

**CANADA
PROVINCE OF QUEBEC
MUNICIPALITY OF LOW**

MINUTES of the regular meeting of the Council of the Municipality of Low, held Monday, April 4, 2016 at 19:00 at Heritage Hall, 4A d'Amour Rd., Low (Québec) J0X 2C0 chaired by His Worship the Mayor, Mr. Morris O'Connor.

Also present: Councillors Michèle Logue-Wakeling, Joanne Mayer, and Lynn Visentin and Councillors Charles Kealey and Christopher Brownrigg.

Being absent: Councillor Amanda St. Jean

1) OPENING

Noting quorum, the meeting was officially declared open by Mayor, Mr. Morris O'Connor.

2) QUESTION PERIOD - 4th TRY

3) BUSINESS ARISING FROM THE PREVIOUS MEETING

No business arising

4) MINUTES

53-04-2016

BE IT RESOLVED that the minutes of the regular meeting of March 7, 2016 be accepted with changes to resolutions 7.1.8 and 7.1.9 as requested by Councillor Joanne Mayer.

MOVED BY Councillor Joanne Mayer
SECONDED BY Councillor Michèle Logue-Wakeling
UNANIMOUS

5) AGENDA

54-04-2016

BE IT RESOLVED that the agenda be adopted and that it remains open.

MOVED BY Councillor Joanne Mayer
SECONDED BY Councillor Christopher Brownrigg
UNANIMOUS

6) ACCOUNTS PAYABLE

55-04-2016

BE IT RESOLVED that the list of expenses # 03-2016 for the period of March 8, 2016 to April 4, 2016 for a total amount of 154 \$ 450.46;

THAT the net wages paid for the period from 1 March, 2016 to 31 March, 2016 totalling \$ 21,865.51 are accepted;

THAT the Director General / Secretary-Treasurer is authorized to make budget allocations necessary for this purpose.

MOVED BY Councillor Lynn Visentin
SECONDED BY Councillor Michèle Logue-Wakeling
UNANIMOUS

CERTIFICATE

I, the undersigned, Director General / Secretary-Treasurer, hereby certify that funds are available for expenses appointed to resolution # 55-04-2016, as provided by the Council of the Municipality of Low.

Franceska Gnarowski
Director General / Secretary-Treasurer

7) MAYOR'S REPORT

The mayor gave a verbal report of his activities for the month of March.

7.1 ADMINISTRATION

(7.1.1) REPORT OF THE ADMINISTRATIVE COMMITTEE

The report was presented by Councillor Michèle-Logue Wakeling, President of the Administration Committee.

(7.1.2) THREE YEAR PLAN

WHEREAS the duty of the council to adopt a three-year capital plan annually;

WHEREAS that the plan submitted by the Director General reflects the current situation and the direction the board for capital;

56-04-2016

THEREFORE, BE IT RESOLVED that Council adopt the three-year capital plan as presented by the Director General.

MOVED BY Councillor Charles Kealey
SECONDED BY Councillor Michèle Logue-Wakeling
UNANIMOUS

(7.1.3) SIGNATURE AUTHORIZATION - VEHICLES

WHEREAS the retirement of Liette Hickey;

WHEREAS the need to transfer the signing authorization belonging to Mrs. Hickey for all documents relating to vehicles (registration, insurance etc.);

57-04-2016

THEREFORE, BE IT RESOLVED THAT Council approve that the authorization to sign for and on behalf of the municipality on all documents related to municipal vehicles be given to the Director General and / or the municipal inspector.

MOVED BY Councillor Charles Kealey
SECONDED BY Councillor Michèle Logue-Wakeling
UNANIMOUS

(7.1.4) SIGNATURE AUTHORIZATION - BANK

WHEREAS there were questions from an audience member;

WHEREAS the commitment of council members to confirm the pertinence of the points raised by the member of the public;

58-04-2016

THEREFORE, BE IT RESOLVED that Council agrees to postpone the decision to grant to Ms. Desjardins signing authority in order to confirm or not the points raised by the member of the public.

MOVED BY Councillor Joanne Mayer
SECONDED BY Councillor Michèle Logue-Wakeling
UNANIMOUS

(7.1.5) ACCOUNTING

WHEREAS the obligation to appoint an external auditor in accordance with section 966 of the Municipal Code;

WHEREAS Piché Lacroix CPA firm acted as external auditor for the municipality for many years to the satisfaction of council;

59-04-2016

THEREFORE BE IT RESOLVED that Council appoint Piché Lacroix as external auditor for the fiscal year 2016.

