

**CANADA
PROVINCE OF QUEBEC
MUNICIPALITY OF LOW**

MINUTES of the second of two meetings of the adjournment of Council meeting on the 13th of November of the Municipality of Low, held Monday, November 20, 2017 at 19.00 at the Heritage Hall, 4A d'Amour Rd, Low (Québec) J0X 2C0 chaired by the Mayor, Mrs. Carole Robert.

Also present: Councillors Lucie Cousineau, Joanne Mayer, Maureen Rice and Councillors Roch Courville, Ghyslain Robert and Luc Thivierge

Being also present: Franceska Gnarowski, Director General

1) OPENING

Noting quorum, the meeting was officially declared open by the Mayor, Mrs. Carole Robert

2) QUESTION PERIOD

3) BUSINESS ARISING

The present meeting is the continuation of the adjourned meeting of November 13, 2017.

223-11-2017

4) MINUTES

BE IT RESOLVED that the minutes of the regular meeting of October 2, 2017 be adopted as presented

MOVED BY Councillor Ghyslain Robert
SECONDED BY Councillor Luc Thivierge
CARRIED UNANIMOUSLY

224-11-2017

5) AGENDA

BE IT RESOLVED that the agenda be accepted with the following additional items: 7.1.2, 7.2.5, 7.2.6, 7.2.7 and that it remain open.

MOVED BY Councillor Joanne Mayer
SECONDED BY Councillor Lucie Cousineau
CARRIED UNANIMOUSLY

225-11-2017

6) ACCOUNTS PAYABLE

BE IT RESOLVED THAT the list # 11-2017 of disbursements for the period from October 1, 2017 to October 31, 2017 totalling \$310,161.74;

THAT the net wages paid for the period from October 1, 2017 to October 31, 2017 totalling \$28,378.41 are accepted;

THAT the Director General / Secretary-Treasurer is authorized to make budget allocations necessary for this purpose.

MOVED BY Councillor Roch Courville
SECONDED BY Councillor Maureen Rice
CARRIED UNANIMOUSLY

CERTIFICATE

I, the undersigned, Director General / Secretary-Treasurer, hereby certify that funds are available for expenses appointed to resolution 225-11-2017, as provided by the Council of the Municipality of Low.

Director General / Secretary-Treasurer

7) MAYOR'S REPORT

No report.

7.1) ADMINISTRATION

(7.1.1) REPORT OF THE ADMINISTRATIVE COMMITTEE

No report.

226-11-2017

(7.1.2) COUNCIL COMMITTEES 2018

WHEREAS article 82 of the Municipal Code confirms the authority of Council to name the committees:

THEREFORE, BE IT RESOLVED THAT council ratifies the composition of the following committees:

	Président (e)	Vice-président (e)	
Administration	Joanne Mayer	Maureen Rice	Lucie Cousin
Travaux publics	Luc Thivierge	Roch Courville	Ghyslain Robert
Sécurité publique	Maureen Rice	Ghyslain Robert	
Environnement	Roch Courville	Ghyslain Robert	
Comité consultatif d'urbanisme	Joanne Mayer	Luc Thivierge	
Loisir et culture	Lucie Cousineau	Joanne Mayer	Maureen Rice

MOVED BY Councillor Joanne Mayer
SECONDED BY Councillor Roch Courville
CARRIED UNANIMOUSLY

7.2 ROADS

(7.2.1) REPORT

No report.

227-11-2017

(7.2.2) RESIGNATION/JOB POSTING

WHEREAS the letter of resignation dated November 1st, 2017 from Mr. John Emery, employee of Public Works as a Road Maintenance Worker;

WHEREAS the necessity of hiring a replacement for the position of Road Maintenance Worker;

THEREFORE BE IT RESOLVED that Council accepts the resignation of Mr. John Emery;

THAT Council agrees to proceed with the hiring of a road maintenance worker without publishing the job in order to expedite the process;

THAT Council agrees to select the candidates from the pool of applicants that submitted resumes for the previous posting of General Maintenance Worker posted in September 2017;

THAT Council nominates Councillors Ghyslain Robert, Roch Courville and Luc Thivierge to the selection committee assisted by the Director General in the absence of a Municipal Inspector.

