

**CANADA  
PROVINCE DE QUÉBEC  
MUNICIPALITY OF LOW**

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**MINUTES** of the special meeting of members of the Council of the Municipality of Low, held this 18<sup>th</sup> day of December, 2014 at 7:00 p.m. in Heritage Hall, 4A d'Amour Rd., Low, Quebec, J0X 2C0 and presided over by Mayor Morris O'Connor.

Those present are: Councillors Joanne Mayer, Amanda St. Jean, Michèle Logue-Wakeling, Lynn Visentin, Christopher Brownrigg and Charles Kealey.

The Director General/Secretary-Treasurer Franceska Gnarowski is also present.

**1) OPENING**

Quorum is established and the meeting is officially opened by his Worship the Mayor, Morris O'Connor.

**2) AGENDA**

**#199-12-2014**

**MOVED BY** Michèle Logue-Wakeling      **SECONDED BY** Lynn Visnetin

**AND RESOLVED THAT** the agenda be adopted as presented.

**ADOPTED UNANIMOUSLY**

**3) PRESENTATION OF 2015 BUDGET**

The Mayor presents the evolution of the property assessment role in the Municipality, taxation rates, new expenses, as well as the process leading to the budget as presented for 2015.

**4) GARBAGE RATES 2015**

**#200-12-2014**

**MOVED BY** Christopher Brownrigg      **SECONDED BY** Joanne Mayer

**AND RESOLVED THAT** the compensation for garbage collection remain unchanged for 2015, that is :

<b>Category</b>	<b>2015</b>
Commercial	<b>\$472.30</b>
Seasonal	<b>\$327.91</b>
Commercial + residential	<b>\$653.03</b>
Summer camp	<b>\$978.45</b>
Residential	<b>\$180.73</b>
Restaurant + commercial – 2 pickups	<b>\$767.71</b>
Mobile home	<b>\$180.73</b>
Institutional – 9 units, residential	<b>\$818.97</b>

**ADOPTED UNANIMOUSLY**

**5) WATER RATES 2015**

**#201-12-2014**

**MOVED BY** Michèle Logue-Wakeling      **SECONDED BY** Joanne Mayer

**AND RESOLVED THAT** the tariffs for potable water remain unchanged for 2015, that is:

<b>Category</b>	<b>2015</b>
Residential	<b>\$318.78</b>
Commercial	<b>\$417.00</b>
Commercial + residential	<b>\$735.78</b>
Seasonal (ex: arena)	<b>\$1,891.26</b>

Appartments	<b>\$318.72 X number of units</b>
Extra toilet	<b>\$114.66</b>
Agricultural	<b>\$202.86</b>
Stop valve	<b>\$152.46</b>
Paugan Residence	<b>\$1,433.88</b>
Commercial (w/ extra toilet)	<b>\$531.66</b>

**ADOPTED UNANIMOUSLY**

**6) SEPTIC TREATMENT RATES 2015**

**#202-12-2014**

**MOVED BY** Lynn Visentin      **SECONDED BY** Amanda St-Jean

**AND RESOLVED THAT** the rates related to the administration the treatment of septic waste be set at \$48.34 per built unit for 2015.

**ADOPTED UNANIMOUSLY**

**7) GENERAL TAX RATE 2015**

**#203-12-2014**

**MOVED BY** Amanda St\_jean      **SECONDED BY** Charles Kealey

**AND RESOLVED THAT** the general tax rate for 2015, including rates related to the MRCVG aliquot share, the Sûreté du Québec aliquot share, and for Special By-laws #006-2002 (paving Fieldville Rd.), #003-2002 (paving Martindale Rd. & McDonald Rd.) and #002-2012(Pumper Truck), and the accounting software, as well as the new tandem truck, that is, a general tax rate of .69/\$100 evaluated worth.

**ADOPTED UNANIMOUSLY**

**8) RATE OF TAX – MRCVG - CONTRIBUTION 2014**

**#204-12-2014**

**MOVED BY** Amanda St-Jean      **SECONDED BY** Charles Kealey

**AND RESOLVED THAT** the tax rate for the 2015 contribution to the MRCVG be fixed at .093/100\$ evaluated worth (\$152,357).

**ADOPTED UNANIMOUSLY**

**9) RATE OF TAX – QUÉBEC PROVINCIAL POLICE 2015**

**#205-12-2014**

**MOVED BY** Michèle Logue-Wakeling      **SECONDED BY** Lynn Visentin

**AND RESOLVED THAT** the tax rate for Sûreté du Québec services in 2015 be set at .094/\$100 evaluated worth (\$153,603).

**ADOPTED UNANIMOUSLY**

**10) SPECIAL 2015 TAX RATE – BY-LAW #003-2002 (Martindale/McDonald)**

**#206-12-2014**

**MOVED BY** Charles Kealey      **SECONDED BY** Michèle Logue-Wakeling

**AND RESOLVED THAT** the special tax rate for expenses resulting from By-Law #003-2002 be set at .009/\$100 evaluated worth for 2015.

