

**CANADA
PROVINCE OF QUEBEC
MUNICIPALITY OF LOW**

MINUTES of a regular meeting of the Council of the Municipality of Low, held Monday, March 7, 2016 at 19:00 at Heritage Hall, 4A d'Amour Rd, Low (Québec) J0X 2C0 chaired by His Worship the Mayor, Mr. Morris O'Connor.

Also present: The councillors Michèle-Logue Wakeling, Joanne Mayer, Amanda St-Jean, Lynn Visentin, Christopher Brownrigg and Charles Kealey.

Being also present: Franceska Gnarowski, Executive Director

1) OPENING

Quorum having been established, the meeting was officially declared open by His Worship the Mayor, Mr. Morris O'Connor.

1a) QUESTION PERIOD – 3rd TRY

2) BUSINESS ARISING FROM THE PREVIOUS MEETING

No business arising

4) MINUTES

33-03-2016

BE IT RESOLVED that the minutes of the regular meeting of February 1, 2016 be accepted with changes as discussed.

MOVED BY Councillor Michèle Logue-Wakeling

SECONDED BY Councillor Charles Kealey

UNANIMOUS

5) AGENDA

34-03-2016

BE IT RESOLVED that the agenda be adopted and that it remains open.

MOVED BY Councillor Michèle Logue-Wakeling

SECONDED BY Councillor Charles Kealey

UNANIMOUS

6) BILLS

35-03-2016

BE IT RESOLVED THAT #02-2016 list of disbursements for the period from February 2, 2016 to March 7, 2016 totalling \$ 95,920.08;

THAT the net wages paid for the period from February 2, 2016 to February 29, 2015 totalling \$ 23,110.04 are accepted;

THAT the Director General / Secretary-Treasurer is authorized to make budget allocations necessary for this purpose.

MOVED BY Councillor Lynn Visentin

SECONDED BY Councillor Michèle Logue-Wakeling

UNANIMOUS

CERTIFICATE

I, the undersigned, Director General / Secretary-Treasurer, hereby certify that funds are available for expenses appointed to resolution # 35-03-2016, as provided by the Council of the Municipality of Low.

Franceska Gnarowski

Director General / Secretary-Treasurer

7) MAYOR'S REPORT

The mayor gave a verbal report of his activities for the month of February.

7.1 ADMINISTRATION

(7.1.1) REPORT OF THE ADMINISTRATIVE COMMITTEE

No report was presented by Councillor Michèle-Logue Wakeling, President of the Administration Committee.

(7.1.2) NOTICE OF MOTION

Notice of motion is given by Councillor Joanne Mayer that at a subsequent council meeting bylaw LOW-02-2015 on nuisances will be modified.

(7.1.3) THREE YEAR PLAN

At the request of Councillor Joanne Mayer, the proposal is postponed to a later date.

(7.1.4) FINANCIAL MANAGEMENT TRAINING

WHEREAS the Association of Municipal Directors of Quebec (ADMQ) provides financial management training in Gatineau on April 5 at a price of 295 plus tax for members;

36-03-2016

THEREFORE, BE IT RESOLVED that Council agrees that the DG take this training opportunity in financial management training as a member.

MOVED BY Councillor Charles Kealey

SECONDED BY Councillor Amanda St. Jean

UNANIMOUS

(7.1.5) FIGURE SKATING CLUB

WHEREAS the Vallée-de-la-Gatineau Skating Club proposed that the Municipality of Low buys an ad in the year-end newsletter;

WHEREAS a page costs \$ 100;

WHEREAS several children in the area take advantage of the Club;

37-03-2016

THEREFORE BE IT RESOLVED that Council approve the purchase of a one-page ad in the newsletter.

