

**CANADA
PROVINCE OF QUEBEC
MUNICIPALITY OF LOW**

MINUTES of a regular meeting of the Council of the Municipality of Low, held Monday, May 1, 2017 at 19.00 at the Heritage Hall, 4A d'Amour Rd, Low (Québec) J0X 2C0 chaired by the Mayor, Mr. Morris O'Connor.

Also present: The counselors Michele Logue-Wakeling, Joanne Mayer, Amanda St. Jean and Lynn Visentin and councillors Charles Kealey and Christopher Brownrigg.

Being also present: Franceska Gnarowski, Director General

1) OPENING

Noting quorum, the meeting was officially declared open by the Mayor, Mr. Morris O'Connor.

2) QUESTION PERIOD

3) BUSINESS ARISING FROM THE PREVIOUS MEETING

No business arising.

4) MINUTES

84-05-2017

BE IT RESOLVED that the minutes of the regular meeting of April 3, 2017 be adopted as presented.

MOVED BY Councillor Michèle Logue-Wakeling
SECONDED BY Councillor Charles Kealey
CARRIED

(4A) MINUTES

#85-05-2017

BE IT RESOLVED that the minutes of the special meeting of April 12 2017 be adopted as presented.

MOVED BY Councillor Joanne Mayer
SECONDED BY Councillor Amanda St-Jean
CARRIED

(4B) MINUTES

#86-05-2014

BE IT RESOLVED that the minutes of the special meeting of April 27 2017 Be adopted as presented

MOVED BY Councillor Amanda St-Jean
SECONDED BY Councillor Joanne Mayer
CARRIED

5) AGENDA

87-05-2017

BE IT RESOLVED that the agenda be adopted and that it remains open.

MOVED BY Councillor Charles Kealey
SECONDED BY Councillor Michele Logue-Wakeling
CARRIED

6) ACCOUNTS PAYABLE

88-05-2017

BE IT RESOLVED THAT the list # 05-2017 of disbursements for the period from April 1 2017 to April 30 , 2017 totalling \$122 990.07;

THAT the net wages paid for the period from 1 April 2017 to 30 April 2017 totalling \$ 20,826.62 are accepted;

THAT the Director General / Secretary-Treasurer is authorized to make budget allocations necessary for this purpose.

MOVED BY Councillor Charles Kealey
SECONDED BY Councillor Christopher Brownrigg
CARRIED

CERTIFICATE

I, the undersigned, Director General / Secretary-Treasurer, hereby certify that funds are available for expenses appointed to resolution # 88-05-2017, as provided by the Council of the Municipality of Low.

Franceska Gnarowski

Director General / Secretary-Treasurer

7) MAYOR'S REPORT

The mayor gave a verbal report of his activities for the month of April.

7.1) ADMINISTRATION

(7.1.1) REPORT OF THE ADMINISTRATIVE COMMITTEE

The report was presented by Councillor Michèle-Logue Wakeling, President of the Administration Committee.

(7.1.2) LINE OF CREDIT

WHEREAS the need for a line of credit to ensure the proper functioning of the office;

WHEREAS the amount of the line of credit is \$ 600,000 and is associated with account #60050 at Caisse Desjardins;

WHEREAS the line of credit must be renewed annually;

89-05-2017

THEREFORE, BE IT RESOLVED that Council authorizes the renewal of the credit line in the amount of \$ 600,000 associated with account #60050 at the Caisse Desjardins.

MOVED BY Councillor Christopher Brownrigg
SECONDED BY Councillor Joanne Mayer
CARRIED

(7.1.3) NAVIGATION IN THE SOUTHERN PART OF THE MRC OF THE VALLEY OF GATINEAU ON GATINEAU RIVER

WHEREAS tourism development is considered a priority for the MRC de la Vallée-de-la-Gatineau;

WHEREAS the changes made in the last years in the Vallée-de-la-Gatineau RCM to promote and develop tourism;

WHEREAS the southern part of the Gatineau River represents a significant development potential;

WHEREAS the Southern Gatineau River Development Committee met on February 21 in Low to discuss a proposed replacement of the buoys installed to navigate the southern part of the Gatineau River, presented in the framework for the Gatineau Valley Regional Development Fund (FDT);

WHEREAS at this meeting it was agreed that the committee replace the inventory of buoys (68) and request a financing of 80% of the cost of the project from the FDT of MRC de la Vallée-de-la-Gatineau;

WHEREAS the municipalities of Bouchette, Kazabazua, Lac-Sainte-Marie, Low, Denholm and the City of Gracefield jointly undertake to finance 20% of the cost of the project, ie \$ 920 plus applicable taxes per municipality; Be made in the name of Bivouac de l'Ancien (901090406 Québec Inc.);

90-05-2017

THEREFORE, BE IT RESOLVED THAT the municipality of Low undertake to jointly participate with the other municipalities and city in the project of the buoys of the river.