MOVED BY Councillor Lynn Visentin

SECONDED BY Councillor Michèle Logue-Wakeling
UNANIMOUS

(7.1.6) SQ OFFICE

WHEREAS the dissolution of the Alliance of 4 Rives November 30, 2015 by act of dissolution filed with the Registrar of Québec businesses;

WHEREAS the lease agreement between the *Alliance des quatre rives* and the Société Immobilière du Québec for the SQ office at 400 Route 105;

WHEREAS the lease should reflect the fact that the building at 400 Route 105 is now managed by the municipality;

60-04-2016

THEREFORE, BE IT RESOLVED that the municipality renew the lease rental for the SQ office with the Société Immobilière du Québec.

MOVED BY Councillor Joanne Mayer
SECONDED BY Councillor Lynn Visentin
UNANIMOUS

(7.1.7) TRANSFER

WHEREAS the dissolution of the *Alliance des quatre rives* by act of dissolution November 30, 2015;

WHEREAS that the financial statements for 2015 are complete;

WHEREAS the Alliance's bank account is no longer necessary;

WHEREAS the balance in the account No. 35452 in the amount of \$12 621.02;

61-04-2016

THEREFORE, BE IT RESOLVED that Council approves that account No 35452 is closed;

THAT the balance of 12 \$ 621.02 less bank charges to be transferred to account No 60050 of the municipality;

THAT the balance is allocated to the surplus reserved for the fire;

THAT the Mayor and / or the Director General be authorized to sign all documents relating to this balance / account for and on behalf of the municipality.

MOVED BY Councillor Michèle Logue-Wakeling
SECONDED BY Councillor Charles Kealey
UNANIMOUS

6.2 ROADS

(6.2.1) REPORT

A brief report was given by Councillor Charles Kealey, President of the roads committee.

(6.2.2) PURCHASE TRAILER

62-04-2016

BE IT RESOLVED that Council approve the purchase of a trailer to the road for the price of 2 \$ 400 taxes included.

MOVED BY Councillor Charles Kealey
SECONDED BY Councillor Christopher Brownrigg
UNANIMOUS

(6.2.3) ACCOUNTABILITY

WHEREAS the Ministry of Transport, Sustainable Mobility and Transportation Electrification has compensated \$ 506 368 for maintenance of the road network for the year 2015;

WHEREAS compensations distributed to the Municipality for routine and preventive maintenance of local roads 1 and 2 as well as elements of the bridges situated on these roads, is the responsibility of the Municipality;

WHEREAS this resolution is accompanied by Appendix A identifying the interventions made by the municipality on the aforementioned roads;

WHEREAS an external auditor will present in the time allotted a report Annex B or a special report duly completed external audit;

63-04-2016

THEREFORE BE IT RESOLVED that council informs the Ministry of Transport, Sustainable Mobility and Transportation Electrification of the use of the compensation for routine and preventive maintenance of local roads 1 and 2 and the elements of bridges located on these roads, that are the responsibility of the Municipality, in accordance with the objectives of maintenance assistance program of the local road network.

MOVED BY Councillor Michèle Logue-Wakeling
SECONDED BY Councillor Joanne Mayer
UNANIMOUS

(6.2.4) GRANT APPLICATION

64-04-2016

BE IT RESOLVED that Council approve the request for a grant of \$ 50,000 from the Road Maintenance Assistance Program to Ms. Stéphanie Vallée, Minister of Justice and Member of the National Assembly for the riding of Gatineau, in order resurface Kallala road over one kilometer.

MOVED BY Councillor Charles Kealey
SECONDED BY Councillor Joanne Mayer
UNANIMOUS

(6.3) PUBLIC SECURITY

(6.3.1) REPORT

No report was given by the President of the Committee of Public Safety, Councillor Amanda St. Jean (absent).

(6.4) ENVIRONMENT

(6.4.1) REPORT

A report is given by Councillor Christopher Brownrigg, Chair of the Environment Committee.

(6.5) PLANNING

(6.5.1) REPORT

A report is given by Councillor Joanne Mayer, President of the Planning Committee.

(6.6) RECREATION

(6.6.1) REPORT

A report is given by Councillor Lynn Visentin, Chair of the Recreation Committee.

(6.7) VARIA

(7) QUESTION PERIOD

At the beginning of the meeting

(8) CLOSING

65-04-2016

BE IT RESOLVED THAT the meeting ends at 21:00
MOVED BY Councillor Charles Kealey
SECONDED BY Councillor Christopher Brownrigg
UNANIMOUS

Morris O'Connor
Mayor

Franceska Gnarowski
Director General / Secretary-Treasurer

"I, Morris O'Connor, Mayor, certify that the signature of this minutes is equivalent to my signature on all resolutions contained within the meaning of Article 142 (2) of the Municipal Code "