MOVED BY Councillor Lynn Visentin

SECONDED BY Councillor Michèle Logue-Wakeling

UNANIMOUS

(7.1.6) RESOLUTION OF SUPPORT - DENHOLM

WHEREAS a request from the Municipality of Denholm to support the resolution MD AR 16-02-039 regarding the management of Pagan Road by the Ministry of Transport;

WHEREAS Pagan Road is the only direct link between Low and Denholm;

WHEREAS the mutual aid agreement between Denholm and Low exists to meet the risk coverage plan;

WHEREAS there is school bus transportation between Denholm and Low;

WHEREAS the road length, its importance and the constant need for effecting repairs and improvements;

WHEREAS the tax burden it represents for Denholm;

38-03-2016

THEREFORE, BE IT RESOLVED that the Municipality of Low support the resolution from the Municipality of Denholm requesting that the MTQ take over responsibility for Pagan Rd in order to increase the quality, improve safety for drivers and to participate in the economic development of the region.

MOVED BY Councillor Charles Kealey
SECONDED BY Councillor Amanda St. Jean
UNANIMOUS

(7.1.7) RESOLUTION OF SUPPORT - GRACEFIELD

WHEREAS a request from the municipality of Gracefield support the resolution 2016-01-051 calling on the Ministry of Public Security to take charge of the Gatineau River;

39-03-2016

THEREFORE, BE IT RESOLVED that the municipality support the resolution 2016-01-051 from the municipality of Gracefield.

MOVED BY Councillor Joanne Mayer
SECONDED BY Councillor Amanda St. Jean
UNANIMOUS

(7.1.8) PROJECT 400 / PROJECT 400

WHEREAS the fire station inspection report prepared by the municipal engineering department of the MRC Vallée-de-la-Gatineau in October 2015;

WHEREAS major structural defects have been identified and described in the report;

WHEREAS the site of the current fire hall is not adequate for an expansion of the station;

WHEREAS a second report prepared by Beaudoin Construction in December 2015 which consisted of an estimate for the renovation of the fire hall based on the report of the MRCVG and which estimated a total cost of \$ 743,293;

WHEREAS the availability of a site located at 400 Route 105 and owned by the municipality;

WHEREAS the site mentioned above would be ideal for the construction of a new fire hall since it contains an empty lot and an unoccupied building;

WHEREAS the current municipal offices are no longer appropriate given the lack of meeting rooms, archives and an office for the mayor;

WHEREAS the building located at 400 Route 105 could serve as a municipal office;

WHEREAS the building renovation and the construction of a new fire station on the same site would centralize municipal services in a highly visible and accessible place;

WHEREAS the availability of grants under the Quebec-Municipalities Infrastructure Program (PIQM);

40-03-2016

THEREFORE, BE IT RESOLVED that Council authorize the DG to register for online service to access the PIQM program in order to start the Project 400.

MOVED BY Councillor Amanda St. Jean
SECONDED BY Councillor Christopher Brownrigg
UNANIMOUS

(7.1.9) MTQ

WHEREAS signage on Highway 105 in Brennan's Hill areas, Venosta and north Low does not conform to current standards;

WHEREAS the number of cars and large trucks use Route 105 daily;

WHEREAS the number of accidents in this sector;

41-03-2016

THEREFORE, BE IT RESOLVED that the municipality authorizes a letter to the Ministry of Transport of Quebec to request that signage be brought up to standards in the shortest possible time.

MOVED BY Councillor Christopher Brownrigg
SECONDED BY Councillor Joanne Mayer

UNANIMOUS

(7.1.10) HIRING - MAINTENANCE WORKER

WHEREAS the request for a maintenance person attracted 27 applicants;

WHEREAS 8 candidates were selected for interviews among the 27 applicants;

WHEREAS the interviews took place on Tuesday, March 1 and Wednesday, March 2 by a selection committee;

42-03-2016

THEREFORE, BE IT RESOLVED by Council that the candidate Paul Hampsey be hired as a maintenance worker at an hourly rate of \$ 16 with benefits and two weeks' vacation and a period of probation three months.

