

**CANADA
PROVINCE OF QUEBEC
MUNICIPALITY OF LOW**

MINUTES of a regular meeting of the Council of the Municipality of Low, held Tuesday, September 5, 2017 at 19.00 at the Heritage Hall, 4A d'Amour Rd, Low (Québec) J0X 2C0 chaired by the Mayor, Mr. Morris O'Connor.

Also present: Councillors Michele Logue-Wakeling, Joanne Mayer, Amanda St. Jean and and Councillor

Being also present: Franceska Gnarowski, Director General
Being absent: Councillors Charles Kealey, Christopher Brownrigg and Lynn Visentin

1) OPENING

Noting quorum, the meeting was officially declared open by the Mayor, Mr. Morris O'Connor.

2) QUESTION PERIOD

3) BUSINESS ARISING FROM THE PREVIOUS MEETING

No business arising.

182-09-2017

4) MINUTES

BE IT RESOLVED that the minutes of the regular meeting of August 7, 2017 be accepted as presented.

MOVED BY Councillor Michèle Logue-Wakeling
SECONDED BY Councillor Amanda St-Jean
CARRIED

183-09-2017

(4A) MINUTES

BE IT RESOLVED that the minutes of the special meeting of August 28, 2017 be accepted as presented.

MOVED BY Councillor Amanda St-Jean
SECONDED BY Councillor Michèle Logue-Wakeling
CARRIED

184-09-2017

5) AGENDA

BE IT RESOLVED that the agenda be accepted and that it remain open.

MOVED BY Councillor Amanda St-Jean
SECONDED BY Councillor Joanne Mayer
CARRIED

185-09-2017

6) ACCOUNTS PAYABLE

BE IT RESOLVED THAT the list # 09-2017 of disbursements for the period from August 1, 2017 to August 31, 2017 totalling \$165,050.42;

THAT the net wages paid for the period from August 1, 2017 to August 31, 2017 totalling \$ 25,088.42 are accepted;

THAT the Director General / Secretary-Treasurer is authorized to make budget allocations necessary for this purpose.

MOVED BY Councillor Michèle Logue-Wakeling
SECONDED BY Councillor Amanda St-Jean
CARRIED

CERTIFICATE

I, the undersigned, Director General / Secretary-Treasurer, hereby certify that funds are available for expenses appointed to resolution #185-09-2017, as provided by the Council of the Municipality of Low.

Director General / Secretary-Treasurer

7) MAYOR'S REPORT

The mayor presents his report for the month of August.

7.1) ADMINISTRATION

(7.1.1) REPORT OF THE ADMINISTRATIVE COMMITTEE

The report was presented by Councillor Michèle-Logue Wakeling, President of the Administration Committee.

(7.1.2) COUNCIL MEETING

WHEREAS municipal elections will take place the 5th of November 2017;

WHEREAS article 148 of the Municipal Code dictates that a municipality must hold monthly council meetings;

WHEREAS article 314.2 of the provincial Act respecting Elections and Referendums forbids council from sitting 30 days before the date of the election and only once the new council members have been sworn in;

THEREFORE, BE IT RESOLVED THAT the Municipality cancel the regular sitting of council scheduled for November 6th in order to conform with the Act respecting Elections and referendums;

THAT the regular meeting of council be scheduled for November 13, 2017.

MOVED BY Councillor Amanda St-Jean

SECONDED BY Councillor Joanne Mayer

CARRIED

186-09-2017

(7.1.3) ADMINISTRATIVE OFFICE EQUIPEMENT

WHEREAS the expiry of the rental contract and the service contract for the server, the printer and the computers in the administrative office of the municipality;

WHEREAS DL Informatique is proposing a new lease and equipment update;

WHEREAS the proposal includes access and the use of the MRCVG server, which replaces the server to the municipality;

WHEREAS the annual costs previously were approximately \$ 10,900 compared to the present proposal of \$ 8,300;

WHEREAS for a reduced cost, the municipality receives replacement of the above-mentioned equipment, plus 7 tablets for Council new library computers and a safer and more powerful data warehouse;

THEREFORE BE IT RESOLVED THAT the Council authorizes the renewal of the contract with DL Informatique for the replacement of the computers, printer, and server, as well as the addition of computers for the library and the council members.

MOVED BY Councillor Michèle Logue-Wakeling

SECONDED BY Councillor Amanda St-Jean

OPPOSED BY Councillor Joanne Mayer

CARRIED

187-09-2017

188-09-2017

(7.1.4) JOB POSTING – MAINTENANCE

WHEREAS the resignation of Mr. Paul Hampsey;

WHEREAS the general maintenance position will be vacant as of September 8, 2017;

THEREFORE BE IT RESOLVED that a request for candidates be posted for the position of General Maintenance Worker;

THAT the job be posted in the three municipal locations, on Facebook, the municipality's website, Québec municipal, and in la Gatineau and Low Down for two weeks following the newspaper advertisement;

MOVED BY: Councillor Michèle Logue-Wakeling

SECONDED BY: Councillor Joanne Mayer

CARRIED

7.2 ROADS

(7.2.1) PUBLIC WORKS

No report.

(7.3) PUBLIC SECURITY

(7.3.1) REPORT

A report was given by the President of the Public Safety Committee, Councillor Amanda St. Jean.

189-09-2017

(7.3.2) FIREFIGHTER HIRING

BE IT RESOLVED by Council to accept the recommendation of Mr. Michel Lemieux, Director of the Fire Department, to hire Shelby Jotoff as a volunteer firefighter;

MOVED BY Councillor Amanda St-Jean

SECONDED BY Councillor Joanne Mayer

CARRIED

(7.4) ENVIRONMENT

(7.4.1) REPORT

No report

(7.5) PLANNING

(7.5.1) REPORT

A report is given by Councillor Joanne Mayer, President of the Planning Committee.

(7.6) RECREATION & CULTURE

(7.6.1) REPORT

A report is given by Councillor Joanne Mayer, Vice-President of the Recreation Committee.

190-09-2017

(7.6.2) DONATION CULTURAL ASSOCIATION

WHEREAS the request from the Cultural Association of Low for a donation of \$700 to defray the costs associated with the programming of the "Valley Delights" event as part of the "Journées de la culture" to be held on Sunday, October 1 at the Heritage Room from noon to 4 pm;

WHEREAS the purpose of the event is to promote agricultural producers and local artists and craftsmen;

THEREFORE, BE IT RESOLVED that Council approve the \$ 700 donation to Low's Cultural Association.

MOVED BY Councillor Michèle Logue-Wakeling
SECONDED BY Councillor Amanda St-Jean
CARRIED

191-09-2017

(7.6.3) DONATION ARENA

BE IT RESOLVED that council authorises a donation of \$2500 to the Central Gatineau Arena.

MOVED BY Councillor Amanda St-Jean
SECONDED BY Councillor Michèle Logue-Wakeling
CARRIED

(8) VARIA

(9) CLOSING

192-09-2017

BE IT RESOLVED that the meeting be adjourned at 20:45PM

MOVED BY Councillor Michèle Logue-Wakeling
SECONDED BY Councillor Amanda St-Jean
CARRIED

Mayor

Director General / Secretary-Treasurer

"I, Morris O'Connor, Mayor, certify that the signature of this minutes is equivalent to my signature on all resolutions contained within the meaning of Article 142 (2) of the Municipal Code "