

**CANADA
PROVINCE OF QUÉBEC
MUNICIPALITY OF LOW**

MINUTES of the regular meeting of members of the Council of the Municipality of Low, held this 7th day of July, 2014 at 7:00 p.m. in Heritage Hall, 4A d'Amour Rd., Low, Quebec, J0X 2C0 and presided over by Mayor Morris O'Connor.

Those present are: Councillors Lynn Visentin, Amanda St. Jean, Joanne Mayer, Michèle Logue-Wakeling, Christopher Brownrigg and Charles Kealey.

The Director General/Secretary-Treasurer Franceska Gnarowski is also present.

(1) OPENING

Quorum is established and the meeting is officially opened by his Worship the Mayor, Morris O'Connor.

(2) BUSINESS ARISING FROM PREVIOUS MEETING

No business arising.

(3) MINUTES

#106-07-2014

BE IT RESOLVED THAT the minutes of the regular meeting of June 2nd, 2014 as well as those of the special meeting held June 11th, 2014 be adopted as presented.

MOVED BY Councillor Christopher Brownrigg
SECONDED BY Councillor Michèle Logue-Wakeling
ADOPTED UNANIMOUSLY

(4) AGENDA

#107-07-2014

BE IT RESOLVED THAT the agenda be adopted as presented and that it remain open.

MOVED BY Councillor Amanda St. Jean
SECONDED BY Councillor Michèle Logue-Wakeling
ADOPTED UNANIMOUSLY

(5) BILLS TO BE PAID

#108-07-2014

BE IT RESOLVED THAT the list of invoices #07-2014, totalling \$215,577.31 be hereby accepted as presented;

AND THAT the Director General/Secretary-Treasurer be authorized to make the necessary budgetary transfers.

MOVED BY Councillor Lynn Visentin
SECONDED BY Councillor Amanda St. Jean
ADOPTED UNANIMOUSLY

CERTIFICATE

I, undersigned, Director General/Secretary-Treasurer, do hereby certify that funds are available for the expenses mentioned in resolution #108-07-2014, as approved by Council.

Director General/Secretary-Treasurer

(6) ADMINISTRATION

(6.1) MAYOR'S REPORT

The Mayor provides a report on his activities for the month of May.

(6.1.1) EXECUTIVE COMMITTEE REPORT

A brief report is presented by Councillor Joanne Mayer, Chair of the Executive Committee.

(6.1.2) SIGNING AUTHORITY

#109-07-2014

BE IT RESOLVED THAT council authorises the Mayor, Morris O'Connor and/or the Director General, Franceska Gnarowski to sign the Spar Leasing contract concerning the purchase of the tandem truck.

MOVED BY Councillor Charles Kealey
SECONDED BY Councillor Michèle Logue-Wakeling
ADOPTED UNANIMOUSLY

(6.1.3) RESIDENTIAL MARKET ANALYSIS

WHEREAS it would be advantageous for the municipality to participate in an initiative led by Michel Merleau, Warden of the MRCVG, which will help determine the opportunities and the drawbacks that characterize the 5 municipalities in the south of the MRCVG (Low, KAZ, LAC STE. MARIE, DENHOLM, GRACEFIELD);

WHEREAS this market study will consider general statistics about the area as well as include the identification of potential markets and connect them to local residential activity;

WHEREAS the professional fees of Pierre Bélanger, Economist, are \$1000 for a study of the residential market in the southern part of the MRCVG;

#110-07-2014

THEREFORE, BE IT RESOLVED THAT council approves the participation of the Municipality of Low conditional on the participation of all five of the municipalities in question.

MOVED BY Councillor Amanda St. Jean
SECONDED BY Councillor Lynn Visentin
ADOPTED UNANIMOUSLY

(6.1.4) EMPLOI QUEBEC

#111-07-2014

BE IT RESOLVED THAT council authorises the hiring of a general worker for the Municipality of Low with the assistance of a grant from the Emploi Quebec program at an hourly rate of 13\$.

MOVED BY Councillor Charles Kealey
SECONDED BY Councillor Michèle Logue-Wakeling
ADOPTED UNANIMOUSLY

(6.1.5) DONATION

#112-07-2014

BE IT RESOLVED THAT council authorises the donation of \$100 to the Prefet/SQ golf tournament.

MOVED BY Councillor Christopher Brownrigg
SECONDED BY Councillor Joanne Mayer
ADOPTED UNANIMOUSLY

(6.1.6) DG MEETING

#113-07-2014

BE IT RESOLVED THAT council authorizes the Director General, Franceska Gnarowski, to attend the DG meeting the 11 and 12 of September 2014; that the cost of registration (\$200) be borne by the municipality as well as any costs associated with travel.

