

CANADA
PROVINCE OF QUÉBEC
MUNICIPALITY OF LOW

MINUTES of the regular meeting of members of the Council of the Municipality of Low, held this 5th day of December, 2016 at 7:00 p.m. in Heritage Hall, 4A d'Amour Rd., Low, Quebec, J0X 2C0 and presided over by Mayor Morris O'Connor.

Those present are: Councillors Michèle Logue-Wakeling, Amanda St. Jean, Joanne Mayer and Councillors Charles Kealey and Christopher Brownrigg.

The Director General/Secretary-Treasurer Franceska Gnarowski is also present.

Councillor Lynn Visentin is absent.

1) OPENING

Quorum is established and the meeting is officially opened by the Mayor, Morris O'Connor.

2) QUESTION PERIOD

3) BUSINESS ARISING FROM PREVIOUS MEETING

4) MINUTES

189-12-2016 BE IT RESOLVED that the minutes of the regular meeting of October 3, 2016 be adopted.

MOVED BY Councillor Michèle Logue-Wakeling
SECONDED BY Councillor Charles Kealey
CARRIED

4.1) MINUTES

190-12-2016 BE IT RESOLVED that the minutes of the regular meeting of November 7, 2016 be adopted with the changes proposed by Councillor Mayer.

MOVED BY Councillor Michèle Logue-Wakeling
SECONDED BY Councillor Charles Kealey
CARRIED

5) AGENDA

191-12-2016 BE IT RESOLVED that the agenda be adopted as presented and that it remain open.

MOVED BY Councillor Amanda St-Jean
SECONDED BY Councillor Charles Kealey
CARRIED

6) EXPENDITURES AND SALARIES

192-12-2016 BE IT RESOLVED THAT the # 12-2016 list of disbursements for the period from November 8, 2016 to November 30, 2016 totalling \$30,511.42

THAT the net wages paid for the period from October 31, 2016 to November 25, 2016 totalling \$27,842.34 are accepted;

THAT the Director General / Secretary-Treasurer is authorized to make the necessary budget allocations for this purpose.

MOVED BY Councillor Christopher Brownrigg
SECONDED BY Councillor Amanda St-Jean
CARRIED

CERTIFICATE

I, the undersigned, Director General / Secretary-Treasurer, hereby certify that funds are available for expenses cited in resolution # 192-12-2016, as provided by the Council of the Municipality of Low.

Director General / Secretary-Treasurer

(7) MAYOR'S REPORT

The mayor provides a verbal report of activities for the month of October and November.

7.1 ADMINISTRATION

(7.1.1) REPORT OF THE ADMINISTRATION COMMITTEE

No report is presented by Councillor Michèle-Logue Wakeling, President of the Administration Committee.

(7.1.2) BYLAW # 06-2016 AMENDING BYLAW #04-2012 BEING THE CODE OF ETHICS AND DEONTOLOGY FOR MUNICIPAL EMPLOYEES

WHEREAS a notice of motion was given by councillor Michèle Logue-Wakeling at a regular meeting of council November 7, 2016;

WHEREAS bill 83, *Act Modifying Various Legislative Dispositions In Municipal Affairs, Notably Political Financing*, which was passed June 10, 2016, imposes another modification of the *Code of Ethics and Deontology as Related to Municipal Affairs* with regard to political financing;

WHEREAS council believes it is opportune and in the public interest to conform to the requirements of the Ministry of Municipal Affairs;

WHEREAS the preamble forms an integral part of the present bylaw;

#193-12-2016

THEREFORE, BE IT RESOLVED and moved by Councillor Michèle Logue-Wakeling and seconded by Councillor Charles Kealey that council decrees that bylaw # 04-2012 be modified by adding article 5.3.5, that is:

5.3.5 It is prohibited for any employee of the municipality to make the announcement of the realization of a project, the conclusion of a contract or a grant by the municipality, during a political fundraising event unless a final decision on this project, contract or grant has already been taken by the competent authority of the municipality.

ADOPTED

(7.1.3) RELEASE

WHEREAS a request from the lawyer, Ms. Megan Throop, concerning the renovated lots 5161766, 5161783, 5161788 was received by the municipality;

WHEREAS the request concerns the signing of a general and final release stating that all outstanding taxes are paid for renovated lots 5161766, 5161782, 5161788 as well as the cancellation of the registration of all mortgage rights;

WHEREAS all taxes on the renovated lots 5161766, 5161782, 5161788 are up to date;

#194-12-2016

THEREFORE, BE IT RESOLVED that Council authorizes the Director General to sign for and on behalf of the Municipality the above mentioned release.

MOVED BY Councillor Michèle Logue-Wakeling
SECONDED BY Councillor Amanda St-Jean
CARRIED

(7.1.4) ALLOCATIONS – CELL PHONES

WHEREAS resolution No. 20-02-2016 allocated allowances for mobile phones for employees;

#195-12-2016

THEREFORE, BE IT RESOLVED by council to allocate \$ 540 to the DG, and \$192 for the roads foreman before the holidays.

MOVED BY Councillor Charles Kealey
SECONDED BY Councillor Michèle Logue-Wakeling
CARRIED

(7.1.5) PICHÉ-LACROIX

WHEREAS a preliminary audit of financial statements by auditors Piché-Lacroix was conducted November 15, 2016;

#196-12-2016

THEREFORE, BE IT RESOLVED that Council authorize the payment of \$ 7,381.40 to Piché-Lacroix for services rendered.

