

**CANADA  
PROVINCE DE QUÉBEC  
MUNICIPALITÉ DE LOW**

**MINUTES** of a regular meeting of the Council of the Municipality of Low, held Monday, August 1, 2016 at 19.00 at the Heritage Hall, 4A d'Amour Rd, Low (Québec) J0X 2C0 chaired by the Mayor, Mr. Morris O'Connor.

Also present: Councillors Michele Logue-Wakeling, Amanda St. Jean Joanne Mayer, and Lynn Visentin and Councillor Charles Kealey.

Being also present: the assistant secretary-treasurer Hélène Desjardins

Being absent: Director general Franceska Gnarowski

Being absent: Councillor Christopher Brownrigg

**1) OPEN**

Noting the quorum, the meeting was officially declared open by His Worship the Mayor, Mr. Morris O'Connor.

**2) QUESTION PERIOD**

**3) BUSINESS ARISING FROM THE PREVIOUS MEETING**

None

**4) MINUTES**

**# 131-08-2016**

**BE IT RESOLVED THAT** the minutes of the regular meetings of June 6, 2016 be adopted as presented.

**MOVED BY** Councillor Michèle Logue-Wakeling  
**SECONDED BY** Councillor Amanda St. Jean  
**OPPOSED BY** Councillor Joanne Mayer  
**CARRIED**

**# 132-08-2016**

**BE IT RESOLVED THAT** the minutes of the regular meeting of July 4, 2016 be adopted as presented.

**MOVED BY** Councillor Lynn Visentin  
**SECONDED BY** Councillor Charles Kealey  
**OPPOSED BY** Councillor Joanne Mayer  
**CARRIED**

**# 133-08-2016**

**BE IT RESOLVED THAT** the minutes of the special meeting of July 11, 2016 be adopted as presented.

**MOVED BY** Councillor Michèle Logue-Wakeling  
**SECONDED BY** Councillor Charles Kealey  
**OPPOSED BY** Councillor Joanne Mayer  
**CARRIED**

**5) AGENDA**

**# 134-08-2016**

**BE IT RESOLVED** that the agenda be and that it remain open.

**MOVED BY** Councillor Amanda St. Jean  
**SECONDED BY** Councillor Michèle Logue-Wakeling  
**CARRIED**

**6) BILLS TO PAY**

**# 135-08-2016**

**BE IT RESOLVED THAT** # 08-2016 list of disbursements for the period from 4 July 2016 to July 31, 2016 a total amount of 74,615.07;

**THAT** the net wages paid for the period from 1 July 2016 to 31 July 2016 totalling an amount of \$42,531.03 are accepted;

**THAT** the Director General / Secretary-Treasurer is authorized to make budget allocations necessary for this purpose.

**MOVED BY** Councillor Lynn Visentin  
**SECONDED BY** Councillor Charles Kealey  
**CARRIED**

**CERTIFICATE**

I, the undersigned, Director General / Secretary-Treasurer, hereby certify that funds are available for expenses named in resolution # 135-08-2016, as provided by the Council of the Municipality of Low.

\_\_\_\_\_  
Director General / Secretary-Treasurer

**7) MAYOR'S REPORT**

The mayor gave a verbal report of his activities for the month of July.

**7.1 ADMINISTRATION**

**(7.1.1) WORKING FUND**

**WHEREAS** section 1094 0.1. of the Municipal Code, provides that the municipality "shall provide each year to its working fund a sum sufficient to repay a loan for working capital;

**WHEREAS** the amount of \$ 23 269 is provided for this purpose in the 2016 budget;

**# 136-08-2016**

**THEREFORE, BE IT RESOLVED THAT** Council authorizes the refund of \$ 23,269 in working capital.

**PROPOSED BY** Councillor Charles Kealey  
**SECONDED BY** Councillor Michèle Logue-Wakeling  
**CARRIED**

**(7.1.2) 2015 SURPLUS**

**WHEREAS** the audited financial statement was prepared by Piché Lacroix and submitted at a special meeting of council May 10, 2016;

**WHEREAS** a surplus of \$88,000 after expenses is the final result;

**WHEREAS** council can dedicate the surplus to various initiatives as it sees fit;

**#137-08-2016**

**THEREFORE, BE IT RESOLVED** that council distributes the surplus as follows:

Taxes 2017	\$45,000
Development	\$20,000
Sweeper	\$9761.38
Wharf	\$13,238.62

**PROPOSED BY** Councillor Charles Kealey  
**SECONDED BY** Councillor Michèle Logue-Wakeling  
**CARRIED**

**(7.1.3) DEVELOPEMENT**

**WHEREAS** council continues to be committed to ensuring that the school remains at the heart of the community to ensure the long term viability of the municipality;

**WHEREAS** the development of the municipality as a whole is predicated on the availability of services such as schools and community based health care;

**WHEREAS** the school's building does not currently meet provincial standards;

**WHEREAS** currently the Western Quebec School Board is considering options that threaten the continued operation of the school in Low starting in 2017-18;

**WHEREAS** the Western Quebec School Board has requested that a proposal for the school be submitted by March 2017;

**WHEREAS** the construction of a new school is the best option going forward;

**WHEREAS** the municipality of Low has previously committed \$ 800,000 to a new project involving the construction of a new school, a library and a gym (resolution 75-04-2013);

**WHEREAS** Pierre Bélanger, Consultant Economist, has submitted a proposal to prepare a needs analysis as part of a preliminary plan for a new school development that includes spaces for a gym, a library and other spaces to accommodate a CLSC and a municipal office;

**WHEREAS** council has determined that the proposal should include an architect's rendering of the new school development;

**WHEREAS** the MRC Vallée de la Gatineau has agreed to contribute \$5000 towards the cost of the needs analysis and the plan;

**#138-08-2016**

**THEREFORE, BE IT RESOLVED** that council authorizes an expenditure of up to \$10,000, \$5,000 of which will be dedicated to the proposal submitted by Pierre Bélanger, Consultant Economist for the preparation of a needs analysis and preliminary plans for a new school development and the balance to be held in reserve for the architect's rendering.