MOVED BY Councillor Michele Logue-Wakeling

SECONDED BY Councillor Amanda St-Jean

CARRIED

(7.1.4) HIRING

WHEREAS the individual originally hired for the position of receptionist/administrative assistant has changed her mind about accepting the position due to personal reasons;

WHEREAS the hiring committee has agreed to offer the position to Sylvia Levett, who also gave a successful interview;

WHEREAS Ms. Levett has agreed to start as soon as possible for an hourly wage of \$17 for the probationary period of 3 months;

#91-05-2017

THEREFORE BE IT RESOLVED that council authorises the hiring of Sylvia Levett for the position of receptionist/administrative assistant at the hourly wage of \$17 for a probationary period of three months at which time salary will be reviewed and benefits discussed

MOVED BY Councillor Michele Logue-Wakeling

SECONDED BY Councillor Charles Kealey

CARRIED

7.2 ROADS

(7.2.1) PUBLIC WORKS REPORT

A brief report was given by Councillor Charles Kealey, President of the roads committee.

(7.2.2) ACCOUNTABILITY

WHEREAS the Ministry of Transport, Sustainable Mobility and Transportation Electrification has provided \$364,577 for maintenance of the road network for the year 2016;

WHEREAS compensations distributed to the Municipality are aimed at routine and preventive maintenance of local roads 1 and 2 as well as elements of the bridges situated on these roads, remain the responsibility of the Municipality;

92-05-2017

THEREFORE, BE IT RESOLVED that the Council informs the Ministry of Transport, Sustainable Mobility and Transportation Electrification of the use of offsets for routine and preventive maintenance of local roads 1 and 2 and the elements of bridges located on these roads, that are the responsibility of the Municipality, in accordance with the objectives of maintenance assistance program of the local road network;

THAT Piché Lacroix, auditors for the municipality, prepare the financial report in order to conform to ministerial instructions.

MOVED BY Councillor Charles Kealey

SECONDED BY Councillor Michele Logue-Wakeling

CARRIED

(7.2.3) CALCIUM

WHEREAS two bids for calcium, one from Warwick Salt for \$ 524.00 plus tax/ton and one from Somavrac at \$588 plus tax/ton, were received;

93-05-2017

BE IT RESOLVED that Council authorizes the purchase of calcium from Sel Warwick priced at \$ 524.00 plus tax / tonne

MOVED BY Councillor Charles Kealey

SECONDED BY Councillor Christopher Brownrigg

CARRIED

(7.2.4) CULVERTS

WHEREAS three submissions for culverts and collars were received, one from Irwin's for \$ 7,747.50 plus taxes, one from Métal Gosselin for \$ 7,747.63 plus taxes and one from J.B. McLelland for \$ 6,877.00 plus taxes;

94-05-2017

THEREFORE, BE IT RESOLVED that council authorizes the purchase of culverts and collars from J. B. McLelland in the amount of 6,877.00 plus applicable taxes.

MOVED BY Councillor Michele Logue-Wakeling

SECONDED BY Councillor Christopher Brownrigg

CARRIED

(7.2.5) REQUEST STÉPHANIE VALLÉE

BE IT RESOLVED that council request that the DG send a request for a grant of \$50,000 to MNA Stéphanie Vallée for the re-surfacing of McDonald Rd. with 4 inches of CTF20 over one kilometer as well as the replacement of three culverts.

#95-05-2013

MOVED BY Councillor Charles Kealey

SECONDED BY Councillor Joanne Mayer

CARRIED

(7.2.6) CELL ALLOCATION

WHEREAS Paul Hampsey, Maintenance Worker, uses his own cell phone for municipal purposes;

96-05-2017

THEREFORE BE IT RESOLVED that council authorize a monthly allowance of \$30 to cover the cellular costs to Mr. Hampsey;

MOVED BY Councillor Michele Logue-Wakeling

SECONDED BY Councillor Charles Kealey

OPPOSED BY Councillor Christopher Brownrigg

CARRIED

(7.3) PUBLIC SECURITY

(7.3.1) REPORT

A report was given by the President of the Public Safety Committee, Councillor Amanda St. Jean.

(7.3.2) RESIGNATION

WHEREAS the brush fires that occur during the summer season;

WHEREAS that firefighters are called upon to intervene from time to time;

WHEREAS that it is not necessary to wear the traditional dress during a brush-fire;

WHEREAS that firefighters may wear a combination suit to house a brushfire;

WHEREAS Riobec's bid of \$ 134 to \$ 154 for a combination;

WHEREAS that the suits will help conserve traditional clothing;

97-05-2017

THEREFORE BE IT RESOLVED that Council authorize the purchase of 8 combination suits for the fire department.

