

**CANADA
PROVINCE OF QUEBEC
MUNICIPALITY OF LOW**

MINUTES of a regular meeting of the Council of the Municipality of Low, held Monday, February 1, 2016 at 19:00 at Heritage Hall, 4A d'Amour Rd, Low (Québec) J0X 2C0 chaired by His Worship the Mayor, Mr. Morris O'Connor.

Also present: The councillors Michèle-Logue Wakeling, Joanne Mayer, and Charles Kealey.

Absent: Councillors Amanda St-Jean, Lynn Visentin and Christopher Brownrigg

Being also present: Franceska Gnarowski, Executive Director

1) OPENING

Noting the quorum, the meeting was officially declared open by His Worship the Mayor, Mr. Morris O'Connor.

1a) QUESTION PERIOD - 2nd TRY

2) BUSINESS ARISING FROM THE PREVIOUS MEETING

No business arising

3) MINUTES

13-02-2016

BE IT RESOLVED that the minutes of the regular meeting of January 11, 2016 be accepted as presented.

MOVED BY Councillor Michèle Logue-Wakeling
SECONDED BY Councillor Charles Kealey
CARRIED

(4) AGENDA

14-02-2016

BE IT RESOLVED that the agenda be adopted and that it remains open.

MOVED BY Councillor Joanne Mayer
SECONDED BY Councillor Michèle Logue-Wakeling
CARRIED

(5) INVOICES & SALARIES

15-02-2016

BE IT RESOLVED THAT the # 02-2016 disbursements for the period from 12 January 2016 to February 1, 2016 for a total amount of \$141 546.25;

THAT the net wages paid for the period from 1 January 2016 to 31 January 2015 totalling \$22, 243.14 are accepted;

THAT the Director General / Secretary-Treasurer is authorized to make the necessary budget allocations for this purpose.

MOVED BY Councillor Charles Kealey
SECONDED BY Councillor Michèle Logue-Wakeling
CARRIED

CERTIFICATE

I, the undersigned, Director General / Secretary-Treasurer, hereby certify that funds are available for expenses appointed to resolution # 15-02-2016, as provided by the Council of the Municipality of Low.

Franceska Gnarowski
Director General / Secretary-Treasurer

(6) MAYOR'S REPORT

The mayor gave a verbal report of his activities for the month of January.

6.1 ADMINISTRATION

(6.1.1) REPORT OF THE ADMINISTRATIVE COMMITTEE

No report was presented by Councillor Michèle-Logue Wakeling, President of the Administration Committee.

(6.1.2) NOTICE OF MOTION

Notice of motion is given by Councillor Joanne Mayer that at a subsequent council meeting a bylaw on parking restrictions on Farm Road will be considered.

(6.1.3) MOTION FOR AMENDMENT NO 138-09-2015

16-02-2016

BE IT RESOLVED that the Council amend Resolution No. 138-09-2015 for the distribution of the surplus in 2014 as follows:

- Transfer \$10,000 reserved for the development study to the TECQ for a total of \$50,000 and eliminate the reserve for the study;
- Transfer balance of \$1414.12 following the purchase of \$14,585.88 for the mower to the reserve fund for the thermal imaging device;
- Transfer the balance of \$3941.27 following the purchase of \$12058.73 for a sander to the reserve fund for the thermal imaging device;
- Reserved total of \$ 5355.39 for thermal imaging device as in resolution No. 48-03-2015.

MOVED BY Councillor Charles Kealey

SECONDED BY Councillor Michèle Logue-Wakeling

CARRIED

(6.1.4) MOTION FOR AMENDMENT NO 100-06-2015

WHEREAS resolution No. 100-06-2015 for the purchase of a thermal imaging device;

WHEREAS the resolution does not specify where the funds for the purchase will come from;

#17-02-2016

THEREFORE, BE IT RESOLVED that council support the amendment to resolution No. 100-06-2015 to clarify that the funds for the purchase of the thermal imaging camera will come from the 2014 surplus.

