

**CANADA
PROVINCE OF QUÉBEC
MUNICIPALITY OF LOW**

MINUTES of the regular meeting of members of the Council of the Municipality of Low, held this 3rd day of August, 2015 at 7:00 p.m. in Heritage Hall, 4A d'Amour Rd., Low, Quebec, J0X 2C0 and presided over by Mayor Morris O'Connor.

Those present are: Councillors Lynn Visentin, Councillor Michèle Logue-Wakeling Amanda St. Jean, Joanne Mayer, Councillor Charles Kealey and Christopher Brownrigg.

The Director General/Secretary-Treasurer Franceska Gnarowski is also present.

1) OPENING

Quorum is established and the meeting is officially opened by his Worship the Mayor, Morris O'Connor.

2) BUSINESS ARISING FROM PREVIOUS MEETING

1. Request NOT to install NO WAKE signs at municipal dock
2. Request for no parking signs on Farm Road.
3. Request for gravel at the bottom of Simon Rd.
4. Request for calcium on Fieldville and Pike Lake Rd.
5. Questions regarding revenues and credits following the cadastral reform
6. Questions on the members of the PDZA Technical Committee

3) MINUTES

#115-08-2015

BE IT RESOLVED THAT the minutes of the regular meeting of July 6, 2015 be accepted with the modification requested by Joanne Mayer.

MOVED BY Councillor Michèle Logue-Wakeling
SECONDED BY Councillor Lynn Visentin
ADOPTED UNANIMOUSLY

4) AGENDA

#116-08-2015

BE IT RESOLVED THAT the agenda be adopted and that it remain open. .

MOVED BY Councillor Christopher Brownrigg
SECONDED BY Councillor Joanne Mayer
ADOPTED UNANIMOUSLY

5) BILLS TO BE PAID

#117-08-2015

BE IT RESOLVED THAT the list of expenses #08-2015, from July 7, 2015 to August 3, 2015 totalling \$135,036.15 be hereby accepted as presented;

THAT the net salaries paid for the period covering the 1 of July, 2015 to 31 of July, 2015 totalling the amount of \$25,867.89 be accepted as presented;

AND THAT the Director General/Secretary-Treasurer is authorized to make the necessary budgetary transfers.

MOVED BY Councillor Amanda St. Jean
SECONDED BY Councillor Michèle Logue-Wakeling
OPPOSED BY Councillor Christopher Brownrigg due to the arena donation being on the agenda as well as in the bills.
ADOPTED

CERTIFICATE

I, undersigned, Director General/Secretary-Treasurer, do hereby certify that funds are available for the expenses mentioned in resolution #117-08-2015, as approved by Council.

(6) ADMINISTRATION

(6.1) MAYOR'S REPORT

The Mayor provides a report on his activities for the month of July.

(6.1.1) ADMINISTRATIVE COMMITTEE REPORT

A brief report is presented by Councillor Michèle Logue-Wakeling, Chair of the Executive Committee.

(6.1.2) SUPPORT RESOLUTION – MONTCERF-LYTTON

WHEREAS a request to support resolution 2015-07-151 has been made by the municipality of Montcerf-Lytton;

WHEREAS currently the inter municipal board of directors of the Maniwaki Airport does not have access to the list of accounts payable before they are approved by the executive committee;

WHEREAS RIAM's inter municipal board of directors have a vested interest in ensuring that the airport's financial management is stable and transparent;

WHEREAS the impact of bad management practices could have a negative effect on the MRCVG's municipalities, including Low;

#118-08-2015

THEREFORE, BE IT RESOLVED THAT the municipal council of Low supports resolution #2015-07-151 from Moncerf-Lytton requesting that the inter municipal board of directors have access to the list of all accounts payable and that the minutes of the executive committee of RIAM also be made available to the board.

MOVED BY Councillor Christopher Brownrigg

SECONDED BY Councillor Joanne Mayer

ADOPTED UNANIMOUSLY

(6.1.3) TRAVEL POLICY

WHEREAS the Municipality of Low has not had a travel policy for those travelling on municipal business;

WHEREAS there is a policy included in the fire fighter working conditions;

WHEREAS the municipality had informal guidelines for those travelling on municipal business;

WHEREAS the municipality of Low could benefit from a detailed travel policy;

#119-08-2015

THEREFORE, BE IT RESOLVED THAT council adopts the travel policy as prepared by the Director General and that the policy be made available to employees of the municipality.

MOVED BY Councillor Lynn Visentin

SECONDED BY Councillor Amanda St-Jean

ADOPTED UNANIMOUSLY

6.2 ROADS

(6.2.1) REPORT

A brief report is provided by Councillor Charles Kealey, Chair of the Public Works Committee.

(6.2.2) GPS

WHEREAS a request by the municipal inspector for the purchase of a GPS device has been made;

WHEREAS the GPS device will permit a more efficient and accurate management of inspections;

#120-08-2015

THEREFORE, BE IT RESOLVED that council authorizes the purchase of a GPS device for \$400 plus taxes.

MOVED BY Councillor Charles Kealey
SECONDED BY Councillor Amanda St-Jean
ADOPTED UNANIMOUSLY

6.3 PUBLIC SAFETY

(6.3.1) REPORT

A brief report is provided by Amanda St-Jean, Chair of the Public Security Committee.

6.4 ENVIRONMENT

(6.4.1) REPORT

No report is provided by Councillor Christopher Brownrigg, Chair of the Environment Committee.

6.5 URBAN PLANNING

(6.5.1) REPORT

A brief report is provided by Councillor Joanne Mayer, Chair of the Urban Planning Committee.

6.6 RECREATION & CULTURE

(6.6.1) REPORT

A brief report is provided by Councillor Lynn Visentin, Chair of the Recreation and Culture Committee.

(6.6.2) MOWER

WHEREAS the old Kubota mower is no longer viable after more than 20 years of service;

WHEREAS the Manager of Public Works has researched the various possibilities;

#121-08-2015

THEREFORE, BE IT RESOLVED that council authorizes the purchase of a John Deere industrial mower in the amount of \$14,000 plus taxes as recommended by the Manager of Public Works, Roch Courville

MOVED BY Councillor Charles Kealey
SECONDED BY Councillor Amanda St-Jean
ADOPTED UNANIMOUSLY

(6.6.3) ARENA DONATION

WHEREAS a donation for \$2500 to the arena golf tournament was accounted for in the 2015 budget;

#122-08-2015

THEREFORE, BE IT RESOLVED that council authorizes a donation of \$2500 for the arena golf tournament 2015.

MOVED BY Councillor Michèle Logue-Wakeling
SECONDED BY Councillor Lynn Visentin
ADOPTED UNANIMOUSLY

6.7 MISCELLANEOUS

Reminder that the Shaved Head Challenge is taking place at Heritage Hall September 11, 2015.

(7) QUESTION PERIOD

1. Request for access to information.
2. Questions on the public boat launch
3. Request for action on the re-organisation of the boat launch
4. Questions on the purchase of a mower

(8) ADJOURNMENT

#123-07-2015

BE IT RESOLVED THAT the meeting be closed at 7:30 PM

MOVED BY Councillor Charles Kealey

SECONDED BY Councillor Michèle Logue-Wakeling

ADOPTED UNANIMOUSLY

Morris O'Connor
Mayor

Franceska Gnarowski
Director General/Secretary-Treasurer

"I, Morris O'Connor, Mayor, certifies that the signature of these minutes is equivalent to my signature on all resolutions in the above document and this according to article 142 (2) of the Municipal Code."