

**CANADA
PROVINCE OF QUÉBEC
MUNICIPALITY OF LOW**

MINUTES of the regular meeting of members of the Council of the Municipality of Low, held this 4th day of May, 2015 at 7:00 p.m. in Heritage Hall, 4A d'Amour Rd., Low, Quebec, J0X 2C0 and presided over by Mayor Morris O'Connor.

Those present are: Councillors Lynn Visentin, Councillor Michèle Logue-Wakeling
Amanda St. Jean, Joanne Mayer, Councillor Charles Kealey and Christopher Brownrigg.

Those absent are: Charles Kealey

The Director General/Secretary-Treasurer Franceska Gnarowski is also present.

1) OPENING

Quorum is established and the meeting is officially opened by his Worship the Mayor, Morris O'Connor.

2) BUSINESS ARISING FROM PREVIOUS MEETING

1. Citizen expresses her preoccupations regarding the agricultural zone study – requests that documents, minutes etc, from meetings should be made available at the library in Low
2. A farmer's market would be a good idea for Low
3. Questions on the application of the septic law in Low
4. A citizen warns other citizens to make sure the details of their property are correct in the evaluation role

3) MINUTES

#70-05-2015

BE IT RESOLVED THAT the minutes of the regular meeting of April 13th, 2015 be accepted as presented.

MOVED BY Councillor Christopher Brownrigg
SECONDED BY Councillor Michèle Logue-Wakeling
ADOPTED UNANIMOUSLY

4) AGENDA

#71-05-2015

BE IT RESOLVED THAT the agenda be adopted as presented and that the agenda remain open.

MOVED BY Councillor Amanda St. Jean
SECONDED BY Councillor Joanne Mayer
ADOPTED UNANIMOUSLY

5) BILLS TO BE PAID

#72-05-2015

BE IT RESOLVED THAT the list of expenses #05-2015, from April 14, 2015 to May 4, 2015 totalling \$153,427.75 be hereby accepted as presented;

THAT the net salaries paid for the period covering the 14 of April, 2015 to May 5, 2015 totalling the amount of \$22,832.46 be accepted as presented;

AND THAT the Director General/Secretary-Treasurer is authorized to make the necessary budgetary transfers.

MOVED BY Councillor Michèle Logue-Wakeling
SECONDED BY Councillor Lynn Visentin
ADOPTED UNANIMOUSLY

CERTIFICATE

I, undersigned, Director General/Secretary-Treasurer, do hereby certify that funds are available for the expenses mentioned in resolution #72-05-2015, as approved by Council.

Director General/Secretary-Treasurer

(6) ADMINISTRATION

(6.1) MAYOR'S REPORT

The Mayor provides a report on his activities for the month of April.

(6.1.1) ADMINISTRATIVE COMMITTEE REPORT

A brief report is presented by Councillor Michèle Logue-Wakeling, Chair of the Executive Committee.

(6.1.2) AUDITORS

#73-05-2015

BE IT RESOLVED THAT the municipal council of Low requests submissions by invitation from accounting firms in order to conduct the audit of municipal finances for 2015, as required by the Ministry of Municipal Affairs and Land Occupancy. .

MOVED BY Councillor Amanda St-Jean
SECONDED BY Councillor Joanne Mayer
ADOPTED UNANIMOUSLY

(6.1.3) FLAGS

#74-05-2015

BE IT RESOLVED THAT council authorizes the purchase of three Canadian flags as well as three Quebec flags.

MOVED BY Councillor Michèle Logue-Wakeling
SECONDED BY Councillor Joanne Mayer
ADOPTED UNANIMOUSLY

(6.1.4) COMMITTEE ATTENDANCE

#75-05-2015

BE IT RESOLVED THAT council authorizes the Mayor, Morris O'Connor, to attend and participate at all council committee meetings.

MOVED BY Councillor Lynn Visnetin
SECONDED BY Councillor Amanda St-Jean
ADOPTED UNANIMOUSLY

(6.1.5) BULLETIN BOARD

#76-05-2015

BE IT RESOLVED THAT council authorizes the purchase of a bulletin board to be installed in Venosta on a site approved by the Venosta Recreation Association.

MOVED BY Councillor Michèle Logue-Wakeling
SECONDED BY Councillor Amanda St-Jean
ADOPTED UNANIMOUSLY

(6.1.6) LEUCAN

WHEREAS Councillor Joanne Mayer has made a request that the municipality support Leucan, an organisation that supports kids with cancer and their families, by participating in a fundraiser;

WHEREAS children in the region are affected by cancer;

WHEREAS many municipalities will participate in this initiative;

WHEREAS council believes that this initiative will offer moral support as well as concrete benefits to local families affected by cancer;

#77-05-2015

THEREFORE, BE IT RESOLVED THAT council accepts the request submitted Councillor Joanne Mayer that the municipality formally support the "Shaved heads" initiative;

THAT councillor Mayer be mandated to act for and in the name of the municipality in the context of this fundraiser;

THAT Councillor Mayer challenge the municipalities of Denholm, Lac Ste-Marie, Kazabazua as well as Gracefield.