MOVED BY Councillor Amanda St-Jean
SECONDED BY Councillor Joanne Mayer
CARRIED

(7.3.3) TRAINING

WHEREAS the obligation to provide first-aid training to the municipality's firefighters every three years;

WHEREAS the training applies to 15 firefighters at a cost of \$ 360 / firefighter plus taxes (approximately \$ 5,800 taxes included);

WHEREAS the training costs are forecast in the 2017 budget;

98-05-2017

THEREFORE BE IT RESOLVED that Council authorize the training;

MOVED BY Councillor Amanda St-Jean
SECONDED BY Councillor Joanne Mayer
CARRIED

(7.3.4) CELL ALLOCATION

WHEREAS the office of the fire chief is now at 400 route 105;

WHEREAS Michel Lemieux, Fire Chief, uses his own cell phone for municipal purposes;

99-05-2017

THEREFORE BE IT RESOLVED that council authorize a monthly allowance of \$50 to cover the cellular costs of Mr. Lemieux;

MOVED BY Councillor MICHELE Logue-Wakeling
SECONDED BY Councillor Joanne Mayer
CARRIED

(7.4) ENVIRONMENT

(7.4.1) REPORT

A report is given by Councillor Christopher Brownrigg, Chairman of the Environment Committee.

(7.4.2) FIELDVILLE PUMPING STATION

WHEREAS the report prepared by CIMA + on the viability of the Filedville pumping station;

WHEREAS the report recommends the rehabilitation of the station including the building as well as the internal infrastructures;

WHEREAS the costs associated with such rehabilitation are approximately \$ 90,000;

WHEREAS the project is eligible in the gas tax program;

WHEREAS the project is sufficiently complex that the expertise of an engineer is required for the preparation of estimates, work supervision and general consultation;

WHEREAS that the engineering services are provided by the Vallée de la Gatineau RCM;

100-05-2017

THEREFORE BE IT RESOLVED that council authorizes the rehabilitation of the pumping station;

THAT the expenses incurred by the said project be applied to the gas tax;

THAT a contract be awarded for engineering services to Eric Saumure, engineer at the MRCVG;

MOVED BY Councillor Charles Kealey

SECONDED BY Councillor Michele Logue-Wakeling

CARRIED

(7.4.3) REPORTING RECYC-QUÉBEC

WHEREAS the obligation to submit a verified financial statement certified by an external auditor to be eligible for the grant for recycling;

101-05-2017

THEREFORE BE IT RESOLVED that Council authorizes that the financial statement be prepared by Piché Lacroix in accordance with the expectations of Recyc-Québec.

MOVED BY Councillor Christopher Brownrigg

SECONDED BY Councillor Amanda St-Jean

CARRIED

(7.5) PLANNING

(7.5.1) REPORT

A report is given by Councillor Joanne Mayer, President of the Committee of urbanization.

(7.5.2) ADOPTION OF THE STANDARDIZED BYLAWS APPLICABLE BY THE SECURITY OF QUÉBEC

WHEREAS the membership of the local municipalities of the MRC de La Vallée-de-la-Gatineau in the Municipal Court of the MRC des Collines-de-l'Outaouais;

WHEREAS the standardized bylaws applicable by the Sûreté du Québec were revised as part of the process of accession to the Municipal Court, following a mandate granted to this effect to Mr. Martin Gosselin, prosecutor of the Municipal Court (2017-R- AG306);

WHEREAS this revision work has been carried out within a short period of time so that the bylaws can be revised and adopted by the local municipalities before the first sittings of the Court;

WHEREAS the recommendation of the Public Safety and Policing Committee at the December 15, 2016 meeting;

WHEREAS the recommendation of the Plenary Committee of 17 January, following the comments of the local municipalities;

WHEREAS the recommendation of the PSC-PP to set up a working committee to review all the provisions of the standardized bylaws following meetings of the Municipal Court.

WHEREAS notice of motion given on April 27 2017 by Councillor Amanda St-Jean regarding the adoption of these bylaws

#102-05-2017

THEREFORE BE IT RESOLVED this Council hereby accepts the bylaws as set out in Appendix 'B' attached to this resolution as an integral part thereof;

THAT the Council of the Municipality of Low adopt the seven standardized bylaws applicable by the Sûreté du Québec as submitted by the MRCVG and revised by Martin Gosselin:

- 2017-001: Parking regulations applicable by the Sûreté du Québec

- 2017-002: Regulations respecting security, peace and order applicable by the Sûreté du Québec;
- 2017-003: By-law concerning the nuisance applicable by the Sûreté du Québec;
- 2017-004: Regulation respecting peddling applicable by the Sûreté du Québec;
- 2017-005: Regulations respecting animals to be applied by the Sûreté du Québec;
- 2017-006: Regulation respecting the external use of public water by the Sûreté du Québec;
- 2017-007: Regulation respecting alarm systems applicable by the Sûreté du Québec.

MOVED BY Councillor Michele Logue-Wakeling

SECONDED BY Councillor Joanne Mayer

CARRIED

(7.6) LEISURE & CULTURE

(7.6.1) REPORT

No report is given by Councillor Lynn Visentin, vice president of the Recreation Committee, due to absence.

(8) VARIA

(9) CLOSING

103-05-2017

BE IT RESOLVED THAT the meeting ends at 22:45

MOVED BY Councillor Charles Kealey

SECONDED BY Councillor Michele Logue-Wakeling

CARRIED

Morris O'Connor *Franceska Gnarowski*

Mayor

Director General / Secretary-Treasurer

"I, Morris O'Connor, Mayor, certify that the signature of this minutes is equivalent to my signature on all resolutions contained within the meaning of Article 142 (2) of the Municipal Code "