

**CANADA
PROVINCE OF QUÉBEC
MUNICIPALITY OF LOW**

MINUTES of the regular meeting of members of the Council of the Municipality of Low, held this 8th day of September, 2014 at 7:00 p.m. in Heritage Hall, 4A d'Amour Rd., Low, Quebec, J0X 2C0 and presided over by Mayor Morris O'Connor.

Those present are: Councillors Lynn Visentin, Amanda St. Jean, Joanne Mayer, Michèle Logue-Wakeling, Christopher Brownrigg and Charles Kealey.

The Director General/Secretary-Treasurer Franceska Gnarowski is also present.

(1) OPENING

Quorum is established and the meeting is officially opened by his Worship the Mayor, Morris O'Connor.

(2) BUSINESS ARISING FROM PREVIOUS MEETING

1. Tow away zone sign installed at municipal dock
2. Purchase of "no wake" signs ongoing

(3) MINUTES

#135-09-2014

BE IT RESOLVED THAT the minutes of the regular meeting of August 11th, 2014 be adopted as presented.

MOVED BY Councillor Joanne Mayer

SECONDED BY Councillor Amanda St. Jean

ADOPTED UNANIMOUSLY

(4) AGENDA

#136-09-2014

BE IT RESOLVED THAT the agenda be adopted with item 6.1.6 being postponed until the next council meeting and that the agenda remain open.

MOVED BY Councillor Michèle Logue-Wakeling

SECONDED BY Councillor Amanda St. Jean

ADOPTED UNANIMOUSLY

(5) BILLS TO BE PAID

#137-09-2014

BE IT RESOLVED THAT the list of invoices #09-2014, totalling \$75,037.98 be hereby accepted as presented;

AND THAT the Director General/Secretary-Treasurer be authorized to make the necessary budgetary transfers.

MOVED BY Councillor Christopher Brownrigg

SECONDED BY Councillor Lynn Visentin

ADOPTED UNANIMOUSLY

CERTIFICATE

I, undersigned, Director General/Secretary-Treasurer, do hereby certify that funds are available for the expenses mentioned in resolution #137-09-2014, as approved by Council.

Director General/Secretary-Treasurer

(6) ADMINISTRATION

(6.1) MAYOR'S REPORT

The Mayor provides a report on his activities for the month of August.

(6.1.1) ADMINISTRATIVE COMMITTEE REPORT

A brief report is presented by Councillor Joanne Mayer, Chair of the Executive Committee.

(6.1.2) AUTHORIZATION TO SIGN

WHEREAS by virtue of article 211 of the Municipal Code the Director General is responsible for the administration of the municipality;

WHEREAS in order to ensure the proper functioning of the municipality, the Director General must have the authority to sign documents from banks, suppliers and others, as well as invoices and bills necessary to general administration;

#138-09-2014

THEREFORE, BE IT RESOLVED THAT council accord the authority to sign all documents related to the proper functioning of the municipality to Francesca Gnarowski, Director General.

MOVED BY: Councillor Lynn Visentin

SECONDED BY: Councillor Amanda St. Jean

ADOPTED UNANIMOUSLY

(6.1.3) CIMA – GAS TAX

WHEREAS the portion of the gas tax that will be accorded to Low for the years 2014-2018 has been announced;

WHEREAS council must ensure that the potable water network complies with accepted norms before proceeding to road works;

WHEREAS a study of the water network can only be performed by an engineering firm;

WHEREAS council has been availing itself of CIMA's services for several years to perform such studies;

#139-09-2014

THEREFORE, BE IT RESOLVED THAT council approve that CIMA be retained to conduct the study of the potable water network in the Municipality of Low.

MOVED BY: Councillor Charles Kealey

SECONDED BY: Councillor Michèle Logue-Wakeling

ADOPTED UNANIMOUSLY

(6.1.4) AMENDING RESOLUTION #100-06-2014

WHEREAS the Municipality of Low has approved a leasing agreement with PNC Equipment Finance via resolution #100-06-2014 in order to purchase a Western Star tandem truck for Public Works;

WHEREAS PNC Equipment Finance offered to reserve an interest rate of 3.4 % for 5 years starting January 15, 2015 for the tandem truck;

WHEREAS the interest rate of 3.4% is very favourable for the municipality;

WHEREAS the 4 payments from September to December are at zero dollars and the first payment is in January 2015;

WHEREAS the truck will be delivered September 15th;

WHEREAS PNC Equipment Finance is charging interest of \$2,639.35 from September 15, 2014 to January 15, 2015 in addition to the first payment in January 2015;

#140-09-2014

THEREFORE, BE IT RESOLVED THAT council authorizes the payment of interest in the amount of \$2,639.35 in addition to the first payment in January 2015.

