

**CANADA
PROVINCE DE QUÉBEC
MUNICIPALITÉ DE LOW**

MINUTES of a regular meeting of the Council of the Municipality of Low, held Monday, February 6, 2017 at 19.00 at the Heritage Hall, 4A d'Amour Rd, Low (Québec) J0X 2C0 chaired by the Mayor, Mr. Morris O'Connor.

Also present: Councillors Michele Logue-Wakeling, Amanda St. Jean Joanne Mayer, and Lynn Visentin, Christopher Bronwrigg and Charles Kealey.

Being also present: the Director-General Franceska Gnarowski

1) OPEN

Noting quorum, the meeting was officially declared open by the Mayor, Mr. Morris O'Connor.

2) QUESTION PERIOD

3) BUSINESS ARISING FROM THE PREVIOUS MEETING

None

4) MINUTES 9 JANUARY 2017

15-02-2017

BE IT RESOLVED that the minutes of the regular meeting of January 9, 2017 be accepted with amendments to resolution 13-01-2017.

MOVED BY Councillor Michèle Logue-Wakeling

SECONDED BY Councillor Charles Kealey

ABSTENTION Councillor Christopher Brownrigg due to absence January 9, 2017.

CARRIED

5) AGENDA

16-02-2017

BE IT RESOLVED THAT the agenda be accepted with amendments and remain open.

MOVED BY Councillor Amanda St.Jean

SECONDED BY Councillor Lynn Visentin

CARRIED

6) SALARIES AND DISBURSEMENTS

17-02-2017

BE IT RESOLVED THAT # 02-2017 list disbursements for the period from January 9, 2017 to February 6, 2017 a total amount of \$ 360,214.53;

THAT the net salary paid for the period from January 1, 2016 to January 31, 2017 totaling \$ 24,302.13 is accepted;

THAT the Director General / Secretary-Treasurer be authorized to make the necessary budgetary allocations for this purpose.

MOVED BY Councillor Lynn Visentin

SECONDED BY Councillor Michèle Logue-Wakeling

CARRIED

CERTIFICATE

I, the undersigned General Manager / Secretary-Treasurer, hereby certify that the funds are available for the expenses mentioned in Resolution # 17-02-2017, as provided by the Low Municipal Council.

Director General / Secretary-Treasurer

7) MAYOR'S REPORT

A report of the activities for the month of January is presented by the mayor.

7.1 ADMINISTRATION

(7.1.1) A report was presented by Councillor Michelle Logue-Wakeling

(7.1.2) NOTICE OF MOTION

Notice of motion is hereby given by Councillor Amanda St-Jean that By-law 05-93 respecting permits and certificates will be amended to add section 6.2 relating to the need to provide a site plan for all new construction, additions and other.

(7.1.3) NOTICE OF MOTION

Notice of motion is hereby given by Councillor Michèle Logue-Wakeling that a regulation on the management and protection of surface waters, shorelines and shoreline will be considered.

(7.1.4) NOTICE OF MOTION

Notice of motion is hereby given by Councillor Joanne Mayer that a regulation on fence will be considered at a later meeting of council.

(7.1.5) RESOLUTION SUPPORT

WHEREAS resolution 2016-RAG360 from the Gatineau Valley MRC opposing the Optilab project presented by the Minister of Health and Social Services;

WHEREAS the project, as proposed, would have negative consequences for the region in terms of employment as well as proximity services;

WHEREAS the concerns raised about the safety of samples and conditions of transport to laboratories more than 100 kilometers away;

18-02-2017

THEREFORE, BE IT RESOLVED that the members of the council of the municipality oppose the Optilab project presented by the Minister of Health and Social Services and request that the deployment of this project be stopped in order to conserve existing laboratory services in health care facilities in the province to maintain accessibility to quality local community services.