MOVED BY Councillor Luc Thivierge
SECONDED BY Councillor Ghyslain Robert
CARRIED UNANIMOUSLY

228-11-2017

(7.2.3) SNOW REMOVAL PROMENADE DU SOLEIL

WHEREAS the efforts of the MRC Vallée-de-la-Gatineau (MRCVG) to extend the Véloroute des Draveurs in the municipality of Low;

WHEREAS the MRCVG proceeded with the acquisition, via expropriation, of the right of way of the Promenade du Soleil South and Promenade du Soleil Nord following an agreement between the municipality of Low and the MRCVG;

WHEREAS the MRCVG wishes to conclude an agreement with the municipality of Low so that the municipality undertakes snow clearing of these roads for the winter 2017-2018 from the first snowfall;

WHEREAS the MRCVG undertakes to pay the costs of snow removal caused by this agreement upon presentation of supporting documents;

WHEREAS this request is made in the interest of the residents of the Promenade du Soleil;

THEREFORE BE IT RESOLVED THAT the municipality undertake the snowplowing on Promenade du Soleil Nord and Sud from the first snowfall following the signing of an agreement between the municipality of Low and the MRCVG;

THAT the Municipality of Low provide the supporting documents with the requests for payments from the MRCVG;

MOVED BY Councillor Luc Thivierge

SECONDED BY Councillor Roch Courville

OPPOSED BY Councillors Lucie Cousineau (no adequate information)
Snow plowing Maureen Rice (do not agree with the advice from the MRC verbally)

CARRIED

229-11-2017

(7.2.4) GRADER

WHEREAS the municipality has no grader following an accident in July 2017;

WHEREAS the grader is one of the key equipment of public works;

WHEREAS the recommendation of the Municipal inspector, Jonathan Hamel to proceed to the purchase of a new grader as soon as possible;

WHEREAS the Municipality's contract Management Policy regarding the Municipality's obligation to initiate a public tendering process (SEAO) for any purchase over \$100,000;

WHEREAS council must authorize the preparation of a tender for the purchase of a grader equal to the previous equipment to that which the municipality had previously.

BE IT RESOLVED THAT the Council defers the decision to prepare a call for tender for the purchase of a grader to a subsequent meeting of Council.

THAT the bid solicitation be posted on the SEAO website;

THAT the preparation of specifications be done under the supervision of the Municipal inspector, Jonathan Hamel

MOVED BY Councillor Joanne Mayer

SECONDED BY Councillor Lucie Cousineau

OPPOSED BY Councillor Ghyslain Robert

CARRIED

230-11-2017

(7.2.5) RESIGNATION

BE IT RESOLVED that Council accepts the resignation of Jonathan Hamel as of November 20, 2017.

MOVED BY Councillor Ghyslain Robert

SECONDED BY Councillor Maureen Rice
CARRIED UNANIMOUSLY

231-11-2017

(7.2.6) INTERIM ASSISTANCE

WHEREAS the resignation of Jonathan Hamel;

WHEREAS there are ongoing requests for permits and information as well as the necessity of applying bylaws;

THEREFORE, BE IT RESOLVED that council authorises the administration to seek the assistance of Normand Schnob at an hourly rate of \$50 in order to ensure the quality of service to citizens requiring permits or information as well as to ensure the application of the municipal bylaws.

MOVED BY Councillor Joanne Mayer
SECONDED BY Councillor Lucie Cousineau
CARRIED UNANIMOUSLY

232-11-2017

(7.2.7) REQUEST - REHABILITATION OF LOCAL ROAD INFRASTRUCTURE RRIL

WHEREAS the council of the municipality of Low is aware of the detailed rules for implementation of the local road infrastructure component (RIRL)

WHEREAS the municipality of Low wishes to submit a request for financial assistance to the Ministry of Transport, Sustainable mobility and electrification of transport for the construction of improvements to the local road network of levels 1 and 2;

WHEREAS the interventions referred to in the application for financial assistance are inscribed within the plan of intervention for which the MRC Vallée de la Gatineau received a favorable opinion from the MTMDET;

THEREFORE, BE IT RESOLVED that the Council of the Municipality of Low authorizes the submission of a request for financial assistance and confirms its commitment to carry out the work in accordance with the modalities established under the RIRL component;

THAT the request be prepared by Éric Saumure, MRC Gatineau Valley engineer;

THAT the mayor, Ms. Carole Robert and/or the Director general, Franceska Gnarowski, are hereby authorized to sign all documents relating to this application.

MOVED BY Councillor Roch Courville
SECONDED BY Councillor Luc Thivierge
OPPOSED BY Councillor Lucie Cousineau

I am voting against this resolution, we received the documents on November 17, just one weekend to look at this grant, this file PIRRL was know for a few years and we had to the end of November 2017 to apply. This is why I'm voting against by principal and I want to be written on the minutes.

(7.3) PUBLIC SECURITY

(7.3.1) REPORT

No report.

(7.4) ENVIRONMENT

(7.4.1) REPORT

No report

(7.5) PLANNING

(7.5.1) REPORT

No report.

(7.6) RECREATION & CULTURE

(7.6.1) REPORT

A report was provided by Councillors Joanne Mayer and Lucie Cousineau

(8) VARIA

(9) CLOSING

233-11-2017

BE IT RESOLVED that the meeting be adjourned at 8:10PM

MOVED BY Councillor Luc Thivierge

SECONDED BY Councillor Roch Courville

CARRIED UNANIMOUSLY

Mayor

Director General / Secretary-Treasurer