MOVED BY Councillor Charles Kealey
SECONDED BY Councillor Michèle Logue-Wakeling
ADOPTED UNANIMOUSLY

(6.1.5) DONATION

#141-09-2014

BE IT RESOLVED THAT council authorises a donation of \$150 to “Our Lady of Sorrows” in memory of Sheila Kealey.

MOVED BY Councillor Amanda St. Jean
SECONDED BY Councillor Lynn Visentin
ADOPTED UNANIMOUSLY

(6.1.6) SUPPORT FOR MRCVG – TREE CUTTING

Postponed until next council meeting

6.2 ROADS

(6.2.1) REPORT

A brief report is provided by Councillor Charles Kealey, Chair of the Public Works Committee.

(6.2.2) REQUEST FOR FUNDS – LOCAL ROAD IMPROVEMENT FUND

WHEREAS a request for funds to the Local Road Improvement Fund has been made;

WHEREAS the planned improvements include the stabilization of 200 metres of Burrough Rd at a cost of approximately \$30,000 as well as 500 metres of McDonald Rd at a cost of approximately \$45,000;

#142-09-2014

THEREFORE, BE IT RESOLVED THAT council confirms that the planned improvements will take place once the grant has been approved.

MOVED BY Councillor Michèle Logue-Wakeling
SECONDED BY Councillor Charles Kealey
ADOPTED UNANIMOUSLY

6.3 PUBLIC SAFETY

(6.3.1) REPORT

A brief report is provided by Michèle Logue-Wakeling, Chair of the Public Security Committee.

(6.3.2) PREVENTION VISITS

WHEREAS the commitment of the Municipality to the Risk Coverage Plan includes responsibilities for prevention;

WHEREAS Council adopted resolution #64-03-2014 adopting bylaw #003-2014 on prevention and protection from fire emergencies;

WHEREAS Council also adopted the prevention plan via resolution #96-06-2014:

#143-09-2014

THEREFORE, BE IT RESOLVED THAT council authorizes the star of the prevention visits by the Fire Department on McDonal, Neely, Montague, Victor, Summers, Tremblay, Legaultm Pelletier, NYmark, Do Rochers, Hall, Beauchamp, Robitaile, Domaine d’être deux, Lemieux, Marie-Reine, Des Piverts, de la Barrière, Baie des Canards et de la Rive roads.

MOVED BY Councillor Michèle Logue-Wakeling

SECONDED BY Councillor Joanne Mayer
ADOPTED UNANIMOUSLY

6.4 ENVIRONMENT

(6.4.1) REPORT

No report is provided by Councillor Christopher Brownrigg, Chair of the Environment Committee.

6.5 URBAN PLANNING

(6.5.1) REPORT

A brief report is provided by Councillor Amanda St. Jean, Chair of the Urban Planning Committee.

6.6 RECREATION & CULTURE

(6.6.1) REPORT

A brief report is provided by Councillor Lynn Visentin, Chair of the Recreation and Culture Committee.

(6.6.2) SUPPORT FOR RESOLUTION

WHEREAS the Municipality of Lac. Ste. Marie has requested that the Municipality of Low support resolution #2014-07-221 regarding the Re3seau Biblio's annual general meeting (AGM);

#144-09-2014

THEREFORE, BE IT RESOLVED THAT council supports the request the Municipality of Lac Ste. Marie has made of the Reseau Biblio to change the date of the AGM in 2015 in order to avoid conflicts with events taking place in Lac Ste. Marie;

THAT the municipality of Lac Ste. Marie be declared the host of the AGM in 2017 to celebrate the 35th anniversary of the community library.

MOVED BY Councillor Joanne Mayer
SECONDED BY Councillor Christopher Brownrigg
ADOPTED UNANIMOUSLY

6.7 MISCELLANEOUS

(7) QUESTION PERIOD

1. Questions about the PDZA process (Agricultural Zoning Study)
2. Raymond Johnson requests that council reject the MRCVG's resolution on the harvesting of lumber
3. Questions about the provincial cadastre initiative

(8) ADJOURNMENT

#145-09-2014

BE IT RESOLVED THAT the meeting be closed at 8:00 PM

MOVED BY Councillor Charles Kealey
SECONDED BY Councillor Michèle Logue-Wakeling
ADOPTED UNANIMOUSLY

Mayor

Director General/Secretary-Treasurer

"I, Morris O'Connor, Mayor, certifies that the signature of these minutes is equivalent to my signature on all resolutions in the above document and this according to article 142 (2) of the Municipal Code."