

**CANADA  
PROVINCE DE QUÉBEC  
MUNICIPALITÉ DE LOW**

**MINUTES** of a regular meeting of the Council of the Municipality of Low, held Monday, January 11, 2016 at 19.00 at the Heritage Hall, 4A D'amour Rd, Low (Québec) J0X 2C0 chaired by His Worship the Mayor, Mr. Morris O'Connor.

Also present were: Councillors Amanda St. Jean Michèle-Logue Wakeling, Joanne Mayer, Lynn Visentin, and Councillors Charles Kealey and Christopher Brownrigg.

Also present: Francesca Gnarowski, Director General

**(1) OPENING**

Noting quorum, the meeting was officially declared open by His Worship the Mayor, Mr. Morris O'Connor.

**(1a) QUESTION PERIOD – TRIAL**

1) Wanda Gibson - Is there an agricultural committee, a recreational properties committee, an economic development committee and budget for them?

2) Steve Connolly - Have all councillors read the full Zoning Plan? The paper version is not the same as the online version on the site of MRCVG.

3) Wayne Corneil – Have council members received a copy of the Eclipse petition?

How will you ensure that the conditions are met for the festival?

Do you know if representatives of Eclipse are registered as lobbyists?

Do you respect your own code of ethics and professional conduct?

Do you know that you and some of your employees are potentially in conflict of interest concerning the Eclipse festival?

4) Lucie Cousineau - Thank you for sending the grader just before the holidays.

Request in writing that translation be done by an elected bilingual person and not by DG during council meetings.

Request in writing that council send a letter to the SQ on Eclipse resolution; that the letter contains a request to apply the regulation SQ 2011-003 RM 013-2013; it also contains reference to the Directive included in the No103-06-2015 resolution; that the letter be sent as soon as possible.

What is the cost of the legal opinion that council obtained from their legal counsel?

5) Luc Legault - question about the contribution of the Eclipse Festival to a non-profit organization - suggestion that this offer is illegal and contrary to the Code of Ethics

6) Louise Schnubb - Questions about Flynn Road, on the issuance of permits for 712 Martindale and renovating barracks

**(2) BUSINESS ARISING FROM THE PREVIOUS MEETING**

1. Questions on holding Eclipse Festival: if zoning and municipal regulations permit / Eclipse Festival and whether or not zoning bylaws and permitted it

2. Questions on road maintenance / Road Maintenance

**(3) MINUTES**

**#01-01-2016**

**BE IT RESOLVED** that the minutes of the regular meeting of December 7 and special meetings of 15, 16, and 17<sup>th</sup> of December, 2015 be accepted as presented.

**MOVED BY** Councillor Charles Kealey

**SECONDED BY** Councillor Michèle-Logue Wakeling

**UNANIMOUS**

**(4) AGENDA**

**#02-01-2016**

**BE IT RESOLVED** that the agenda be adopted and that it remains open.

**MOVED BY** Councillor Amanda St. Jean

**SECONDED BY** Councillor Joanne Mayer

**UNANIMOUS**

**(5) BILLS TO BE PAID**

**#03-01-2016**

**BE IT RESOLVED THAT** the # 01-2016 disbursements for the period from 9 December 2015 to 11 January 2016 totalling \$133,568.40;

**THAT** the net wages paid for the period 1 November 2015 to November 30, 2015 totalling \$ 27,408.95 are accepted;

**THAT** the Director General / Secretary-Treasurer is authorized to make the necessary budget allocations for this purpose.

**MOVED BY** Councillor Lynn Visentin

**SECONDED BY** Councillor Michèle-Logue Wakeling

**UNANIMOUS**

**CERTIFICATE**

I, the undersigned, Director General / Secretary-Treasurer, hereby certify that funds are available for expenses appointed to the resolution # 03-01-2016, as provided by the Council of the Municipality of Low.

*Franceska Gnarowski*

Director General / Secretary-Treasurer

**(6) MAYOR'S REPORT**

The mayor gave a verbal report of his activities for the month of December.

**6.1 ADMINISTRATION**

**(6.1.1) REPORT OF THE ADMINISTRATIVE COMMITTEE**

No report was presented by Councillor Michèle-Logue Wakeling, President of the Administration Committee.

**(6.1.2) NOTICE OF MOTION**

Notice of motion is given at a subsequent meeting of Council # 01-2014 Regulation on the conduct of council meetings will be changed.

**(6.1.3) RED CROSS**

**# 04-01-2016**

**BE IT RESOLVED THAT** Council approve the annual contribution of \$150 to the Red Cross to participate in the Agreement for Disaster Services for the period from February 2016 until January 2017.

**MOVED BY** Councillor Joanne Mayer

**SECONDED BY** Councillor Amanda St. Jean

**UNANIMOUS**

**(6.1.4) RESOLUTION SUPPORT CAYAMANT**

**WHEREAS** the construction of social housing in Gracefield initiated by *Logement en Santé Vallée-de-la-Gatineau*;

**WHEREAS** the project will benefit a vulnerable population of the region;

**WHEREAS** the units will be built close to shops, pharmacies, transportation and other services;

**WHEREAS** the lack of affordable housing in the region;

**#05-01-2016**

**THEREFORE, BE IT RESOLVED** that Council support resolution AR15-12-334 from the municipality of Cayamant and the construction of social housing as mentioned above.