MOVED BY Councillor Michèle Logue-Wakeling

SECONDED BY Councillor Charles Kealey

UNANIMOUS

(7.1.11) MODIFICATION OF RESOLUTION No19-02-2016

WHEREAS resolution No. 19-02-2016 on the authorization granted to DG to sign deeds of transfer for the acquisition of parts of lots for the project Chemin de la Rive did not include some relevant details;

WHEREAS the deeds of transfer are being done by notary Megan Throop, Chelsea;

WHEREAS the DG and / or the mayor are authorized to sign the deeds as presented by Ms. Throop, including those in Bloc "A" and Block "B" annexed to this resolution;

WHEREAS that the deeds in "A" block concern land transfers between the Municipality of Low and Luc Legault / Ginette Strevez; Johanne Rioux / Michel Charron; Jean Chartrand, owners who are not covered by the special tax for the rehabilitation of the chemin de la Rive, but will each contribute \$ 2,500 as community contribution for improvements;

WHEREAS that the deeds in block "B" concern the transfer of land between the Municipality of Low and Alain Longchamps; Christopher Kaps; Julian Starr; Clare Fassett / Maureen Grant; Pierre Gélinau; Sylvain Belisle and Vahid Aftahi; owners to be covered by the special tax for the rehabilitation of the chemin de la Rive, among the other owners on the road.

43-03-2016

THEREFORE, BE IT RESOLVED by Council to amend resolution No. 19-02-2016;

THAT the preamble of this forms an integral part of the resolution.

MOVED BY Councillor Michèle Logue-Wakeling

SECONDED BY Councillor Joanne Mayer

UNANIMOUS

(7.1.12) FESTIVAL ECLIPSE

WHEREAS following the deliberations of council members further to a discussion with representatives of the SQ;

WHEREAS Council expected that the SQ intervene in the festival as required;

WHEREAS Safari Tech asked for an authorization from council to hold the festival;

WHEREAS by giving support to the festival the SQ would not intervene if necessary;

44-03-2016

THEREFORE, BE IT RESOLVED by Council that the Municipality of Low withdraws its letter of support and it gives no authorization for holding the Eclipse Festival in Low;

That a copy of this be sent to the organizers of Eclipse Festival, the SQ, Camp AWACAMENJ Mino and the MRC Vallée-de-la-Gatineau and its municipalities.

MOVED BY Councillor Joanne Mayer

SECONDED BY Councillor Charles Kealey

UNANIMOUS

6.2 ROADS

(6.2.1) REPORT

A brief report was given by Councillor Charles Kealey, President of the roads committee.

(6.2.2) PURCHASE SAND

45-03-2016

BE IT RESOLVED that Council approve the purchase of 4,000 tons of sand at a price of \$ 5.50 / tonne from Keith Ramsay for a total of \$ 22,000 plus taxes.

MOVED BY Councillor Charles Kealey
SECONDED BY Councillor Michèle Logue-Wakeling
UNANIMOUS

(6.2.3) GRADER TRAINING

WHEREAS a proposal from the Vocational Training Centre in Mont-Laurier proposes on-site training for road grading at a cost of \$ 1,695 plus taxes;

46-03-2016

THEREFORE, BE IT RESOLVED that Council accept the proposal for grader training on site submitted by the Vocational Training Centre Mont-Laurier at a cost of \$ 1,695.

MOVED BY Councillor Charles Kealey
SECONDED BY Councillor Michèle Logue-Wakeling
UNANIMOUS

(6.2.4) PURCHASE CONTAINER

WHEREAS there is a lack of storage for small tools at the municipal garage;

47-03-2016

THEREFORE, BE IT RESOLVED that Council approves the purchase of a container at a cost of \$ 1,975 plus taxes.

MOVED BY Councillor Christopher Brownrigg
SECONDED BY Councillor Joanne Mayer
UNANIMOUS

(6.3) PUBLIC SECURITY

(6.3.1) REPORT

Report is given by the President of the Committee of Public Security, Councillor Amanda St. Jean.