MOVED BY Councillor Joanne Mayer

SECONDED BY Councillor Lynn Visentin
ADOPTED UNANIMOUSLY

6.2 ROADS

(6.2.1) REPORT

A brief report is provided by Morris O'Connor as Councillor Charles Kealey, Chair of the Public Works Committee is absent.

(6.2.2) PURCHASE OF CALCIUM

WHEREAS two submissions were received from Sel Warwick and Somavrac;

WHEREAS the Proposal by Sel Warwick is 21.53/35Kg and \$550/1000Kg whereas Somavrac's is for \$23.00/Kg and \$570/1000Kg;

#78-05-2015

THEREFORE, BE IT RESOLVED that council accepts the proposal submitted by Sel Warwick for \$21.53/35Kg and \$550/1000Kg.

MOVED BY Councillor Amanda St-Jean
SECONDED BY Councillor Christopher Brownrigg
ADOPTED UNANIMOUSLY

(6.2.3) LIMITE DE VITESSE

WHEREAS paragraph 4 of the first sub-paragraph of article 626 of the Code de la sécurité routière (L.R.Q., c. C-24.2) allows a municipality to "set the minimum and maximum speed for road vehicles on its territory";

WHEREAS Council has deemed it opportune to regulate the speed limits of the road network on the territory of the Municipality of Low;

WHEREAS requests to reduce the speed by several residents of Martindale, Fieldville and Principal have been made;

WHEREAS there is a school on Principal:

WHEREAS the urban perimeter includes a part of Martindale as well as part of Fieldville roads;

WHEREAS the security of students and residents is a concern within the urban perimeter;

WHEREAS Fieldville road has many curves and many residential entrances and exits before and after curves;

WHEREAS a notice of motion was given by Councillor Michèle Logue-Wakeling at a regular meeting of council held on April 13, 2015 concerning the speed limits of Fieldville, Martindale and Principal Roads;

WHEREAS the municipality of Low commits to communicating these changes on the municipal bulletin boards at Brennan's Hill, Venosta and Low, on the municipal website as well as on Facebook and in the local newspapers the Gatineau and the Lowdown via press release;

WHEREAS a plan for speed limit signage has been prepared (annex "A");

WHEREAS a plan for speed limit signage has been prepared for the school zone (annex "B");

#79-05-2015

THEREFORE, IT IS MOVED by Councillor Michèle Logue-Wakeling, **SECONDED** by Councillor Amanda St-Jean and resolved unanimously that the present bylaw # LOW-003-2015 be adopted and therefore it is decreed by council that:

ARTICLE 1

The present bylaw is known as bylaw number LOW-003-2015 concerning speed limits in the municipality of Low.

ARTICLE 2

No person shall conduct their vehicle at speeds:

- A) Exceeding 30KM/HR on Principal Road in the school zone in front of St-Michael's;
- B) Exceeding 50KM/HR on Fieldville from route 105 to chemin du Ruisseau (in the urban perimeter) as well as on Martindale from Brooks Rd. to 152 Martindale;
- C) Exceeding 70KM/HR on Fieldville Rd. from chemin du Ruisseau to the end;

ARTICLE 3

The appropriate signage for speed limits will be installed by the municipality of Low.

ARTICLE 4

Any person that contravenes article 2 of the present bylaw commits an infraction and is susceptible to a fine as outlined in article 516 or 516.1 of the Code de la sécurité routière.

ARTICLE 5

The present bylaw enters into force 90 days following its adoption, unless it has been made the object of a disavowal from the Ministry of Transport published in the Gazette officielle du Québec.

Morris O'Connor
Mayor

Franceska Gnarowski
DG/ST

Notice of Motion: April 13, 2015

Adopted: May 4th, 2015

Resolution: #79-05-2015

Publication: May 4, 2015

Approval from the ministry:

Entry into force:

(6.2.4) REQUEST FOR EMPLOI QUEBEC GRANT

#80-05-2015

BE IT RESOLVED THAT council authorises a request from the Emploi Quebec program for the position of a general labourer for Public Works.

MOVED BY Councillor Joanne Mayer

SECONDED BY Councillor Lynn Visentin

ADOPTED UNANIMOUSLY

(6.2.5) PUBLIC LIGHTING NETWORK

WHEREAS a letter of interest concerning the municipality of Low's participation in an energy efficiency program was sent to Hydro-Quebec, *Programme des bâtiments* in December 2012;

WHEREAS the letter was accepted and the municipality was thereby accepted into the *Programme des bâtiments* in January 2013;

WHEREAS the programme includes a grant of \$60-\$100 for each light that is changed in the public lighting network;

WHEREAS the municipality had to become the owner of the network in order to be admissible to the program;

WHEREAS an analysis of the network and its value was undertaken by a Hydro-Quebec technician regarding the purchase of the network;

WHEREAS the network was evaluated at \$8961.49 plus taxes;

WHEREAS council has judged it opportune to take advantage of the *Programme des bâtiments*;

#81-05-2015

BE IT RESOLVED THAT council approves the purchase of the network for the sum of \$8961.49 plus taxes in order to conform to the demands of the *Programme des bâtiments*.