MOVED BY Councillor Charles Kealey

SECONDED BY Councillor Michèle Logue-Wakeling

CARRIED

(6.1.5) MUNICIPAL COURT

WHEREAS the MRC des Collines-de-l'Outaouais and the municipalities of Cantley, Chelsea, L'Ange-Gardien, La Pêche, Notre-Dame-de-la-Salette, Pontiac and Val-des-Monts have established a joint municipal court by signing an agreement delegating to the MRC des Collines-de-l'Outaouais the competence to establish a common municipal court and the establishment of this court;

WHEREAS this agreement was approved by a Government decree bearing the number 1379 to 1397 of 22 October 1997;

WHEREAS pursuant to Article 9.1 of the agreement, any municipality that wishes to join must obtain the consent of the municipalities already party to the agreement and must accept the conditions of membership that municipalities could agree among themselves with an annex to the agreement;

WHEREAS the MRC Vallée-de-la-Gatineau and the municipalities of Aumont, Blue Sea, Bois-Franc, Bouchette, Cayamant, Délage, Denholm, Egan-Sud, Gracefield, Grand-Remous, Maniwaki, Messines, Lytton and Gatineau Sainte-Thérèse have expressed their intention to adopt a regulation to join the existing agreement and accept the conditions mentioned in the Annex to this resolution;

#18-02-2016

THEREFORE IT IS MOVED BY Councillor Joanne Mayer

SECONDED BY Councillor Charles Kealey

AND RESOLVED that Council hereby statutes and orders as follows:

ARTICLE 1

The Municipality of Low accepts as signatories to the Agreement of the Joint Municipal Court of the MRC des Collines-de-l'Outaouais the MRC Vallée-de-la-Gatineau and the municipalities of Aumont, Blue Sea, Bois-Franc, Bouchette, Cayamant, Délage, Denholm, Egan-Sud, Gracefield, Grand-Remous, Maniwaki, Messines, Lytton and St. Therese de la Gatineau, the conditions set out in Schedule "A" "Conditions of accession to the Agreement on the delegation to the MRC des Collines-de-l'Outaouais the competence to establish a common municipal court and the establishment of this court"; that Annex is attached hereto as an integral part as if it were reproduced here in its entirety.

SCHEDULE "A"

Conditions of accession to the Agreement on the delegation to the MRC des Collines-de-l'Outaouais the competence to establish a common municipal court and the establishment of this court.

ARTICLE 1

THAT the Regional County Municipality of Vallée-de-la-Gatineau and the municipalities of Aumont, Blue Sea, Bois-Franc, Bouchette, Cayamant, Délage, Denholm, Egan-Sud, Gracefield, Grand-Remous, Maniwaki, Messines, Lytton and St. Therese de la Gatineau adopt regulations for accession to the Agreement on the delegation of the MRC des Collines-de-l'Outaouais the competence to establish a common municipal court and the establishment of this court and agree to be subject to the conditions mentioned therein.

ARTICLE 2

THAT each municipality mentioned in Article 1 agrees to pay the MRC des Collines-de-l'Outaouais at once and as a contribution for membership in the common municipal court of the MRC des Collines-de Ottawa, an amount of \$ 2.67 per capita by population established for it by the 1060-2014 Decree of 3 December 2014 adopted by the Quebec government.

CARRIED

(6.1.6) SIGNATURE AUTHORIZATION

WHEREAS the project on chemin de la Rive includes land transfers to the municipality;

WHEREAS the land transfers will soon be signed by the owners concerned;

WHEREAS transfer agreements must be signed by the director general and / or the mayor of the municipality;

#19-02-2016

THEREFORE, BE IT RESOLVED THAT the municipality authorizes the Director General, Franceska Gnarowski, and / or the mayor, Morris O'Connor, to sign documents relative to the chemin de la Rive project.