(6.3.2) NEW FIREFIGHTER

WHEREAS the lack of municipal firefighter brigade;

WHEREAS the recommendation of the Director of the service, Ghyslain Robert, to hire Stewart Lacelle as a firefighter;

48-03-2016

THEREFORE, BE IT RESOLVED that Council accepts the candidacy of Stewart Lacelle as a firefighter for the municipal fire department.

MOVED BY Councillor Joanne Mayer
SECONDED BY Councillor Amanda St. Jean
UNANIMOUS

(6.3.3) TRAINING

WHEREAS there is a requirement for training in hazardous materials for all firefighters;

WHEREAS this training was not part of the basic training of firefighters when Ghyslain Robert, Jim Rouffille, Seamus Montague and Chris Brownrigg completed Firefighter I;

49-03-2016

THEREFORE, BE IT RESOLVED that Council accepts the proposal of Educ Expert on training in hazardous materials for the approximate price of \$ 5,000.

MOVED BY Councillor Amanda St. Jean

SECONDED BY Councillor Joanne Mayer

Councillor Christopher Brownrigg abstains from voting due to conflict of interest.

CARRIED

(6.3.4) ANNUAL REPORT

WHEREAS under the fire risk coverage plan the municipality must report on its conformity with the plan each year;

WHEREAS the director of the fire department Mr. Ghyslain Robert filed the report to council January 7, 2016;

50-03-2016

THEREFORE, BE IT RESOLVED that Council has considered the report of the fire risk coverage plan 2015 submitted by the Director of Low fire service, Mr. Ghyslain Robert, in accordance with Article 35 the Fire safety Act;

THAT the 2015 report be forwarded to the Minister of Public Safety via the MRCVG, namely Mr. Louis Gauthier.

MOVED BY Councillor Michèle Logue-Wakeling

SECONDED BY Councillor Joanne Mayer

UNANIMOUS

(6.4) ENVIRONMENT

(6.4.1) REPORT

A report is given by Councillor Christopher Brownrigg, Chairman of the Environment Committee.

(6.5) PLANNING

(6.5.1) REPORT

A report is given by Councillor Joanne Mayer, President of the Committee of urbanization.

(6.5.2) APPLICATION CPTAQ

WHEREAS the request from the Ministry of Transport to the Commission for the Protection of Agricultural Land du Quebec (CPTAQ);

WHEREAS the request is for the acquisition of a parcel of lot 5163501 in order to make way for stabilization work;

WHEREAS under the Act on the protection of agricultural land and agricultural activities, CPTAQ may consider the consequences of a refusal for the applicant,

WHEREAS the request does not contravene any law;

51-03-2016

THEREFORE, BE IT RESOLVED that for these reasons, Council supports the request of the MTQ to the CPTAQ regarding the acquisition of a parcel of lot 5163501 afin to perform public works.

MOVED BY Councillor Christopher Brownrigg

SECONDED BY Councillor Lynn Visentin

UNANIMOUS

(6.6) LEISURE & CULTURE

(6.6.1) REPORT

A report is given by Councillor Joanne Mayer, vice president of the Recreation Committee.

(6.7) VARIA

Details of the letter (send it to Scogestion, La Pêche, the MRCVG and its municipalities and Eclipse) are suggested by Councillor Joanne Mayer.

(7) QUESTION PERIOD

At the beginning of the meeting

(8) ADJOURNMENT

52-03-2016

BE IT RESOLVED THAT the meeting ends at 20:45

MOVED BY Councillor Charles Kealey

SECONDED BY Councillor Michèle Logue-Wakeling

UNANIMOUS

Morris O'Connor
Mayor

Franceska Gnarowski
DG/ST

"I, Morris O'Connor, Mayor, certifies that the signature of these minutes is equivalent to my signature on all resolutions in the above document and this according to article 142 (2) of the Municipal Code."