

**CANADA
PROVINCE OF QUÉBEC
MUNICIPALITY OF LOW**

MINUTES of the special meeting of members of the Council of the Municipality of Low, held this 15th day of December, 2016 at 7:00 p.m. in Heritage Hall, 4A d'Amour Rd., Low, Quebec, J0X 2C0 and presided over by Mayor Morris O'Connor.

Those present are: Councillors Joanne Mayer, Amanda St. Jean, Michèle Logue-Wakeling, Lynn Visentin, Christopher Brownrigg and Charles Kealey.

The Director General/Secretary-Treasurer Franceska Gnarowski is also present.

1) OPENING

Quorum is established and the meeting is officially opened by his Worship the Mayor, Morris O'Connor.

2) AGENDA

#204-12-2016

MOVED BY Councillor Michelle Logue-Wakeling **SECONDED BY** Councillor Charles Kealey

AND RESOLVED THAT the agenda be adopted as presented.

CARRIED

3) PRESENTATION OF 2017 BUDGET

The Mayor presents the evolution of the property assessment role in the Municipality, taxation rates, new expenses, as well as the process leading to the budget as presented for 2017.

4) GARBAGE RATES 2017

#205-12-2016

MOVED BY Councillor Lynn Visentin **SECONDED BY** Councillor Christopher Brownrigg

AND RESOLVED THAT the compensation for garbage collection remains unchanged for 2017, that is:

Category	2017
Commercial	\$472.30
Seasonal	\$327.91
Commercial + residential	\$653.03
Summer camp	\$978.45
Residential	\$180.73
Restaurant + commercial – 2 pickups	\$767.71
Mobile home	\$180.73
Institutional – 9 units, residential	\$818.97

CARRIED

5) WATER RATES 2017

#206-12-2016

MOVED BY Councillor Michelle Logue-Wakeling **SECONDED BY** Councillor Charles Kealey

AND RESOLVED THAT the tariffs for potable water remain unchanged for 2017, that is:

Category	2017
Residential	\$318.78
Commercial	\$417.00
Commercial + residential	\$735.78
Seasonal (ex: arena)	\$1,891.26
Appartments	\$318.72 X number of units
Extra toilet	\$114.66
Agricultural	\$202.86
Stop valve	\$152.46
Paugan Residence	\$1,433.88
Commercial (w/ extra toilet)	\$531.66

CARRIED

6) SEPTIC TREATMENT RATES 2017

#207-12-2016

MOVED BY Councillor Christopher Brownrigg **SECONDED BY** Councillor Amanda St-Jean

AND RESOLVED THAT the rates related to the administration the treatment of septic waste be set at \$44.84 per built unit for 2017.

CARRIED

7) GENERAL TAX RATE 2017

#208-12-2016

MOVED BY Councillor Lynn Visentin **SECONDED BY** Councillor Michelle Logue-Wakeling

AND RESOLVED THAT the general tax rate for 2017, including rates related to the MRCVG aliquot share, the Sûreté du Québec aliquot share, and for Special By-laws #006-2002 (paving Fieldville Rd.), #003-2002 (paving Martindale Rd. & McDonald Rd.) and #002-2012 (Pumper Truck), and the accounting software, as well as the new tandem truck, that is, a general tax rate of .695/\$100 evaluated worth.

CARRIED

8) RATE OF TAX – MRCVG - CONTRIBUTION 2017

#209-12-2016

MOVED BY Councillor Charles Kealey **SECONDED BY** Councillor Christopher Brownrigg

AND RESOLVED THAT the tax rate for the 2017 contribution to the MRCVG be fixed at .10/100\$ evaluated worth (\$213,988).

CARRIED

9) RATE OF TAX – QUÉBEC PROVINCIAL POLICE 2017

#210-12-2016

MOVED BY Councillor Michelle Logue-Wakeling **SECONDED BY** Councillor Amanda St-Jean

AND RESOLVED THAT the tax rate for Sûreté du Québec services in 2017 be set at .078/\$100 evaluated worth (\$129,603).

CARRIED

10) SPECIAL 2017 TAX RATE – BYLAW #003-2002 (MARTINDALE/MCDONALD)

#211-12-2016

MOVED BY Councillor Lynn Visentin **SECONDED BY** Councillor Charles Kealey

AND RESOLVED THAT the special tax rate for expenses resulting from By-Law #003-2002 be set at .009/\$100 evaluated worth for 2017.