**ADOPTED UNANIMOUSLY**

**11) SPECIAL 2015 TAX RATE – BY-LAW #006-2002 (Fieldville)**

**#207-12-2014**

**MOVED BY** Charles Kealey      **SECONDED BY** Amanda St. Jean

**AND RESOLVED THAT** the special tax rate for expenses resulting from By-Law #006-2002 be set at .012/\$100 evaluated worth for 2015.

**ADOPTED UNANIMOUSLY**

**12) SPECIAL 2015 TAX RATE – ACCOUNTING SOFTWARE**

**#208-12-2014**

**MOVED BY** Joanne Mayer      **SECONDED BY** Amanda St. Jean

**AND RESOLVED THAT** the special tax rate for expenses resulting from the accounting software be set at .009/\$100 evaluated worth for 2015.

**ADOPTED UNANIMOUSLY**

**13) SPECIAL 2015 TAX RATE – PUMPER**

**#209-12-2014**

**MOVED BY** Christopher Brownrigg      **SECONDED BY** Amanda St. Jean

**AND RESOLVED THAT** the special tax rate for expenses resulting from the pumper be set at .014/\$100 evaluated worth for 2015.

**ADOPTED UNANIMOUSLY**

**14) SPECIAL 2015 TAX RATE – TANDEM**

**#210-12-2014**

**MOVED BY** Michèle Logue-Wakeling      **SECONDED BY** Amanda St. Jean

**AND RESOLVED THAT** the special tax rate for expenses resulting from the purchase of the new tandem be set at .035/\$100 evaluated worth for 2015.

**ADOPTED UNANIMOUSLY**

**15) INTEREST RATE ON ARREARS 2015**

**#211-12-2014**

**MOVED BY** Charles Kealey      **SECONDED BY** Lynn Visentin

**AND RESOLVED THAT** the interest rate chargeable to taxpayer accounts in arrears be set at fifteen percent (15%) annually, or one and a quarter percent (1.25%) monthly for the 2015 taxation year.

**ADOPTED UNANIMOUSLY**

**16) INDEXATION OF SALARIES 2015**

**#212-12-2014**

**MOVED BY** Michèle Logue-Wakeling      **SECONDED BY** Lynn Visentin

**AND RESOLVED THAT** the salaries paid to municipal staff, councillors and the mayor be adjusted by one and a half percent (2%) in 2014, in accordance with the rise in the cost of living index established by Statistics Canada;  
**THAT** the salary of the Chief of the Fire Department, the tax officer as well as the foreman be adjusted by 11% (from \$18.27-\$20/hr.), 9.5% (from \$18.69 to \$20.47/hr.) and 12% (from \$18.15 to \$22/hr.) in order to reflect the actual levels of responsibility of each position.

**ADOPTED UNANIMOUSLY**

**17) ADOPTION OF 2015 BUDGET**

**WHEREAS** the prescriptions contained in articles 954 and following of the Quebec Municipal Code;

**WHEREAS** the Council of the Municipality of Low forecasts the following expenses, equal to expected revenue, as outlined below :

<b>REVENUE:</b>	
Taxes and compensations	\$1,436,876
Payments in lieu of taxes	\$14,915
Other local revenue sources	\$90,954
Transfers	\$436,334
Surplus Allotment	\$45,000

<b>TOTAL REVENUE &amp; CAPITAL RESERVES</b>	<b>\$2,024,079</b>
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<b>EXPENSES:</b>	
General Administration	\$411,244
Public Safety	\$287,881
Transport	\$634,714
Hygiene & Environment	\$323,417
Urban Planning	\$94,816
Recreation and Culture	\$93,442
Financing Costs	\$178,565
<b>TOTAL EXPENSES &amp; CAPITAL RESERVES</b>	<b>\$2,024,079</b>

**#213-12-2014**

**MOVED BY** Michèle Logue-Wakeling **SECONDED BY** Charles Kealey

**AND RESOLVED THAT** the 2015 budget be adopted as presented.

**ADOPTED UNANIMOUSLY**

**18) PUBLICATION OF 2015 BUDGET**

**#214-12-2014**

**MOVED BY** Charles Kealey **SECONDED BY** Michèle Logue-Wakeling

**AND RESOLVED THAT** a summary of the 2015 Budget be published in the Low Down and the Gatineau, as well as posted at the places where public notices are regularly displayed.

**ADOPTED UNANIMOUSLY**

**19) ADJOURNMENT**

**#215-12-2014**

**MOVED BY** Michèle Logue-Wakeling **SECONDED BY** Charles Kealey

**BE IT RESOLVED THAT** the meeting be closed at 7:15 p.m.

**ADOPTED UNANIMOUSLY**

*Morris O'Connor*  
Mayor

*Franceska Gnarowski*  
Director General/Secretary-Treasurer