

**CANADA
PROVINCE OF QUÉBEC
MUNICIPALITY OF LOW**

MINUTES of the special meeting of members of the Council of the Municipality of Low, held this 15th day of December, 2015 at 7:00 p.m. in Heritage Hall, 4A d'Amour Rd., Low, Quebec, J0X 2C0 and presided over by Mayor Morris O'Connor.

Those present are: Councillors Joanne Mayer, Amanda St. Jean, Michèle Logue-Wakeling, Lynn Visentin, Christopher Brownrigg and Charles Kealey.

The Director General/Secretary-Treasurer Franceska Gnarowski is also present.

1) OPENING

Quorum is established and the meeting is officially opened by his Worship the Mayor, Morris O'Connor.

2) AGENDA

#194-12-2015

MOVED BY Christopher Brownrigg **SECONDED BY** Michèle Logue-Wakeling

AND RESOLVED THAT the agenda be adopted as presented.

ADOPTED UNANIMOUSLY

3) PRESENTATION OF 2016 BUDGET

The Mayor presents the evolution of the property assessment role in the Municipality, taxation rates, new expenses, as well as the process leading to the budget as presented for 2016.

4) GARBAGE RATES 2016

#195-12-2015

MOVED BY Joanne Mayer **SECONDED BY** Lynn Visentin

AND RESOLVED THAT the compensation for garbage collection remain unchanged for 2016, that is:

Category	2016
Commercial	\$472.30
Seasonal	\$327.91
Commercial + residential	\$653.03
Summer camp	\$978.45
Residential	\$180.73
Restaurant + commercial – 2 pickups	\$767.71
Mobile home	\$180.73
Institutional – 9 units, residential	\$818.97

ADOPTED UNANIMOUSLY

5) WATER RATES 2016

#196-12-2015

MOVED BY Christopher Brownrigg **SECONDED BY** Michèle Logue-Wakeling

AND RESOLVED THAT the tariffs for potable water remain unchanged for 2016, that is:

Category	2016
Residential	\$318.78
Commercial	\$417.00
Commercial + residential	\$735.78
Seasonal (ex: arena)	\$1,891.26
Appartments	\$318.72 X number of units
Extra toilet	\$114.66
Agricultural	\$202.86
Stop valve	\$152.46
Paugan Residence	\$1,433.88
Commercial (w/ extra toilet)	\$531.66

ADOPTED UNANIMOUSLY

6) SEPTIC TREATMENT RATES 2016

#197-12-2015

MOVED BY Lynn Visentin **SECONDED BY** Joanne Mayer

AND RESOLVED THAT the rates related to the administration the treatment of septic waste be set at \$48.34 per built unit for 2016.

ADOPTED UNANIMOUSLY

7) GENERAL TAX RATE 2016

#198-12-2015

MOVED BY Amanda St. Jean **SECONDED BY** Michèle Logue-Wakeling

AND RESOLVED THAT the general tax rate for 2016, including rates related to the MRCVG aliquot share, the Sûreté du Québec aliquot share, and for Special By-laws #006-2002 (paving Fieldville Rd.), #003-2002 (paving Martindale Rd. & McDonald Rd.) and #002-2012 (Pumper Truck), and the accounting software, as well as the new tandem truck, that is, a general tax rate of .70/\$100 evaluated worth.

ADOPTED UNANIMOUSLY

8) RATE OF TAX – MRCVG - CONTRIBUTION 2016

#199-12-2015

MOVED BY Charles Kealey **SECONDED BY** Michèle Logue-Wakeling

AND RESOLVED THAT the tax rate for the 2016 contribution to the MRCVG be fixed at .12/100\$ evaluated worth (\$205,399).

ADOPTED UNANIMOUSLY

9) RATE OF TAX – QUÉBEC PROVINCIAL POLICE 2016

#200-12-2015

MOVED BY Amanda St. Jean **SECONDED BY** Joanne Mayer

AND RESOLVED THAT the tax rate for Sûreté du Québec services in 2016 be set at .083/\$100 evaluated worth (\$137,845).

ADOPTED UNANIMOUSLY

10) SPECIAL 2016 TAX RATE – BY-LAW #003-2002 (Martindale/McDonald)

#201-12-2015

MOVED BY Charles Kealey **SECONDED BY** Michèle Logue-Wakeling

AND RESOLVED THAT the special tax rate for expenses resulting from By-Law #003-2002 be set at .009/\$100 evaluated worth for 2016.