MOVED BY: Councillor Amanda St. Jean

SECONDED BY: Councillor Joanne Mayer
ADOPTED UNANIMOUSLY

(6.1.7) FQM – MAYOR’S ATTENDANCE

#114-07-2014

BE IT RESOLVED THAT council authorizes that Mayor Morris O`Connor attend the conference for elected officials in Quebec City from the 25-27th of September; that the municipality pay related expenses including registration fees, hotel and travel.

MOVED BY Councillor Michèle Logue-Wakeling
SECONDED BY Councillor Lynn Visentin
ADOPTED UNANIMOUSLY

6.2 ROADS

(6.2.1) REPORT

A brief report is provided by Councillor Charles Kealey, Chair of the Public Works Committee.

(6.2.2) REQUEST FOR EASEMENT

WHEREAS a request for an easement has been made by the residents of the property known as #3681-95-3237 in order to facilitate access to the property’s well, that is located across the Burrough Rd;

WHEREAS in the event of a breach or break in the pipe or other, the property owners have committed to advising the municipality of any impending work before and after such work is executed as well as guaranteed that such work will conform with municipal standards:

WHEREAS the easement will remain in force only for the duration of the use of the well;

WHEREAS the Director of Public Works, Normand Schnob, recommends that Council accept the request with the conditions stated above;

#115-07-2014

THEREFORE, BE IT RESOLVED THAT council accepts the request for an easement for the property known as #3681-95-3237 granting access to the well according to the above-mentioned conditions.

MOVED BY Councillor Charles Kealey
SECONDED BY Councillor Amanda St. Jean
ADOPTED UNANIMOUSLY

6.3 PUBLIC SAFETY

(6.3.1) REPORT

A brief report is provided by Michèle Logue-Wakeling, Chair of the Public Security Committee.

(6.3.2) RADIO PURCHASE

WHEREAS Council, by virtue of resolution #104-06-2014, has agreed to changing the telecommunications system for the fire department if the budget and the contractual agreements permit;

WHEREAS EXCEL/RADIO has submitted a very favorable proposal that includes an extended guarantee of one year in the radios, a partnership with CLR, connection services with 911, the possibility of re-purchasing used radios, external speaker system as well as Kenwood batteries;

WHEREAS EXCEL/RADIO offers an excellent technical support in close proximity of Low;

#116-07-2014

THEREFORE, BE IT RESOLVED THAT council authorizes the purchase of 20 digital radios, 2 mobile units including programming, 2 command posts 120/12 volts as well as 7 radios for the fire trucks including the speakers for the amount of \$13,359 plus applicable taxes;

THAT the purchase be made with funds from the working fund;

THAT the funds be reimbursed within 5 years or less if possible.

MOVED BY Councillor Michèle Logue-Wakeling

SECONDED BY Councillor Joanne Mayer

ADOPTED UNANIMOUSLY

6.4 ENVIRONMENT

(6.4.1) REPORT

A brief report is provided by Councillor Christopher Brownrigg, Chair of the Environment Committee.

6.5 URBAN PLANNING

(6.5.1) REPORT

A brief report is provided by Councillor Amanda St. Jean, Chair of the Urban Planning Committee.

(6.5.2) MINOR VARIANCE

WHEREAS a request for a minor variance was made to the Planning Committee by the owner of the property known as 4771-33-9883 in order to conform to the localisation of the principal residence;

WHEREAS the Planning Committee recommends that a lateral setback margin of 5.38 metres be accepted in lieu of the 6 meters required by the bylaw /02-93, article 6.2.1.3;

#117-07-2014

THEREFORE, BE IT RESOLVED THAT council accepts the recommendation of the Planning Committee that a lateral setback margin of 5.30 metres be accepted for the property known as 4771-33-9883.

MOVED BY Councillor Amanda St. Jean

SECONDED BY Councillor Lynn Visentin

ADOPTED UNANIMOUSLY

6.6 RECREATION & CULTURE

(6.6.1) REPORT

A brief report is provided by Councillor Lynn Visentin, Chair of the Recreation and Culture Committee.

6.7 MISCELLANEOUS

(7) QUESTION PERIOD

(8) ADJOURNMENT

#118-07-2014

BE IT RESOLVED THAT the meeting be closed at 7:30 PM

MOVED BY Councillor Charles Kealey

SECONDED BY Councillor Michèle Logue-Wakeling

ADOPTED UNANIMOUSLY

Mayor

Director General/Secretary-Treasurer

"I, Morris O'Connor, Mayor, certifies that the signature of these minutes is equivalent to my signature on all resolutions in the above document and this according to article 142 (2) of the Municipal Code."