MOVED BY Councillor Michèle Logue-Wakeling

SECONDED BY Councillor Charles Kealey

CARRIED

(6.1.7) SCHOOL PERSEVERANCE

WHEREAS a request from the Outaouais education Table to support their resolution in favour of staying in school;

WHEREAS the rate of graduation and qualification before the age of twenty is 67.9% in the Outaouais; one of the lowest in Quebec;

WHEREAS the dropout problem is closely linked to poverty and the shortages of skilled trades;

WHEREAS the rate of graduation and qualification is highest in the Municipality of Low;

WHEREAS the commitment of the municipality, seniors, volunteers Arena and Recreation Association Low, Venosta, Brennan's Hill, in the lives of students at St. Michael's;

#20-02-2016

THEREFORE, BE IT RESOLVED that the municipality support the resolution from the Outaouais education Table;

AND THAT the municipality will continue to support St. Michael's programs as much as possible.

MOVED BY Councillor Joanne Mayer

SECONDED BY Councillor Michèle Logue-Wakeling

CARRIED

(6.1.8) RESOLUTION OF SUPPORT 2015-12-338 KAZABAZUA

21-02-2016

BE IT RESOLVED to postpone the matter to a later meeting.

MOVED BY Councillor Joanne Mayer

SECONDED BY Councillor Michèle Logue-Wakeling

CARRIED

(6.1.9) HIRING

WHEREAS that when adopting the 2016 budget December 15, 2015 council approved hiring a maintenance worker full time;

WHEREAS the current maintenance worker was notified of the termination of her contract as of the end February 2016;

WHEREAS the new position will be filled in March;

#22-02-2016

THEREFORE, BE IT RESOLVED THAT the municipality authorizes the posting of the position from February 10 until February 17 in the Low Down newspaper and in Gatineau on Facebook, the website as well as on municipal boards.

MOVED BY Councillor Charles Kealey

SECONDED BY Councillor Michèle Logue-Wakeling

CARRIED

(6.1.10) RENT / DAY CENTRE

WHEREAS the municipality pays rent for the use of the Heritage hall for its meetings;

WHEREAS the municipality supports the Day Centre for seniors;

WHEREAS the municipality also supports the activities of members of the Recreation Association of Low, Venosta and Brennan's Hill;

#23-02-2016

THEREFORE, BE IT RESOLVED by council that the Municipality of Low pays \$ 2,424 for room rental and \$ 900 for the Day Centre and \$ 4,250 for local organizations (LVBRA) totalling \$ 7 574.

MOVED BY Councillor Joanne Mayer

SECONDED BY Councillor Michèle Logue-Wakeling

CARRIED

(6.1.11) PETTY CASH

WHEREAS the municipal office must occasionally use cash;

WHEREAS the petty cash policy proposed by the Director General;

#24-02-2016

THEREFORE, BE IT RESOLVED that council approve a petty cash of \$300 in addition to the \$100 already assigned to taxation and adopts the petty cash policy as presented by the Director General.

MOVED BY Councillor Michèle Logue-Wakeling
SECONDED BY Councillor Charles Kealey
CARRIED

(6.1.12) BOOK DON KEALEY

WHEREAS a book on the history of Low published by Don Kealey is now available;

WHEREAS the book should be in the municipal archives;

#25-02-2016

THEREFORE, BE IT RESOLVED by council that the municipality buys a copy of Mr. Don Kealey's book for the archives.

MOVED BY Councillor Joanne Mayer
SECONDED BY Councillor Charles Kealey
CARRIED

(6.1.13) ARENA DONATION

WHEREAS the municipality has anticipated a grant of \$ 2 500 for the Central Gatineau Arena in the budget;

#26-02-2016

THEREFORE, BE IT RESOLVED by council to grant the subsidy of \$ 2 500 to the arena.

MOVED BY Councillor Michèle Logue-Wakeling
SECONDED BY Councillor Charles Kealey
CARRIED

6.2 ROADS

(6.2.1) REPORT

A brief report was given by Councillor Charles Kealey, President of the roads committee.

