

**CANADA
PROVINCE OF QUÉBEC
MUNICIPALITY OF LOW**

MINUTES of the special meeting of members of the Council of the Municipality of Low, held this Monday the 18th day of December, 2017 at 7:00 p.m. in Heritage Hall, 4A d'Amour Rd., Low, Quebec, J0X 2C0 and presided over by Mayor Carole Robert.

Also present: Councillors Lucie Cousineau, Joanne Mayer, Maureen Rice and Councillors Roch Courville, Ghyslain Robert and Luc Thivierge

Being also present: Franceska Gnarowski, Director General

(1) OPENING

Quorum is established, and the meeting is officially opened by the Mayor, Carole Robert, who declares that the notice of the meeting has been given in conformity with the Municipal Code to the members of council.

(2) AGENDA

The agenda deals exclusively with the purchase of winter sand, as indicated in the notice of the special meeting.

265-12-2017

(3) WINTER SAND PURCHASE

WHEREAS a citizen made a complaint at a previous public meeting about the size of the rocks in the winter sand

WHEREAS this issue falls under the Road committee to investigate

WHEREAS the current winter sand contains sizable rocks that become a safety and security issue

WHEREAS at this time of year we cannot have to sand re-screened

WHEREAS the road committee contacted many suppliers to realized that some are closed for the season

WHEREAS the Public Works Committee sent (by email) an invitation to bid on new winter sand for two suppliers;

WHEREAS only one bidder has submitted a proposal the other decline;

WHEREAS the current winter sand contains rocks that can cause damage to vehicles; ;

WHEREAS the Public Works Committee sent (by email) an invitation to bid on new winter sand for two suppliers;

WHEREAS only one bidder has submitted a proposal;

WHEREAS the bidder is Ronald O'Connor Construction and the proposal stipulates a price of \$ 15.75 per ton plus taxes and that the price includes 3% of de-icing salt and transportation;

WHEREAS the winter sand stored in the municipal garage will be reworked in the spring, so will serve the municipality during the year 2018;

WHEREAS the funds are available in the surplus reserved for the fire hall and in the reserve for the development study (\$ 45,613.48);

WHEREAS the winter sand in the yard of the municipal garage was purchased in the summer of 2017 without a bid request and the total amount of the invoice is higher than \$ 25,000, so the purchase did not comply with the contractual policy of the municipality and article 936 of the Municipal Code;

THEREFORE, BE IT RESOLVED by Council that the Municipality purchase Ronald O'Connor Construction's new winter sand at \$ 15,750 / ton plus tax in quantities of 500 tons at a time as required;

THAT the funds for the purchase of winter sand come from the surpluses reserved for the fire hall and the development study;

THAT a request for legal advice on the purchase of winter sand last summer be sent to Me Rino Soucy, legal adviser of the municipality;

MOVED BY Councillor Luc Thivierge
SECONDED BY Councillor Roch Courville
ABSTENTION Councillor Ghyslain Robert (conflict of interest) and Councillor Maureen Rice
(Conflict of Interest)
CARRIED

266-12-2017

(4) CLOSING

BE IT RESOLVED THAT the meeting adjourned at 8:35PM

MOVED BY Councillor Lucie Cousineau
SECONDED BY Councillor Maureen Rice
CARRIED UNANIMOUSLY

Carole Robert Hélène Desjardins for Franceska Gnarowski

Mayor

Director General/Secretary-Treasurer