

**CANADA
PROVINCE DE QUÉBEC
MUNICIPALITÉ DE LOW**

MINUTES of a regular meeting of the Council of the Municipality of Low, held Monday, March 6, 2017 at 19.00 at the Heritage Hall, 4A d'Amour Rd, Low (Québec) J0X 2C0 chaired by the Mayor, Mr. Morris O'Connor.

Also present: Councillors Amanda St. Jean, Joanne Mayer, and Lynn Visentin, Christopher Bronwrigg and Charles Kealey.

Being also present: the Director-General Franceska Gnarowski

Being absent: Councillor Michele Logue-Wakeling

1) OPEN

Noting quorum, the meeting was officially declared open by the Mayor, Mr. Morris O'Connor.

2) QUESTION PERIOD

3) BUSINESS ARISING FROM THE PREVIOUS MEETING

None

4) MINUTES 6 FEBRUARY 2017

#34-03-2017

BE IT RESOLVED that the minutes of the regular meeting of February 6, 2017 be accepted.

MOVED BY Councillor Christopher Brownrigg
SECONDED BY Councillor Charles Kealey
CARRIED

5) AGENDA

#35-03-2017

BE IT RESOLVED THAT the agenda be accepted with amendments as proposed by Councillors Christopher Brownrigg and Joanne Mayer and remain open.

MOVED BY Councillor Christopher Brownrigg
SECONDED BY Councillor Joanne Mayer
CARRIED

6) SALARIES AND DISBURSEMENTS

#36-03-2017

BE IT RESOLVED THAT # 03-2017 list disbursements for the period from February 7, 2017 to March 6, 2017 a total amount of \$ 162,339.71;

THAT the net salary paid for the period from February 1, 2017 to February 28, 2017 totalling \$ 25,743.96 is accepted;

THAT the Director General / Secretary-Treasurer be authorized to make the necessary budgetary allocations for this purpose.

MOVED BY Councillor Lynn Visentin
SECONDED BY Councillor Christopher Brownrigg
CARRIED

CERTIFICATE

I, the undersigned General Manager / Secretary-Treasurer, hereby certify that the funds are available for the expenses mentioned in Resolution # 36-03-2017, as provided by the Low Municipal Council.

Director General / Secretary-Treasurer

7) MAYOR'S REPORT

A report of the activities for the month of February is presented by the mayor.

7.1 ADMINISTRATION

(7.1.1) No report was presented by Councillor Michelle Logue-Wakeling due to absence

(7.1.2) NOTICE OF MOTION

Notice of motion is hereby given by Councillor Amanda St-Jean that By-law 03-2012 respecting residual materials and recycling will be amended to reflect the new garbage and recycling program.

(7.1.3) NOTICE OF MOTION

Notice of motion is hereby given by Councillor Christopher Brownrigg that a new by-law concerning waste water management will be introduced at a subsequent meeting of council.

(7.1.4) RESIGNATION

WHEREAS the letter of resignation of Mr. Dale Ramsay, Public Works Worker, received on March 1, 2017;

WHEREAS a doctor's certificate is valid from 7 February to 7 March;

37-03-2017

THEREFORE, BE IT RESOLVED that the members of the council of the municipality accept the resignation of Mr. Dale Ramsay;

THAT the resignation take effect on March 8, 2017;

MOVED BY Councillor Charles Kealey
SECONDED BY Councillor Amanda St-Jean
CARRIED

(7.1.5) HIRING

WHEREAS the urgent need to hire an administrative assistant / receptionist three days a week for the administrative offices of the municipality of Low;

WHEREAS the hourly wage of \$ 18 is already provided for in the 2017 budget approved by Council;

WHEREAS the arrival of the vacationers in the municipality for the summer season;

WHEREAS the payment of taxes beginning March 31, 2017;

WHEREAS a motion to postpone the decision to hire an administrative assistant to a subsequent meeting of council by Councillor Joanne Mayer;

WHEREAS the support of Councillor Christopher Brownrigg for Councillor Joanne Mayer's motion;

WHEREAS Councillors Charles Kealey, Lynn Visentin, Amanda St-Jean and the Mayor Morris O'Connor are opposed to the motion to postpone the decision;

WHEREAS as such, the motion was not accepted by the majority;

38-03-2017

THEREFORE, BE IT RESOLVED that council authorize that a call for candidates for the part-time position be posted in the three municipal locations, on Facebook, the municipality's website on Quebec Municipal and in the Gatineau and the Low Down ;

THAT it be posted two weeks from the time of publication in the two newspapers;

THAT the hiring committee be composed of the DG, Franceska Gnarowski, Hélène Desjardins and Councillor Michèle Logue-Wakeling;

THAT the committee prepare its recommendation to fill the position for the special Council meeting of April 12.