MOVED BY Councillor Christopher Brownrigg

SECONDED BY Councillor Michèle Logue-Wakeling

ADOPTED UNANIMOUSLY

6.3 PUBLIC SAFETY

(6.3.1) REPORT

A brief report is provided by Amanda St-Jean, Chair of the Public Security Committee.

(6.3.2) TAX CREDIT

WHEREAS the Godbout Commission wants to abolish the tax credit for voluntary firefighters;

WHEREAS the current tax provision, introduced 4 years ago, allows firefighters who have accumulated at least 200 hours of service to request a tax credit of \$480 or the equivalent of 16% of \$3000;

WHEREAS the disappearance of this provision could complicate recruitment of new firefighters;

#82-05-2015

THEREFORE, BE IT RESOLVED THAT council requests that the Minister of Public Security, Lise Thériault revise her position and preserve the tax credit for voluntary firefighters;

THAT a copy of the resolution be sent to the MRCVG as well as to its member municipalities for their support.

MOVED BY Councillor Joanne Mayer

SECONDED BY Councillor Amanda St-Jean

ADOPTED UNANIMOUSLY

(6.3.3) FIRE SERVICES CONSOLIDATION

WHEREAS Low, Denholm, Kazabazua and Lac Ste. Marie have demonstrated an interest in consolidating fire services;

WHEREAS the success of other such consolidations in Quebec including that of the Autry MRC as testified to by the Director of that service, Daniel Brazeau;

#83-05-2015

THEREFORE, BE IT RESOLVED THAT council authorises a request to the Ministry of Public Security to prepare scenarios that take into account various financial models.

MOVED BY Councillor Lynn Visentin

SECONDED BY Councillor Joanne Mayer

ADOPTED UNANIMOUSLY

6.4 ENVIRONMENT

(6.4.1) REPORT

A brief report is provided by Councillor Christopher Brownrigg, Chair of the Environment Committee.

(6.4.2) WASTE DUMP

#84-05-2015

BE IT RESOLVED THAT council authorises the purchase of an outhouse and a cabin from Kaza Kabana for the sum of \$3100 plus taxes for the waste dump.

MOVED BY Councillor Christopher Brownrigg
SECONDED BY Councillor Michèle Logue-Wakeling
ADOPTED UNANIMOUSLY
(6.4.3) WASTE DUMP FEES

WHEREAS the costs of transporting the contents of the waste bin from the dump are approximately \$1000;

WHEREAS fees for dumping have remained constant for over a decade;

#85-05-2015

THEREFORE, BE IT RESOLVED THAT council authorises the increase in fees for dumping construction material, such that: \$30 for a half-load and \$60 for a full load.

THAT new fees be applicable from the 9th of May, 2015.

MOVED BY Councillor Christopher Brownrigg
SECONDED BY Councillor Amanda St-Jean
ADOPTED UNANIMOUSLY

6.5 URBAN PLANNING

(6.5.1) REPORT

A brief report is provided by Councillor Joanne Mayer, Chair of the Urban Planning Committee.

6.6 RECREATION & CULTURE

(6.6.1) REPORT

A brief report is provided by Councillor Lynn Visentin, Chair of the Recreation and Culture Committee.

(6.6.2) SUBVENTION

WHEREAS the municipality of Low was accepted for a grant through the federal Summer Student Placement Program;

WHEREAS the program offers a salary grant for a student employee;

#86-05-2015

THEREFORE, BE IT RESOLVED that council hires a student for the position of library clerk from the month of June until August;

THAT the hourly wage be set at \$11.

MOVED BY Councillor Lynn Visentin
SECONDED BY Councillor Amanda St-Jean
ADOPTED UNANIMOUSLY

6.7 MISCELLANEOUS

(7) QUESTION PERIOD

1. Request to grade Farm Rd.
2. Request for a property standards bylaw
3. Request to clean up the recycling at the back of the municipal building

(8) ADJOURNMENT

#87-05-2015

BE IT RESOLVED THAT the meeting be closed at 9 PM

MOVED BY Councillor Charles Kealey

SECONDED BY Councillor Michèle Logue-Wakeling

ADOPTED UNANIMOUSLY

Morris O'Connor
Mayor

Franceska Gnarowski
Director General/Secretary-Treasurer

"I, Morris O'Connor, Mayor, certifies that the signature of these minutes is equivalent to my signature on all resolutions in the above document and this according to article 142 (2) of the Municipal Code."