MOVED BY Councillor Michèle Logue-Wakeling

SECONDED BY Councillor Joanne Mayer

CARRIED

(7.1.6) PHOTOCOPIER

WHEREAS the photocopier/printers for the fire hall, office and library are now obsolete (parts no longer available);

WHEREAS the updating of such equipment represents no increase in the current budget ;

WHEREAS the update would increase efficiencies for the municipality;

WHEREAS the proposal from Konica/Minolta:

Supplier	Lease/yr	Service/yr
Konica Minolta	2403.60 + taxes	599.88 + taxes
DCI Imagerie	3240.00 + Taxes	834.96 + taxes

#19-02-2017

THEREFORE, BE IT RESOLVED that council authorises the leasing of new equipment from Konica Minolta over a period of five years for the municipal office, the fire hall and the library;

THAT the DG be authorised to sign all documents relative to this transaction.

MOVED BY: Councillor Charles Kealey

SECONDED BY: Councillor Amanda St-Jean

OPPOSED BY: Councillors Joanne Mayer and Christopher Brownrigg

CARRIED

7.2 PUBLIC WORKS

(7.2.1) REPORT

A report was presented by Councillor Charles Kealey, Chair of the Public Works Committee.

(7.3) PUBLIC SAFETY

(7.3.1) REPORT

No report is presented by the Chair of the Public Safety Committee, Councillor Amanda St-Jean

(7.3.2) TRAINING GRANT

WHEREAS the Regulation respecting the conditions to practice within a municipal fire safety service provides for the training requirements for firefighters of the fire safety services in order to ensure a minimum professional qualification;

WHEREAS this regulation is part of a commitment to guarantee municipalities the formation of teams of firefighters with the necessary skills and abilities to intervene effectively in an emergency situation;

WHEREAS in December 2014, the Government of Québec established the Financial Assistance Program for the Training of Volunteer Firefighters or part-time firefighters;

WHEREAS this program's main objective is to provide municipal organizations with financial assistance enabling them to have a sufficient number of qualified firefighters to act efficiently and safely in an emergency situation;

WHEREAS this program also aims to promote the acquisition of the basic skills and abilities required by volunteer or part-time firefighters working in the municipal fire safety services;

WHEREAS the municipality of Low wishes to benefit from the financial assistance offered by this program;

WHEREAS the municipality of Low provides for the training of 8 firefighters for the firefighter program I and / or 4 firefighters for the Firefighters II program during the next year to respond effectively and safely to emergency situations on its territory ;

WHEREAS the municipality must send its application to the Ministry of Public Security through the MRC Vallée de la Gatineau in accordance with section 6 of the Program.

20-02-2017

THEREFORE, BE IT RESOLVED that an application be made for financial assistance for the training of these firefighters under the Financial Assistance Program for the Training of Volunteer Firefighters or part-time at the Department of Safety And to forward this request to the Vallée de la Gatineau RCM.

MOVED BY Councillor Joanne Mayer

SECONDED BY Councillor Amanda St-Jean

ABSTENTION Councillor Christopher Brownrigg (conflict of interest)

CARRIED

(7.3.4) LIEUTENANT

WHEREAS the recommendation of the Director of the Fire Department, Michel Lemieux, regarding the appointment of Ryan Draper to the position of Interim Lieutenant, Fire Department of Low for one year;

21-02-2017

THEREFORE, BE IT RESOLVED THAT Council accepts the recommendation of the Director of the Fire Department, Michel Lemieux, to appoint Ryan Draper to the position of Interim Lieutenant for the Fire Department at Low;

THAT Mr. Draper be appointed to the position for one year;

MOVED BY Councillor Amanda St-Jean
SECONDED BY Councillor Michèle Logue-Wakeling
CARRIED

(7.3.5) PURCHASE CARBON MONOXIDE DETECTOR

WHEREAS the CNESST standards requiring a carbon monoxide detector in fire stations;

WHEREAS the following two submissions for commercial detectors:

Acklands Granger	\$ 2,040.81
Guard-X	\$ 3,167.04

22-02-2017

THEREFORE BE IT RESOLVED that council accept the submission of Acklands Granger for the purchase of a recommended carbon monoxide detector in the amount of \$ 2,040.81;