MOVED BY Councillor Michèle Logue-Wakeling
SECONDED BY Councillor Charles Kealey
CARRIED

(7.1.6) PIERRE BÉLANGER REPORT

WHEREAS the municipality of Low and the MRC Vallée de la Gatineau (MRCVG) are committed to the economic development of the municipality in order to ensure the future prosperity of the municipality and the region as well as to ensure that services such as St-Michael's School and the CLSC stay viable;

WHEREAS the parties felt it was necessary to commission a study on the potential of the municipality and on demographic and other trends;

WHEREAS each organisation agreed to assume 50% of the cost of the study;

WHEREAS Pierre Bélanger, Economist, was retained to prepare the study;

WHEREAS the study was submitted at the end of October 2016;

WHEREAS council reserved \$20,000 of the 2016 surplus for development;

197-12-2016

THEREFORE, BE IT RESOLVED THAT council authorises the payment of \$3048.25 representing 50% of the cost of the study.

MOVED BY Councillor Charles Kealey
SECONDED BY Councillor Michèle Logue-Wakeling
CARRIED

(7.1.7) DEVELOPMENT COMMITTEE

WHEREAS tourism development is considered a priority for the MRCVG;

WHEREAS the changes that have been realised in the past few years regarding promotion and the development of tourism;

WHEREAS the Gatineau river represents significant potential for development;

198-12-2016

THEREFORE, BE IT RESOLVED THAT council delegates the Mayor and/or the DG to sit on the development committee for the southern part of the Gatineau River.

MOVED BY Councillor Amanda St-Jean
SECONDED BY Councillor Michèle Logue-Wakeling
OPPOSED BY Councillor Joanne Mayer
CARRIED

(7.1.8) TOPONYMIE

WHEREAS McColgan road exists at the moment;

WHEREAS there are residences on the southern end of the road;

WHEREAS the north end of the road in in Alleyn-Cawood and the south end in Low;

WHEREAS there is currently confusion with regards to the distribution of mail;

WHEREAS as the "south" designation would help postmen and women with their distribution

199-12-2016

THEREFORE, BE IT RESOLVED that council requests the *Commission de Toponymie du Québec* to authorise the designation of McColgan South to the part of the road that is in Low.

MOVED BY Councillor Michèle Logue-Wakeling

SECONDED BY Councillor Amanda St-Jean

CARRIED

7.2 ROADS

(7.2.1) REPORT

A brief report was given by Councillor Charles Kealey, President of the Public Works Committee.

(7.2.2) SIERRA REPAIRS

200-12-2016

BE IT RESOLVED that Council authorizes an expenditure of up to \$1700 for the repair of the Sierra truck.

MOVED BY Councillor Charles Kealey

SECONDED BY Councillor Michèle Logue-Wakeling

CARRIED

(7.3) PUBLIC SECURITY

(7.3.1) REPORT

Report is given by Councillor Amanda St. Jean, President of the Public Safety Committee.

(7.3.2) THERMAL IMAGING

WHEREAS the municipalities of Low and Denholm jointly purchased a thermal imaging machine to be shared between the two fire departments following a recommendation from the Chief of the two services, Ghyslain Robert;

WHEREAS since the purchase the Chief of the Fire Department has resigned his position in both municipalities;

WHEREAS it is now impossible to share the equipment efficiently;

WHEREAS the municipality now has the equipment in its fire hall;

WHEREAS the municipality of Denholm paid \$5585.17 for its half;

WHEREAS the Municipality of Denholm wishes to buy its own thermal imaging machine;

201-12-2016

THEREFORE, BE IT RESOLVED that council agrees to pay \$5585.17 to Denholm for the equipment.

MOVED BY Councillor Amanda St-Jean

SECONDED BY Councillor Joanne Mayer

CARRIED

(7.4) ENVIRONMENT

(7.4.1) REPORT

A brief report was given by Councillor Christopher Brownrigg, President of the Environmental Committee.

(7.5) PLANNING

(7.5.1) REPORT

A report is given by Councillor Joanne Mayer, President of the Planning Committee.

(7.5.2) MODIFICATION OF RESOLUTION #187-12-2016

WHEREAS the request from the CPTAQ to modify resolution #187-1-2016 by correcting the lot number that forms the object of the request;

202-12-2016

THEREFORE, BE IT RESOLVED that for these reasons Council authorises that resolution #187-12-2016 referring to renovated lot 5162281, be hereby modified so that it refers to renovated lot 5163240.

MOVED BY Councillor Amanda St-Jean
SECONDED BY Councillor Charles Kealey
CARRIED

(7.6) RECREATION & CULTURE

(7.6.1) REPORT

A report is given by Councillor Joanne Mayer in the absence of Councillor Lynn Visentin, President of the Recreation Committee.

(7.7) MISCELLANEOUS

(8) ADJOURNMENT

203-12-2016

BE IT RESOLVED THAT the meeting ends at 20:30

MOVED BY Councillor Charles Kealey
SECONDED BY Councillor Michèle Logue-Wakeling
CARRIED