MOVED BY Councillor Amanda St-Jean

SECONDED BY Councillor Charles Kealey

OPPOSED BY Councillors Joanne Mayer and Christopher Brownrigg due to unclear title and the hourly wage

CARRIED

(7.1.6) APPOINTMENT OF AN ADDITIONAL VENUE FOR THE MEETINGS OF THE REGIONAL MUNICIPAL COURT

WHEREAS the Regional Municipality of the County of Collines-de-l'Outaouais and the municipalities of Cantley, Chelsea, L'Ange-Gardien, La Pêche, Notre-Dame-de-la-Salette, Pontiac, Val- As well as the Regional Municipality of the County of Papineau and the municipalities of Boileau, Bowman, Cheneville, Duhamel, Fassett, Lac-des-Plages, Lac-Simon, Lochaber Canton, Lochaber-Partie-Ouest, Mayo, Montebello, Montpellier, Mulgrave Rousseau, Saint-Émile-de-Suffolk, Saint-Sixte, Thurso and Val-d'Or, Bois-Franc, Bouchette, Cayamant, Délage, Denholm, Egan-Sud, Gracefield, Grand-Remous and the Regional Municipality of the County of the Valley of the Gatineau and of the municipalities of Aumont Kazabazua, Lac Sainte-Marie, Low, Maniwaki, Messines, Montcerf-Lytton and Sainte-Thérèse-de-la-Gatineau are parties to the agreement relating to the Municipal Municipal Court of the Regional Municipality of des Collines-de l'Outaouais;

WHEREAS the municipalities that are parties to the agreement concerning the Municipal Municipal Court of the MRC des Collines-de-l'Outaouais wish to amend section 5 of this agreement to establish another place where the municipal court will be required to sit as Section 55 of the Act respecting municipal courts, RSQ, c. C-72.01;

WHEREAS the municipalities that are parties to the agreement of the common municipal court want the municipal court to be able to sit on the territory of the MRC Vallée-de-la-Gatineau and that it is necessary to designate the place and the address Other than the chief town in which the municipal court may sit;

WHEREAS section 24 of the Act respecting municipal courts provides that where the amendment to an agreement is intended only to change the address of the place where the municipal court is located or to establish any other place where it may sit, it may Be made by a resolution passed by each of the municipalities that is a party to the settlement agreement and that such resolution must be approved by the Minister of Justice;

#39-03-2017

THEREFORE BE IT RESOLVED that the Council hereby agrees to amend the agreement relating to the Municipal Court of the MRC des Collines-de-l'Outaouais to allow the Court to sit on the territory of the MRC Vallée de-la-Gatineau at the Maniwaki Courthouse located at 266 Notre Dame Street, 1st Floor, Maniwaki, Quebec J9E 2J8;

THAT this resolution be submitted for the approval of the Minister of Justice in accordance with section 24 of the Act respecting municipal courts.

MOVED BY Councillor Charles Kealey

SECONDED BY Councillor Amanda St-Jean

CARRIED

(7.1.7) FAMILY POLICY

WHEREAS the Ministère de la Famille has developed and implemented the Municipal Family Policy Support Program, which aims to increase the proportion of the population living in a municipality with a municipal family policy and an action plan for families;

WHEREAS in the year 2016, the Municipality of Low presented an application for eligible financial support for the development of a family policy under the Municipal Family Policy Support Program;

WHEREAS the municipality has received a grant of \$ 5,000 for the development of such a policy;

#40-03-2017

THEREFORE BE IT RESOLVED that Council members authorize the Director General, Mrs. Franceska Gnarowski, and / or the Mayor, Mr. Morris O'Connor, to sign on behalf of

the Municipality of Low the Financial Assistance Agreement 2016-2018 in the Municipal Family Policy Support Program.

MOVED BY Councillor Lynn Visentin
SECONDED BY Councillor Charles Kealey
CARRIED

7.2 ROADS

(7.2.1) REPORT

A report was presented by Councillor Charles Kealey, Chair of the Highway Committee.

(7.2.2) HIRING-PUBLIC WORKS

WHEREAS the resignation of Mr. Dale Ramsay, Public Works Worker from 8 March 2017;

WHEREAS the considerable work to be done by public works;

41-03-2017

THEREFORE BE IT RESOLVED that council authorize that an offer of employment for the full-time position of Roads Worker be posted in the three municipal locations, on Facebook, the municipality's website, Quebec Municipal and Gatineau and Low Down;

THAT it be posted two weeks from the time of publication in the two newspapers;

THAT the hiring committee be composed of Inspector Roch Courville, Stephen Kelly, and Councillor Charles Kealey;

THAT the committee prepare its recommendation to fill the position for the special Council meeting of April 12.

