

**CANADA
PROVINCE OF QUÉBEC
MUNICIPALITY OF LOW**

MINUTES of the regular meeting of members of the Council of the Municipality of Low, held this 12th day of January, 2015 at 7:00 p.m. in Heritage Hall, 4A d'Amour Rd., Low, Quebec, J0X 2C0 and presided over by Mayor Morris O'Connor.

Those present are: Councillors Lynn Visentin, Amanda St. Jean, Joanne Mayer, Michèle Logue-Wakeling, Christopher Brownrigg and Charles Kealey.

The Director General/Secretary-Treasurer Franceska Gnarowski is also present.

(1) OPENING

Quorum is established and the meeting is officially opened by his Worship the Mayor, Morris O'Connor.

(2) BUSINESS ARISING FROM PREVIOUS MEETING

1. The children's park needs to conform to current standards – petition submitted by group of parents

(3) MINUTES

#01-01-2015

BE IT RESOLVED THAT the minutes of the regular meeting of December 1st as well as those of the special meeting held December 18th, 2014 be adopted as presented.

MOVED BY Councillor Joanne Mayer

SECONDED BY Councillor Michèle Logue-Wakeling

ADOPTED UNANIMOUSLY

(4) AGENDA

#02-01-2015

BE IT RESOLVED THAT the agenda be adopted as presented and that the agenda remain open.

MOVED BY Councillor Lynn Visentin

SECONDED BY Councillor Joanne Mayer

ADOPTED UNANIMOUSLY

(5) BILLS TO BE PAID

#03-01-2015

BE IT RESOLVED THAT the list of invoices #01-2015, totalling \$157,673.18 be hereby accepted as presented;

AND THAT the Director General/Secretary-Treasurer is authorized to make the necessary budgetary transfers.

MOVED BY Councillor Michèle Logue-Wakeling

SECONDED BY Councillor Charles Kealey

ADOPTED UNANIMOUSLY

CERTIFICATE

I, undersigned, Director General/Secretary-Treasurer, do hereby certify that funds are available for the expenses mentioned in resolution #03-01-2015, as approved by Council.

Director General/Secretary-Treasurer

(6) ADMINISTRATION

(6.1) MAYOR'S REPORT

The Mayor provides a report on his activities for the month of September.

(6.1.1) ADMINISTRATIVE COMMITTEE REPORT

A brief report is presented by Councillor Joanne Mayer, Chair of the Executive Committee.

(6.1.2) NOTICE OF MOTION

Notice of motion is hereby given that at a subsequent meeting of Council the borrowing bylaw #05-2014 concerning the standardization of de la Rive road will be modified to reflect the technical descriptions of the parts of as well as other relevant details.

(6.1.3) CELLULAR PHONE ALLOCATION

#04-01-2015

BE IT RESOLVED that council delays the motion to a subsequent meeting of council in order to establish if the monies are available in the budget.

MOVED BY Councillor Joanne Mayer
SECONDED BY Councillor Christopher Brownrigg
ADOPTED UNANIMOUSLY

(6.1.4) DES COLLINES FOUNDATION

WHEREAS the residents of the municipality of Low benefit from having regular access to the Wakefield Hospital;

#05-01-2015

THEREFORE, BE IT RESOLVED THAT council authorizes a donation of \$500 to the Des Collines Foundation.

MOVED BY Councillor Lynn Visentin
SECONDED BY Councillor Michèle Logue-Wakeling
ADOPTED UNANIMOUSLY

(6.1.5) YOUTH STRATEGY

WHEREAS young at risk adolescents in Low could benefit from the assistance and support of a youth social worker;

WHEREAS Bonnie Vanasse and Kevin Morris have secured a grant to hire a youth worker in partnership with Carrefour Jeunesse Maniwaki that will be a dedicated resource to the southern municipalities in the MRCVG (Low, Kazabazua, Denholm and Lac Ste-Marie)

WHEREAS the grant is primarily to cover the cost of the salary for the youth support worker;

WHEREAS the costs of re-establishing yourself in the working world can be varied;

WHEREAS the current request for funds being made by the Youth Strategy Committee is aimed at providing identity documents as well as training necessary for entry into the workforce;

#06-01-2015

BE IT RESOLVED THAT council approves a grant of \$2500 that will be re-assigned from the reserved rectory fund.

MOVED BY Councillor Joanne Mayer
SECONDED BY Councillor Christopher Brownrigg
ADOPTED UNANIMOUSLY

(6.1.6) MUNICIPAL INSURANCE

WHEREAS two proposals were received to insure the goods and services of the municipality from Kelly Insurance and the Mutuelle des municipalités du Québec;

WHEREAS the proposal from Kelly Insurance is \$24, 401.54 whereas the Mutuelle's is \$24,805.24;

WHEREAS the proposal from Kelly Insurance meets the requirements of the municipality and is less than the one from the Mutuelle;

#07-01-2015

THEREFORE, BE IT RESOLVED that the municipality of Low contracts its insurance with Kelly Insurance, the conditions for which are contained in the revised proposal of January 9, 2015.

MOVED BY Councillor Lynn Visentin

SECONDED BY Councillor Michèle Logue-Wakeling

ADOPTED UNANIMOUSLY

6.2 ROADS

(6.2.1) REPORT

A brief report is provided by Councillor Charles Kealey, Chair of the Public Works Committee.