CARRIED

11) SPECIAL 2016 TAX RATE – BY-LAW #006-2002 (FIELDVILLE)

#212-12-2016

MOVED BY Councillor Lynn Visentin **SECONDED BY** Councillor Charles Kealey

AND RESOLVED THAT the special tax rate for expenses resulting from By-Law #006-2002 be set at .011/\$100 evaluated worth for 2017.

CARRIED

12) SECTOR TAX 2017 – BYLAW #005-2014 DE LA RIVE

#213-12-2016

MOVED BY Councillor Michelle Logue-Wakeling **SECONDED BY** Councillor Charles Kealey

AND RESOLVED THAT the sector tax for bylaw #005-2014 concerning chemin de la Rive be fixed at \$19,136 divided by the number of rate payers, such as \$1,063.11/rate payer for 2017.

CARRIED

13) SPECIAL 2016 TAX RATE – FIRE TRUCK BYLAW 002-2012

#214-12-2016

MOVED BY Councillor Christopher Brownrigg **SECONDED BY** Councillor Joanne Mayer

AND RESOLVED THAT the special tax rate for expenses resulting from the pumper be set at .014/\$100 evaluated worth for 2017.

CARRIED

14) SPECIAL 2017 TAX RATE – TANDEM

#215-12-2016

MOVED BY Councillor Charles Kealey **SECONDED BY** Councillor Michelle Logue-Wakeling

AND RESOLVED THAT the special tax rate for expenses resulting from the purchase of the new tandem be set at .029/\$100 evaluated worth for 2017.

CARRIED

15) INTEREST RATE ON ARREARS 2017

#216-12-2016

MOVED BY Councillor Amanda St-Jean **SECONDED BY** Councillor Lynn Visentin

AND RESOLVED THAT the interest rate chargeable to taxpayer accounts in arrears be set at fifteen percent (15%) annually, or one and a quarter percent (1.25%) monthly for the 2017 taxation year.

CARRIED

16) INDEXATION OF SALARIES 2017

#217-12-2016

MOVED BY Councillor Michelle Logue-Wakeling **SECONDED BY** Councillor Charles Kealey

AND RESOLVED THAT the salaries paid to municipal staff, councillors and the mayor be increased by 1.5% in 2017, in accordance with the rise in the cost of living index established by Statistics Canada;

THAT the salary of the Director General be adjusted by a further 2% in order to reflect new responsibilities following the departure of Liette Hickey ;

THAT the salary of the tax officer and administrative assistant be adjusted by a further 2% in order to reflect new responsibilities following the departure of Liette Hickey;

THAT the hourly rate for the truck drivers be adjusted to \$20.

CARRIED

17) ADOPTION OF 2017 BUDGET

WHEREAS the prescriptions contained in articles 954 and following of the Quebec Municipal Code;

WHEREAS the Council of the Municipality of Low forecasts the following expenses, equal to expected revenue, as outlined below:

REVENUE:	
Taxes and compensations	\$1,498,488
Payments in lieu of taxes	\$13,852
Other local revenue sources	\$44,726
Transfers	\$449,034
Surplus Allotment	\$45,000
TOTAL REVENUE & CAPITAL RESERVES	\$2,051,100

EXPENSES:	
General Administration	\$451,0529
Public Safety	\$291,575
Transport	\$648,100
Hygiene & Environment	\$312,361
Urban Planning	\$88,784
Recreation and Culture	\$84,721

Financing Costs	\$174,507
TOTAL EXPENSES & CAPITAL RESERVES	\$2,051,100

#218-12-2016

MOVED BY Councillor Joanne Mayer **SECONDED BY** Councillor Michelle Logue-Wakeling
AND RESOLVED THAT the 2017 budget be adopted as presented.

CARRIED

18) PUBLICATION OF 2017 BUDGET

#219-12-2016

MOVED BY Councillor Joanne Mayer **SECONDED BY** Councillor Lynn Visentin

AND RESOLVED THAT a summary of the 2017 Budget be published in the Low Down and the Gatineau, as well as posted at the places where public notices are regularly displayed.

CARRIED

19) ADJOURNMENT

#220-12-2016

MOVED BY Councillor Charles Kealey **SECONDED BY** Councillor Michelle Logue-Wakeling

BE IT RESOLVED THAT the meeting be closed at 8:15

CARRIED

Mayor

Director General/Secretary-Treasurer