fédération Québécoise des municipalités for 2018 at an annual cost of \$1,342.48.

WHEREAS questioned was asked if this amount included taxes or not

WHEREAS council couldn't get an answer at the meeting

IT IS PROPOSED that this motion shall be considered at the Council meeting of February 5, 2018.

MOVED BY Councillor Luc Thivierge
SECONDED BY Councillor Ghyslain Robert
CARRIED UNANIMOUSLY

06-01-2018

(7.1.3) RENEWAL - EUROFINS

WHEREAS the municipality must regularly sample the potable water in order to ensure its conformity with the provincial regulation on potable water quality as well as to ensure the quality for the residents of Low;

THEREFORE, BE IT RESOLVED that Council renews the contract for the testing of potable water testing with Eurofins, located at 121 Hymus Blvd, Pointe-Claire-Pointe, Québec H9R 1E6.

MOVED BY Councillor Ghyslain Robert
SECONDED BY Councillor Joanne Mayer
CARRIED UNANIMOUSLY

07-01-2018

(7.1.4) PROPOSED PROJECT – AMENDMENT TO BYLAW 005-2009 CONCERNING WAGES FOR ELECTED OFFICIALS

A draft of the amendments to bylaw 005-2009 concerning wages for elected officials is hereby submitted by Councillors Joanne Mayer and Lucie Cousineau.

BE IT RESOLVED to postpone the tabling of this bylaw to the meeting of February 5, 2018.

MOVED BY Councillor Joanne Mayer
SECONDED BY Councillor Luc Thivierge
CARRIED UNANIMOUSLY

(7.1.5) NOTICE OF MOTION

Notice of motion is hereby given by Councillor Joanne Mayer, that amendments to bylaw 002-2007 concerning budgetary controls shall be considered.

08-01-2018

(7.1.6) PROPOSED PROJECT – AMENDMENT TO BYLAW 02-2014 CONCERNING THE POWERS OF THE DIRECTOR GENERAL

A draft of the amendments to bylaw 02-2014 concerning the powers of the Director General is hereby submitted by Councillors Joanne Mayer.

POSTPONED

09-01-2018

(7.1.7) DEPUTY MAYOR

BE IT RESOLVED to name Councillor Joanne Mayer as Deputy Mayor.

MOVED BY Councillor Luc Thivierge

SECONDED BY Councillor Ghyslain Robert

Abstained by Joanne Mayer

CARRIED

7.2 ROADS

(7.2.1) PUBLIC WORKS

A verbal report is presented by Councillor Luc Thivierge, Chair of the Public Works Committee. Request to get a list of roads that are being plowed by the municipality.

10-01-2018

(7.2.2) JOB POSTING INPSECTOR/DIRECTOR OF PUBLIC WORKS

WHEREAS the position of Municipal Inspector/Director of Public Works has been vacant since the resignation of Jonathan Hamel November 20, 2017;

THEREFORE, BE IT RESOLVED that a call for candidates for the position of Municipal Inspector and Director of Roads be posted in the three municipal locations, on Facebook, the Municipality's website, Municipal Québec, and in Gatineau and The Low Down for 30 days following the newspaper ad.

MOVED BY Councillor Luc Thivierge

SECONDED BY Councillor Ghyslain Robert

CARRIED UNANIMOUSLY

11-01-2018

(7.2.3) CALL FOR TENDERS - GRADER

WHEREAS the municipality has not had a grader since an accident in July 2017;

WHEREAS the grader is a key piece of equipment for public works;

WHEREAS Council judged it opportune to defer the decision concerning the preparation of tender the 13 and 20 of November 2017;

WHEREAS Council would like to obtain proposals concerning the purchase of a grader (among other options such as leasing, contracting, etc.);

WHEREAS a call for tenders was prepared by Councillor Ghyslain Robert;

WHEREAS the municipal policy on Contract Management states that the municipality is obligated to begin the process by posting tenders for purchases over \$100,000 on the government's electronic tender site (SEAO);

THEREFORE, BE IT RESOLVED that Council post a call for tenders for the purchase of a grader on the SEAO site (Le système électronique d'appels

d'offres du gouvernement du Québec) for a period of no less than three weeks in January 2018.

MOVED BY Councillor Joanne Mayer
SECONDED BY Councillor Maureen Rice
CARRIED UNANIMOUSLY

(7.3) PUBLIC SECURITY

(7.3.1) REPORT

A verbal report is presented by Councillor Maureen Rice, Chair of the Public Security Committee.

12-01-2018

(7.3.2) BYLAWS

WHEREAS by-laws regarding the fire department were asked at the regular public meeting of December 2017

WHEREAS the by-laws have not been received yet

BE IT RESOLVED by Council that the municipal office send all bylaws concerning the emergency services to the Chair of the Public Security Committee, Councillor Maureen Rice.

MOVED BY Councillor Joanne Mayer
SECONDED BY Councillor Maureen Rice
CARRIED UNANIMOUSLY

(7.4) ENVIRONMENT

(7.4.1) REPORT

There was mention of garbage pick-up not being done in certain areas in the Municipality and that the garbage & recycling calendar have not been distributed to a group of citizens.

(7.5) URBANISATION

(7.5.1) REPORT

A verbal report is presented by Councillor Joanne Mayer Chair of the Urbanisation Committee with mention that the Urbanization Committee has yet to be formed.

(7.6) RECREATION & CULTURE

(7.6.1) REPORT

A verbal report is presented by Councillor Lucie Cousineau, Chair of the Recreation, Culture and Communications Committee.

(8) VARIA

13-01-2018

(8.1) DONATION

BE IT RESOLVED that Council make a donation of \$500 to the Kazabazua Firefighter's Association for the jaws of life service.

MOVED BY Councillor Ghyslain Robert
SECONDED BY Councillor Joanne Mayer
CARRIED UNANIMOUSLY

14-01-2018

(9) CLOSING

BE IT RESOLVED that the meeting be adjourned at 9:45PM

MOVED BY Councillor Joanne Mayer
SECONDED BY Councillor Luc Thivierge
CARRIED UNANIMOUSLY

Mayor

Director General / Secretary-Treasurer