MOVED BY Councillor Lynn Visentin
SECONDED BY Councillor Amanda St-Jean
CARRIED

(7.3.6) ACSIQ MEMBERSHIP

WHEREAS the support of the Public Safety Committee for the membership of the Director of the Fire Department of Low the Association of Fire Chiefs of Quebec;

WHEREAS the membership price is \$ 287.44;

WHEREAS that the funds are available in the budget of the fire department;

23-02-2017

THEREFORE, BE IT RESOLVED that council authorize ACSIQ membership for the Fire Chief of Low.

MOVED BY Councillor Amanda St-Jean
SECONDED BY Councillor Michèle Logue-Wakeling
CARRIED

(7.3.7) CONTRACT EXTENTION

WHEREAS the contract for the Director of the Fire service Michel Lemieux signed in November 2016 has now reached its end;

WHEREAS council wishes to extend the contract indefinitely;

WHEREAS the funds are in the 2017 budget;

#24-02-2017

THEREFORE, BE IT RESOLVED that council authorises the extension of Michel Lemieux' contract for an indefinite period.

MOVED BY Councillor Amanda St-Jean
SECONDED BY Councillor Michèle Logue-Wakeling
OPPOSED BY Councillor Christopher Brownrigg
CARRIED

(7.3.8) STUDY FIRE DEPARTMENT

WHEREAS as of October 1, the Ministry of Municipal Affairs and Land Occupation (MAMOT) and the Ministry of Public Security have been granted financial assistance for municipal organizations to carry out study studies Services in fire safety;

WHEREAS this assistance is now available for the year 2016-2017 for the voluntary pooling of fire safety equipment, infrastructure, services or activities, in compliance with the Fire Safety Act.

WHEREAS eligible financial assistance represents 50% of the eligible expenses for a maximum of \$35,000.00 with the possibility of cumulating the aid granted by the Government of Quebec to a maximum of \$ 50,000.00.

#25-02-2017

THEREFORE, BE IT RESOLVED to submit the project presentation form for 2016-2017 (deadline February 19, 2017) in the context of the call for projects to carry out an opportunity study for the implementation of part or all of the municipal fire safety supply.

THAT Mayor Morris O'Connor and/or the Director General, Franceska Gnarowski sign, for and on behalf of the Municipality of Low, any documents related to this initiative.

MOVED BY Councillor Christopher Brownrigg

SECONDED BY Councillor Joanne Mayer

CARRIED

(7.3.9) HIRING

WHEREAS the recommendation of the Chief of Fire Services, Michel Lemieux, to hire as fire fighters, Katherine Neenan and Michal Mizersky;

#26-02-2017

THEREFORE BE IT RESOLVED that council approves the hiring of Katherine Neenan and Michal Mizersky as fire fighters for the Low Fire Department.

MOVED BY Councillor Lynn Visentin

SECONDED BY Councillor Amanda St-Jean

CARRIED

(7.4) ENVIRONMENT

(7.4.1) REPORT

A report was presented by Councillor Christopher Brownrigg, Chair of the Environment Committee.

(7.4.2) AMENDMENT OF RESOLUTION No. 152-09-2016

WHEREAS the distribution of costs of the waste truck with the municipality of Denholm is done in relation to the number of doors in each municipality, ie 41 and 59 percent respectively;

WHEREAS the cost share for the Municipality of Low is .059;

WHEREAS Resolution No. 152-09-2016 refers to a distribution of fifty percent for Low and for Denholm, which is erroneous;

27-02-2017

THEREFORE BE IT RESOLVED by Council to correct resolution 152-09-2016 stating that the waste truck expenses will be allocated between Denholm (41%) and the municipality of Low (59%)

MOVED BY Councillor Michèle Logue-Wakeling

SECONDED BY Councillor Amanda St-Jean

CARRIED

(7.4.3) AMENDMENT CALENDAR GARBAGE

WHEREAS the schedule of garbage reserves one day every two weeks for recycling;