(6.2.2) STEPHEN KELLY PROMOTION

WHEREAS the public works crew is without a foreman since the retirement of Brian Mahoney;

WHEREAS the benefits of having a foreman on site are known;

WHEREAS Stephen Kelly has demonstrated experience and interest in his work;

WHEREAS the Director of Public Works, Normand Schnob, has recommended that Stephen Kelly be made foreman;

#08-01-2015

THEREFORE, BE IT RESOLVED that council approves the promotion of Stephen Kelly to the position of foreman at an hourly rate of \$22/hour as of January 1st, 2015.

MOVED BY Councillor Charles Kealey

SECONDED BY Councillor Michèle Logue-Wakeling

ADOPTED UNANIMOUSLY

(6.2.3) ROADS IMPROVEMENT PROGRAM

WHEREAS road works have been completed by the Municipality of Low on Burrough and Lac Bernard Road North and in conformity with the guidelines of the Ministry of Transport for a total cost of \$39, 856.70 (modified by resolution #193-0-12-2014);

WHEREAS the Member of the National Assembly, Stéphanie Vallée, has allocated a grant of \$36,222 for the execution of these road works;

WHEREAS the report on the road works has been prepared;

#09-01-2015

THEREFORE, BE IT RESOLVED by Council that the request for reimbursement from the Roads Improvements Program in the amount of \$36, 222 for work completed on Burrough and Lac Bernard Roads be submitted forthwith.

AND THAT the municipality assume the balance of the costs from the public works budget.

MOVED BY Councillor Charles Kealey
SECONDED BY Councillor Joanne Mayer
ADOPTED UNANIMOUSLY

(6.2.4) JOB POSTING

#10-01-2015

BE IT RESOLVED by council that the request for candidates to fill the position of Municipal Inspector/Manager Public Works be posted.

MOVED BY Councillor Joanne Mayer
SECONDED BY Councillor Michèle Logue-Wakeling
ADOPTED UNANIMOUSLY

6.3 PUBLIC SAFETY

(6.3.1) REPORT

A brief report is provided by Michèle Logue-Wakeling, Chair of the Public Security Committee.

(6.3.2) TRAINING FIRE FIGHTER I and II

WHEREAS there is a necessity to ensure the training of volunteer fire fighters to Fire Fighter I level so that they can legally fight fires;

WHEREAS the Municipality must ensure that there are 4 non-urban officers in the corps of fire fighters;

WHEREAS the recommendation the Chief of the Fire Department, Ghyslain Robert, has recommended Fire Fighter I training for Rebecca Wallace and Zachary Plunkett (total cost \$4576 over two years) as well as Officer Training for Jesse Tait, Christopher Brownrigg and Seamus Montague (total cost \$6160 plus taxes);

#11-01-2015

THEREFORE, BE IT RESOLVED THAT council accepts the recommendation of the Chief of the fire department, Ghyslain Robert, regarding the training of Rebecca Wallace and Zachary Plunkett as well as for Jesse Tait, Chris Brownrigg and Seamus Montague as presented above.

MOVED BY Councillor Joanne Mayer
SECONDED BY Councillor Michèle Logue-Wakeling
ABSTENTION Councillor Christopher Brownrigg – conflict of interest
ADOPTED

6.4 ENVIRONMENT

(6.4.1) REPORT

No report is provided by Councillor Christopher Brownrigg, Chair of the Environment Committee.

6.5 URBAN PLANNING

(6.5.1) REPORT

A brief report is provided by Councillor Amanda St. Jean, Chair of the Urban Planning Committee.

(6.5.2) CPTAQ REQUEST BY SERGUEI MAJAROV

WHEREAS Serguei Majarov is applying to the CPTAQ to request authorisation to subdivide, sever and use for a purpose other than agriculture, lot 5 range 1 into seven lots in the Municipality of Low ;

WHEREAS the agricultural potential of the lots in the sector in question has not been capable of sustaining any agricultural development thereby not retaining its families;

WHEREAS the part of lot being considered does not actually possess the resources necessary for sustaining agricultural development;

WHEREAS the proposal conforms with municipal bylaws;

#12-01-2015

THEREFORE, BE IT RESOLVED THAT the Municipality of Low supports the proposal being submitted by Serguei Majorov, which seeks the authorization from CPTAQ to subdivide into 7 lots lot 5 range 1 for uses other than agriculture in the municipality of Low.

MOVED BY Councillor Amanda St. Jean

SECONDED BY Councillor Lynn Visentin

ADOPTED UNANIMOUSLY

6.6 RECREATION & CULTURE

(6.6.1) REPORT

A brief report is provided by Councillor Lynn Visentin, Chair of the Recreation and Culture Committee.

6.7 MISCELLANEOUS

(7) QUESTION PERIOD

1. Presentation by the mayor of the budget for 2015, which was dopted by council at a special meeting December 18, 2014. Several residents of Low had comments about the budget, including: Wanda Gibson, Steve Connolly, Ghyslain Robert, Maurice Pilon, Peter Mulrooney, John Cameron, Michael Francis, Louise Schnubb, Donald Sabourin, Maureen Rice, Lucie Cousineau, Floyd Hickey, Lionel Hayes. Other points regarding septic programs, parks and road wear from logging transport trucks were brought to the attention of council.

(8) ADJOURNMENT

#13-01-2015

BE IT RESOLVED THAT the meeting be closed at 9:30 PM

MOVED BY Councillor Charles Kealey

SECONDED BY Councillor Michèle Logue-Wakeling

ADOPTED UNANIMOUSLY

Morris O'Connor
Mayor

Franceska Gnarowski
Director General/Secretary-Treasurer

"I, Morris O'Connor, Mayor, certifies that the signature of these minutes is equivalent to my signature on all resolutions in the above document and this according to article 142 (2) of the Municipal Code."