**PROPOSED BY** Councillor Michèle Logue-Wakeling

**SECONDED BY** Councillor Charles Kealey

**CARRIED**

## **7.2 ROADS**

### **(7.2.1) REPORT**

A brief report was given by Councillor Charles Kealey, President of the Roads Committee.

### **(7.2.2) AMENDMENT – RESOLUTION 121-07-2016**

**WHEREAS** resolution 120-07-2016 concerning the purchase of extra calcium set a limit of \$3500;

**WHEREAS** the actual cost of the calcium is \$4327.55;

**#139-08-2016**

**THEREFORE BE IT RESOLVED** that resolution #121-07-2016 is hereby modified to reflect the actual price of calcium.

**PROPOSED BY** Councillor Charles Kealey

**SECONDED BY** Councillor Amanda St. Jean

**CARRIED**

## **(7.3) PUBLIC SAFETY**

### **(7.3.1) REPORT**

The report was given by the President of the Committee of Public Safety, Amanda St. Jean Councillor.

## **(7.4) ENVIRONMENT**

### **(7.4.1) REPORT**

No report is given by Councillor Christopher Brownrigg, Chairman of the Environment Committee - absent.

### **(7.4.2) METER**

**WHEREAS** the municipality has installed a flow meter by Les compteurs Lecomte company in the Low pumping station to comply with the requirements of the Ministry of Municipal Affairs and the Quebec Strategy for Drinking Water Conservation;

**WHEREAS** a piece that will facilitate reading given must be installed;

**WHEREAS** the cost of this piece is \$ 3,970 taxes included, as submitted by the Lecomte company and the money will come from funds for 2014-2018 excise tax;

# 140-08-2016

**THEREFORE BE IT RESOLVED** that Council approves the purchase of this digital piece from Les Compteurs Lecomte company for the price of \$ 3970 including taxes.

**PROPOSED BY** Councillor Lynn Visentin

**SECONDED BY** Councillor Amanda St. Jean

**CARRIED**

#### **(7.5) PLANNING**

##### **(7.5.1) REPORT**

A report is given by Councillor Joanne Mayer, President of the Committee of urbanization

##### **(7.5.2) NOTICE OF MOTION**

Notice of motion is given by Councillor Joanne Mayer that a bylaw concerning dilapidated buildings shall be considered at a subsequent meeting of council.

#### **(7.6) LEISURE & CULTURE**

##### **(7.6.1) REPORT**

A report is given by Councillor Lynn Visentin, president of the Recreation Committee.

##### **(7.6.2) HIRING STUDENT**

**WHEREAS** the Canada Summer Jobs program allows the municipality to hire a student to work in the library;

**WHEREAS** Ellen Rice was chosen for the position of clerk for the library by the Library Committee;

**WHEREAS** the employment is for a period of eight weeks from 27 June to 19 August 2016;

# 141-08-2016

**THEREFORE, BE IT RESOLVED THAT** Council approves the hiring of Ellen Rice as clerk at an hourly rate of \$ 11;

**THAT** the Director General be authorized to sign for and on behalf of the Board any documents relating to the project.

**PROPOSED BY** Councillor Joanne Mayer

**SECONDED BY** Councillor Michèle Logue-Wakeling

**CARRIED**

##### **(7.6.3) DON – ARENA**

**WHEREAS** Golf Tournament Gilles Emond, Guy Monette, Wayne Brennan took place on July 15 at the Mont Ste-Marie Golf Club;

**WHEREAS** that the activity is a fundraiser for the Central Gatineau Arena;

**WHEREAS** council wishes to emphasize the importance of this infrastructure for the people of Low;

**WHEREAS** the council has provided a \$ 2 500 donation to the arena in the budget 2016 for the golf tournament;

# 142-08-2016

**THEREFORE, BE IT RESOLVED THAT** Council approve a donation of \$ 2 500 for the Golf Tournament Gilles Emond, Guy Monette, Wayne Brennan.

**PROPOSED BY** Councillor Amanda St. Jean

**SECONDED BY** Councillor Lynn Visentin

**CARRIED**

(7.7) VARIA

(8) ADJOURNMENT

# 143-08-2016

**BE IT RESOLVED THAT** the meeting ends at 9:00 p.m.

**MOVED BY** Councillor Charles Kealey

**SECONDED BY** Councillor Michèle Logue-Wakeling

**CARRIED**

*Morris O'Connor*

Mayor

*Franceska Gnarowski*

Director General / Secretary-Treasurer

"I, Morris O'Connor, Mayor, certify that the signature of this minutes is equivalent to my signature on all resolutions contained within the meaning of Article 142 (2) of the Municipal Code "