(6.2.2) PURCHASE

WHEREAS there is a need to clear brush from municipal roads;

#27-02-2016

THEREFORE, BE IT RESOLVED that Council approve the purchase of a telescopic brush cutter in the amount of \$ 849.95 plus taxes.

MOVED BY Councillor Charles Kealey
SECONDED BY Councillor Joanne Mayer
CARRIED

(6.2.3) SALE

WHEREAS that the 1979 tanker is obsolete;

#28-02-2016

THEREFORE, BE IT RESOLVED that Council approve the sale by tender of the tanker and that the insurance be cancelled.

MOVED BY Councillor Charles Kealey
SECONDED BY Councillor Michèle Logue-Wakeling
CARRIED

(6.3) PUBLIC SECURITY

(6.3.1) REPORT

Report is given by the Councillor Joanne Mayer, in the absence of the Chair of the Public Safety Committee.

(6.3.2) NEW FIREFIGHTER

WHEREAS there is a lack of municipal firefighters;

WHEREAS a recommendation from the Director of the Fire Service, Ghyslain Robert, to hire Roch Courville as a firefighter has been made;

#29-02-2016

THEREFORE, BE IT RESOLVED that Council accept Roch Courville as a firefighter for the municipal fire department.

MOVED BY Councillor Michèle Logue-Wakeling

SECONDED BY Councillor Charles Kealey

CARRIED

(6.4) ENVIRONMENT

(6.4.1) REPORT

No report was given by Councillor Christopher Brownrigg, Chairman of the Environment Committee.

(6.4.2) HYDROGEOLOGIST

WHEREAS criteria TECQ program require verification and upgrading the water system of standards if necessary;

WHEREAS the firm CIMA engineers was chosen to prepare the report on the aqueduct in order to comply with requirements;

WHEREAS to complete the report, a hydrogeological study must be conducted on the Fieldville well;

WHEREAS three bids were submitted;

LNA environment Hydrogeology	\$ 6000 + taxes
BluMetric	\$ 9200 + taxes
Geofor	\$ 8895 + taxes

#30-02-2016

THEREFORE, BE IT RESOLVED that Council accept the LNA Hydrogeology Environmental submission in the amount of \$ 6,000 plus taxes.

MOVED BY Councillor Charles Kealey

SECONDED BY Councillor Joanne Mayer

CARRIED

(6.5) URBAN PLANNING

(6.5.1) REPORT

A report is given by Councillor Joanne Mayer, President of the Committee of urbanization.

(6.6) RECREATION & CULTURE

(6.6.1) REPORT

A report is given by Councillor Joanne Mayer, Vice President of the Recreation Committee.

(6.6.2) HIRING

WHEREAS the end of a work term subsidized by Emploi Québec;

WHEREAS the ongoing needs of the municipality and the arena;

WHEREAS monies for hiring a maintenance worker were budgeted;

#31-02-2016

THEREFORE, BE IT RESOLVED that Council approve the short-term hiring (from 17 January to 7 March 2016) of Kevin Legros to continue the working for the municipality and the arena at the rate of \$13/h plus benefits.

MOVED BY Councillor Michèle Logue-Wakeling

SECONDED BY Councillor Charles Kealey
CARRIED

(6.7) VARIA
(7) QUESTION PERIOD

At the beginning of the meeting

(8) CLOSING

32-02-2016

BE IT RESOLVED that the meeting ended at 8:21 p.m.
MOVED BY Councillor Charles Kealey
SECONDED BY Councillor Michèle Logue-Wakeling
CARRIED

Morris O'Connor
Mayor

Franceska Gnarowski
Director General/Secretary-Treasurer

"I, Morris O'Connor, Mayor, certifies that the signature of these minutes is equivalent to my signature on all resolutions in the above document and this according to article 142 (2) of the Municipal Code."