MOVED BY Councillor Councillor Amanda St-Jean
SECONDED BY Charles Kealey
CARRIED

(7.2.3) GRADER OPERATOR

WHEREAS the need to hire a seasonal grader operator each year;

42-03-2017

THEREFORE BE IT RESOLVED that council authorize that an offer of employment for the seasonal position of grader operator be posted in the three municipal locations, on Facebook, the municipality's website, Quebec Municipal and Gatineau and Low Down;

THAT it be posted two weeks from the time of publication in the two newspapers;

THAT the hiring committee be composed of Inspector Roch Courville, Stephen Kelly, and Councillor Charles Kealey;

THAT the committee prepare its recommendation to fill the position for the special Council meeting of April 12.

MOVED BY Councillor Charles Kealey
SECONDED BY Councillor Amanda St-Jean
CARRIED

(7.2.4) GAS TAX

WHEREAS that the intervention plan for the gas tax work was amended and filed by CIMA in February 2017 following a meeting in August 2016 concerning the conclusions of the preliminary plan of intervention;

WHEREAS that the members of Council have read the plan;

WHEREAS the invoice in the amount of \$ 2,540.95 following the filing of the amended plan of action;

#43-03-2017

THEREFORE BE IT RESOLVED that Council members accept the plan of action as presented;

THAT Council authorizes the payment of the invoice in the amount of \$ 2,540.95

MOVED BY Councillor Christopher Brownrigg

SECONDED BY Councillor Joanne Mayer

CARRIED

(7.3) PUBLIC SAFETY

(7.3.1) REPORT

A report was presented by the Chair of the Public Safety Committee, Councillor Amanda St.Jean

(7.3.2) REVISED RISK COVERAGE PLAN - ACTIONS

WHEREAS under section 29 of the Fire Safety Act, a risk coverage plan must be revised during the sixth year following the date of its entry into force or its last certificate of conformity;

WHEREAS the MRC Vallée-de-la-Gatineau CARRIED on 16 August 2016 a resolution in which it undertakes the procedure for revising its scheme;

WHEREAS the RCM Vallée-de-la-Gatineau has submitted to all the municipalities present in its territory a document setting out the objectives of optimal protection that it intends to put forward as well as strategies to achieve these objectives;

WHEREAS under section 15 of the above-mentioned Act, municipalities must advise the MRC Vallée-de-la-Gatineau on these proposals, noting in particular the impacts on the organization of Their human, material and financial resources, which proposals are presented in the implementation plans;

WHEREAS each municipality must adopt a resolution in order to signify its acceptance of the said plan of implementation as well as its commitment to respect and realize it.

#44-03-2017

THEREFORE BE IT RESOLVED that the Municipality of Low give a favourable opinion to the MRC Vallée-de-la-Gatineau proposals contained in the implementation plan for its territory and that it undertakes to respect and The implementation plan applicable to its territory.

MOVED BY Councillor Amanda St-Jean

SECONDED BY Councillor Christopher Brownrigg

CARRIED

(7.3.3) TRAINING

WHEREAS the recommendation of the Director of the Fire Department regarding firefighter training requirements for Roch Courville, Nicholas Tilgner, Michal Mizerski and Zachary Plunkett firefighters;

WHEREAS the municipality is accepted in the Government of Quebec's Financial Assistance for the Training of Volunteer Firefighters Program, which 100% subsidizes Firefighter 1 training;

#45-03-2017

THEREFORE BE IT RESOLVED that the members of the Council authorize the training for the aforementioned firefighters;

THAT the Director General, Mrs. Francesca Gnarowski and / or the Director of the Fire Department, Mr. Michel Lemieux, be authorized to sign for and on behalf of the municipality all documents relating to this training.

MOVED BY Councillor Amanda St-Jean

SECONDED BY Councillor Lynn Visentin

CARRIED

(7.4) ENVIRONMENT

(7.4.1) REPORT

A report was presented by Councillor Christopher Brownrigg, Chair of the Environment Committee.

(7.4.2) AMENDMENT RESOLUTION 28-02-2017

WHEREAS resolution No. 28-02-2017 specified that the new garbage calendar would exchange waste collection on Tuesdays for Fridays and vice versa;

WHEREAS after trying several scenarios it became apparent that the exchange was not possible given the conflicts with the Denholm municipality calendar and the obligation to recover waste from shops every week;

#46-03-2017

THEREFORE BE IT RESOLVED by Council members to amend resolution 27-2-2017 to reflect that there is no day exchange.

