

**CANADA
PROVINCE OF QUÉBEC
MUNICIPALITY OF LOW**

MINUTES of the special meeting of members of the Council of the Municipality of Low, held this Monday the 28th day of August, 2017 at 7:00 p.m. in Heritage Hall, 4A d'Amour Rd., Low, Quebec, J0X 2C0 and presided over by Mayor Morris O'Connor.

Those present are: Councillors Michèle Logue-Wakeling, Lynn Visentin, Amanda St. Jean, Christopher Brownrigg and Charles Kealey.

The Director General/Secretary-Treasurer Franceska Gnarowski is also present.

Being absent: Councillor Joanne Mayer

(1) OPENING

Quorum is established and the meeting is officially opened by the Mayor, Morris O'Connor, who declares that the notice of the meeting has been given in conformity with the Municipal Code to the members of council.

177-08-2017

(2) AGENDA

IT IS MOVED by Councillor Charles Kealey **SECONDED BY** Councillor Michèle Logue-Wakeling and **CARRIED** to accept the agenda as presented.

178-08-2017

(3) TANDEM PURCHASE

WHEREAS on July 27, 2017 the Municipality of Low posted a request for tenders on the SEAO site for a tandem truck for the Public Works department in accordance with their Contract Management Policy;

WHEREAS on August 7th at 2PM one proposal was received by the Municipality of Low from Équipements Lourds Papineau Inc;

WHEREAS the technical aspects of the proposal meet the requirements of the Municipality of Low;

WHEREAS the proposal is in the amount of \$324,330.55 taxes included, of which 28,128.27 is reimbursed to the municipality;

WHEREAS the proposal also includes one for financing from the company Spar Leasing;

WHEREAS the financing proposal is over a period of 5 years renewable at a rate of 2.95% (subject to change depending on the date of issue) with monthly payments of \$3,306.75 and a residual of \$112,835.00;

THEREFORE, BE IT RESOLVED that Council accepts the proposal from Équipements Lourds Papineau Inc to purchase a tandem truck for the proposed amount of \$324,330.55 taxes included;

THAT furthermore, Council accepts the financing proposal from Spar Leasing at 2.95% over 60 months with a residual of \$112,835.00 (subject to change based on the date of issue);

THAT Council authorizes the Mayor, Morris O'Connor and/or the Director General. Franceska Gnarowski, to sign, for and on behalf of the municipality, all documents related to the purchase and the financing of this vehicle.

MOVED BY Councillor Michèle Logue-Wakeling
SECONDED BY Councillor Christopher Brownrigg
CARRIED

179-08-2017

(4) HIRE MUNICIPAL INSPECTOR

WHEREAS the hiring committee composed of Mayor Morris O'Connor, and Councillors Charles Kealey, Michèle Logue-Wakeling, the DG, Franceska Gnarowski as well as interim inspector, Normand Schnobb, interviewed 4 candidates for the position of Municipal Inspector;

WHEREAS the members of the hiring committee recommend that Council approve the hiring of Jonathan Hamel at an annual salary of \$45,000 with a probation period of 3 months with a starting date of Tuesday September 5, 2017;

THEREFORE BE IT RESOLVED that Council authorizes the hiring of Mr. Jonathan Hamel for the position of Municipal Inspector at an annual salary of \$45,000 and a probation period of three months with a starting date of September 5, 2017.

THAT Council authorizes the Director General, Mrs. Franceska Gnarowski, to sign for and on behalf of the Municipality all documents relating to the hiring of Jonathan Hamel.

MOVED BY Councillor Michèle Logue-Wakeling

SECONDED BY Councillor Charles Kealey

CARRIED

180-08-2017

(5) NOTICE OF MOTION

Notice of motion is hereby given by Councillor Michèle Logue-Wakeling that a borrowing bylaw concerning the construction of a library will be submitted at a subsequent meeting of Council.

181-08-2017

(6) CLOSING

BE IT RESOLVED THAT the meeting ends at 20:00PM

MOVED BY Councillor Michèle Logue-Wakeling

SECONDED BY Councillor Charles Kealey

CARRIED

Morris O'Connor

Franceska Gnarowski

Mayor

Director General/Secretary-Treasurer

DRAFT