WHEREAS the new waste recovery and recycling service is of the opinion that a day is insufficient given the current volume of materials;

WHEREAS the return of vacationers in the summer will have the effect of increasing the volume of recyclable materials;

WHEREAS the addition of an extra day for recycling will have no impact on the rest of the collection except for half of the population who will be notified of the change in the sending of property taxes;

WHEREAS garbage pickup should be done on Tuesday instead of Friday to avoid the accumulation of garbage during the week;

28-02-2017

THEREFORE BE IT RESOLVED that the council add a day for recycling to the garbage calendar and to change garbage pickup to Tuesday instead of Friday for garbage;

TO ADVISE the affected population when sending land taxes;

MOVED BY Councillor Amanda St.Jean

SECONDED BY Councillor Michèle Logue-Wakeling

CARRIED

(7.4.4) RESIGNATION

WHEREAS the participation of Councillor Christopher Brownrigg on the Low/Denholm intermunicipal sanitation committee was ratified via resolution #152-09-2016;

WHEREAS Councillor Brownrigg has requested that council accept his resignation from the committee;

#29-02-2017

THEREFORE, BE IT RESOLVED that council accept councillor Christopher Brownrigg's resignation from the Low/Denholm intermunicipal sanitation committee.

MOVED BY Councillor Joanne Mayer

SECONDED BY Councillor Michèle Logue-Wakeling

CARRIED

(7.5) URBANIZATION

(7.5.1) REPORT

A report was presented by Councillor Joanne Mayer, Chair of the Urbanization Committee.

(7.5.1) VOLUNTEER FORMS

30-02-2017

BE IT RESOLVED that Council adopts the volunteer forms for the Urban Planning Committee as proposed by Councillor Joanne Mayer.

MOVED BY Councillor Joanne Mayer

SECONDED BY Councillor Michèle Logue-Wakeling

CARRIED

(7.6) SPORTS AND RECREATION

(7.6.1) REPORT

A report was presented by Councillor Lynn Visentin, Chair of the Recreation Committee.

(7.7) VARIA

(7.7.1) CONTRACT FIRE DEPARTMENT

WHEREAS a proposal by Councillor Christopher Brownrigg to define the length of the contract for the Chief of the Fire Department, Michel Lemieux (see resolution 24-02-2017);

#31-02-2017

THEREFORE BE IT RESOLVED that council agrees to amend resolution 24-02-2017 so that the contract for the Chief of the Fire Department be two years starting February 1, 2017 until February 1, 2019.

MOVED BY Councillor Christopher Brownrigg

SECONDED BY Councillor Joanne Mayer

CARRIED

(7.7.2) INTERIM CONTROL BYLAW

WHEREAS Councillor Joanne Mayer is opposed to the transfer of responsibility from the Gatineau Valley MRC to local municipalities for the application of the ICB 2009-206 concerning the protection of riverbanks, shorelines and ground water;

WHEREAS the application of the bylaw requires specialised expertise that the municipality does not possess;

WHEREAS the legal fees associated to applying the bylaw;

WHEREAS the application of the bylaw requires significant resources;

#32-02-2017

THEREFORE, BE IT RESOLVED that for these motives council requests that the Gatineau Valley MRC reconsiders its transfer of responsibility for the application of the ICB 2009-206 to local municipalities.

MOVED BY Councillor Joanne Mayer
SECONDED BY Councillor Christopher Brownrigg
CARRIED

(8) CLOSE

33-02-2017

BE IT RESOLVED THAT the meeting ends at 10:45 pm

MOVED BY Councillor Charles Kealey
SECONDED BY Councillor Michèle Logue-Wakeling
CARRIED

Morris O'Connor
Mayor

Franceska Gnarowski
Director General / Secretary-Treasurer

"I, Morris O'Connor, Mayor, certify that the signature of this minutes is equivalent to my signature on all resolutions contained within the meaning of Article 142 (2) of the Municipal Code "