MOVED BY Councillor Joanne Mayer
SECONDED BY Councillor Christopher Brownrigg
OPPOSED BY Councillor Charles Kealey
CARRIED

(7.5) URBANIZATION

(7.5.1) REPORT

A report was presented by Councillor Joanne Mayer, Chair of the Urbanization Committee.

(7.5.2) CONSULTANT DEVELOPMENT PLAN

WHEREAS following the submission of the first draft revision of the Land Zoning Plan in August 2015, a Government advisory and a supplementary document were submitted on the first draft;

47-03-2017

THEREFORE BE IT RESOLVED by Council to avail itself of the expertise of Mr. Stéphane Doré of WSP to analyze the impact of the Government advisory and the complementary document relating to the first revision of the land zoning plan

THAT Mr. Doré prepare his comments with a view to presenting them to the members of Council in mid-March;

THAT the fee does not exceed the \$ 3,500 threshold.

MOVED BY Councillor Charles Kealey
SECONDED BY Councillor Amanda St-Jean
CARRIED

(7.5.3) NEW MEMBERS URBAN PLANNING COMMITTEE

WHEREAS the Urban Planning Committee has two vacancies on the committee that need to be filled;

WHEREAS the request for candidates was posted on the three municipal billboards;

WHEREAS Councillor Joanne Mayer recommends that Pierre Lemieux and Tina Thérien (permanent residents), be named to the committee full time and Harry Wylie (part-time resident) be named to the committee, the latter to fill in when there is no quorum;

#48-03-2017

THEREFORE BE IT RESOLVED that the persons hereby mentioned be accepted as members of the Urban Planning Committee for a period of two years starting in March 2017.

MOVED BY Councillor Joanne Mayer
SECONDED BY Councillor Christopher Brownrigg
CARRIED

(7.5.4) MEETING REQUESTED

WHEREAS Councillor Joanne Mayer, as Chair of the Urban Planning Committee, would like to convene a meeting between Claude Beaudouin, Urban Planner at the MRCVG and the committee;

#49-03-2017

THEREFORE, BE IT RESOLVED that Council agrees that such a meeting be convened at the convenience of the members of the committee by Councillor Joanne Mayer.

MOVED BY Councillor Joanne Mayer
SECONDED BY Councillor Christopher Brownrigg
CARRIED

(7.5.5) TRANSLATION OF HARMONISED BYLAWS APPLIED BY THE SQ

WHEREAS the responsibility of each municipality in the MRCVG to adopt the harmonised bylaws that are applied by the SQ;

WHEREAS the bylaws are currently available in French only;

#50-03-2017

THEREFORE BE IT RESOLVED that Council authorises the translation of the harmonised bylaws into English before the adoption of said bylaws at a subsequent meeting of council.

MOVED BY Councillor Charles Kealey
SECONDED BY Councillor Lynn Visentin
CARRIED

(7.6) LEISURE AND CULTURE

(7.6.1) REPORT

A report was presented by Councillor Lynn Visentin, Chair of the Recreation Committee.

(7.6.2) PIONEER CEMETERY

WHEREAS the request for financial assistance from the group of volunteers involved in the revitalization of the Pioneer cemetery;

WHEREAS the heritage importance of the cemetery for the municipality;

WHEREAS the cemetery has become a tourist attraction for the region;

WHEREAS the fundraising activities planned by the Revitalization Group;

#51-03-2017

THEREFORE BE IT RESOLVED that Council members support the Pioneer Cemetery Revitalization Project;

THAT Council will provide a contribution of up to \$ 10,000 or one third of the total amount and only once the funds for the project have reached two thirds of the project total;

THAT the funds will come from the fund reserved for the presbytery (\$ 6,500) and the surplus 2016.

MOVED BY Councillor Charles Kealey
SECONDED BY Councillor Lynn Visentin
CARRIED

(7) VARIA

Councillor Joanne Mayer asks that information on bill 122 regarding referenda in municipalities in Québec be researched and shared by the DG with members of Council.

(8) CLOSE

52-03-2017

BE IT RESOLVED THAT the meeting ends at 8:35 pm

MOVED BY Councillor Charles Kealey
SECONDED BY Councillor Lynn Visentin
CARRIED

Morris O'Connor
Mayor

Franceska Gnarowski
Director General / Secretary-Treasurer

"I, Morris O'Connor, Mayor, certify that the signature of this minutes is equivalent to my signature on all resolutions contained within the meaning of Article 142 (2) of the Municipal Code "