**MOVED BY** Councillor Charles Kealey

**SECONDED BY** Councillor Lynn Visentin

**UNANIMOUS**

**(6.1.5) RETIREMENT**

**WHEREAS** Liette Hickey submitted a letter advising council that she would retire April 29, 2016 after 34 years and 9 months of service to the municipality;

**#06-01-2016**

**THEREFORE, BE IT RESOLVED** that Council accept Ms. Hickey's resignation letter.

**MOVED BY** Councillor Michèle-Logue Wakeling  
**SECONDED BY** Councillor Amanda St. Jean  
**UNANIMOUS**

**(6.1.6) RENEWAL OF LOAN FIELDVILLE RD.**

**WHEREAS** that the loan for the coating of road Fieldville must be renewed;

**WHEREAS** a submission from the National Bank was filed;

**WHEREAS** the cost of borrowing is 3.62520% of the value (\$ 88 800);

**WHEREAS** payments are made according to the following schedule

|                  |           |       |
|------------------|-----------|-------|
| January 18, 2017 | \$ 16,600 | 2.25% |
| January 18, 2018 | \$ 17 100 | 2.50% |
| January 18, 2019 | \$ 17,800 | 2.75% |
| January 18, 2020 | \$ 18,300 | 3.00% |
| January 18, 2021 | \$ 19,000 | 3.25% |

**#07-01-2016**

**THEREFORE, BE IT RESOLVED THAT** the municipality accepts the submission from the National Bank.

**MOVED BY** Councillor Michèle-Logue Wakeling  
**SECONDED BY** Councillor Amanda St. Jean  
**UNANIMOUS**

**(6.2) ROADS**

**(6.2.1) REPORT**

A brief report was given by Councillor Charles Kealey, President of the roads committee.

**(6.2.2) MODIFY RESOLUTION # 140-09-2015**

**WHEREAS** resolution #140-09-2015 approving training on the Q-2 r.22 law for the municipal inspector in September 2015;

**WHEREAS** that the training was full in 2015 and so he couldn't attend;

**#08-01-2016**

**THEREFORE, BE IT RESOLVED** that council modifies resolution #140-09-2015 to update the dates (February 2016) and place (St. Jerome) for the Q-2 r 22 training for the municipal inspector.

**MOVED BY** Councillor Joanne Mayer  
**SECONDED BY** Councillor Amanda St. Jean  
**UNANIMOUS**

**(6.2.3) ROAD IMPROVEMENT PROGRAM**

**WHEREAS** that the work was done by the Municipality of Low on paths Wiggins, Burrough and North Lake Bernard, according to the Department of Transportation requirements for a total cost of 30,650.72 with modification as described by resolution #98-06-2015;

**WHEREAS** the MNA for Gatineau, Stéphanie Vallée, has allocated a grant of \$ 30,000 for the execution of the work;

**WHEREAS** that the verification of the expenses has been properly constituted;

**#09-01-2016**

**THEREFORE, BE IT RESOLVED** by council to prepare the request for reimbursement for the Road Improvement Program for the amount of \$ 30,000 for work performed on Wiggins, Burrough and Lake Bernard North;

**AND THAT** the Municipality of Low covers the difference of \$ 650.72 spent from the budget for municipal roads.

**MOVED BY** Councillor Charles Kealey  
**SECONDED BY** Councillor Joanne Mayer  
**UNANIMOUS**

**(6.2.4) BROKEN WATER MAIN**

**WHEREAS** the water pipe burst in December 2015 in Venosta;

**WHEREAS** the urgency, severity and depth of the break;

**WHEREAS** there was a need to engage the civil engineering and construction company, Pronex;

**#10-01-2016**

**THEREFORE, BE IT RESOLVED** by Council to approve the payment of the invoice submitted by the Pronex \$ 13,566.11;

**THAT** the amount be withdrawn from the reserved fund for the water system until a request to apply the improvement to the gas tax program is approved.

**MOVED BY** Councillor Amanda St. Jean  
**SECONDED BY** Councillor Charles Kealey  
**UNANIMOUS**

**(6.3) PUBLIC SECURITY**

**(6.3.1) REPORT**

Report is given by Councillor Amanda St-Jean, President of the Committee of Public Safety.

**(6.4) ENVIRONMENT**

**(6.4.1) REPORT**

No report given by Councillor Christopher Brownrigg, Chairman of the Environmental Committee.

**(6.5) PLANNING**

**(6.5.1) REPORT**

A report is given by Councillor Joanne Mayer, president of the urbanization Committee.

**(6.5.2) REQUEST CPTAQ – CORRECTION**

**WHEREAS** resolution #174-11-2015 supporting the request of the owner of the renovated lot 5557726 to the CPTAQ;

**WHEREAS** resolution #174-11-2015 is at fault because it refers to an exclusion of the agricultural area, not to a subdivision of the property in question, as it should have;

**WHEREAS** that the CPTAQ requests a correction of the resolution to proceed with the study of the application;

**#11-01-2016**

**THEREFORE, BE IT RESOLVED** that resolution #174-11-2015 is hereby corrected to reflect that the original application was a request to subdivide renovated lot #5557726 and not a request to exclude from the agricultural zone.

**MOVED BY** Councillor Amanda St. Jean  
**SECONDED BY** Councillor Joanne Mayer  
**UNANIMOUS**

**(6.6) RECREATION & CULTURE**

**(6.6.1) REPORT**

A report is given by Councillor Lynn Visentin, Chair of the Recreation Committee.

**(6.7) VARIA**

**(7) QUESTION PERIOD**

At the beginning of the meeting

**(8) ADJOURNMENT**

**#12-01-2016**

**BE IT RESOLVED THAT** the meeting ends at 9:45pm.

**MOVED BY** Councillor Charles Kealey

**SECONDED BY** Councillor Michèle-Logue Wakeling

**UNANIMOUS**

*Morris O'Connor*  
Mayor

*Franceska Gnarowski*  
Director General/Secretary-Treasurer

"I, Morris O'Connor, Mayor, certifies that the signature of these minutes is equivalent to my signature on all resolutions in the above document and this according to article 142 (2) of the Municipal Code."