ADOPTED UNANIMOUSLY

11) SPECIAL 2016 TAX RATE – BY-LAW #006-2002 (Fieldville)

#202-12-2015

MOVED BY Joanne Mayer **SECONDED BY** Charles Kealey

AND RESOLVED THAT the special tax rate for expenses resulting from By-Law #006-2002 be set at .011/\$100 evaluated worth for 2016.

ADOPTED UNANIMOUSLY

12) SPECIAL 2016 TAX RATE – ACCOUNTING SOFTWARE

#203-12-2015

MOVED BY Christopher Brownrigg **SECONDED BY** Joanne Mayer

AND RESOLVED THAT the special tax rate for expenses resulting from the accounting software be set at .007/\$100 evaluated worth for 2016.

ADOPTED UNANIMOUSLY

13) SPECIAL 2016 TAX RATE – PUMPER

#204-12-2015

MOVED BY Joanne Mayer **SECONDED BY** Amanda St. Jean

AND RESOLVED THAT the special tax rate for expenses resulting from the pumper be set at .014/\$100 evaluated worth for 2016.

ADOPTED UNANIMOUSLY

14) SPECIAL 2016 TAX RATE – TANDEM

#205-12-2015

MOVED BY Joanne Mayer **SECONDED BY** Amanda St. Jean

AND RESOLVED THAT the special tax rate for expenses resulting from the purchase of the new tandem be set at .028/\$100 evaluated worth for 2016.

ADOPTED UNANIMOUSLY

15) INTEREST RATE ON ARREARS 2016

#206-12-2015

MOVED BY Lynn Visentin **SECONDED BY** Amanda St-Jean

AND RESOLVED THAT the interest rate chargeable to taxpayer accounts in arrears be set at fifteen percent (15%) annually, or one and a quarter percent (1.25%) monthly for the 2016 taxation year.

ADOPTED UNANIMOUSLY

16) INDEXATION OF SALARIES 2016

#207-12-2015

MOVED BY Amanda St. Jean **SECONDED BY** Michèle Logue-Wakeling

AND RESOLVED THAT the salaries paid to municipal staff, councillors and the mayor be adjusted by two percent (2%) in 2016, in accordance with the rise in the cost of living index established by Statistics Canada;

THAT the salary of the tax officer and administrative assistant be adjusted by 9.5% in order to reflect the actual responsibilities of the position;

THAT the hourly rate for the library clerk be set at \$15/hour.

ADOPTED UNANIMOUSLY

17) ADOPTION OF 2016 BUDGET

WHEREAS the prescriptions contained in articles 954 and following of the Quebec Municipal Code;

WHEREAS the Council of the Municipality of Low forecasts the following expenses, equal to expected revenue, as outlined below :

REVENUE:	
Taxes and compensations	\$1,463,470
Payments in lieu of taxes	\$13,852
Other local revenue sources	\$67,423
Transfers	\$434,334
Surplus Allotment	\$45,000
TOTAL REVENUE & CAPITAL RESERVES	\$2,024,079

EXPENSES:	
General Administration	\$450,419
Public Safety	\$263,113
Transport	\$646,086
Hygiene & Environment	\$323,461
Urban Planning	\$92,184
Recreation and Culture	\$86,026
Financing Costs	\$162,790
TOTAL EXPENSES & CAPITAL RESERVES	\$2,024,079

#208-12-2015

MOVED BY Charles Kealey **SECONDED BY** Lynn Visentin

AND RESOLVED THAT the 2016 budget be adopted as presented.

ADOPTED UNANIMOUSLY

18) PUBLICATION OF 2016 BUDGET

#209-12-2015

MOVED BY Joanne Mayer

SECONDED BY Michèle Logue-Wakeling

AND RESOLVED THAT a summary of the 2016 Budget be published in the Low Down and the Gatineau, as well as posted at the places where public notices are regularly displayed.

ADOPTED UNANIMOUSLY

19) ADJOURNMENT

#210-12-2015

MOVED BY Michèle Logue-Wakeling **SECONDED BY** Charles Kealey

BE IT RESOLVED THAT the meeting be closed at 8:15 p.m.

ADOPTED UNANIMOUSLY

Morris O'Connor
Mayor

Franceska Gnarowski
Director General/Secretary-Treasurer