

**CANADA  
PROVINCE OF QUÉBEC  
MUNICIPALITY OF LOW**

**MINUTES** of the regular meeting of members of the Council of the Municipality of Low, held this 2<sup>nd</sup> day of June, 2014 at 7:00 p.m. in Heritage Hall, 4A d'Amour Rd., Low, Quebec, J0X 2C0 and presided over by Mayor Morris O'Connor.

Those present are: Councillors Lynn Visentin, Amanda St. Jean, Joanne Mayer, Michèle Logue-Wakeling, Christopher Brownrigg and Charles Kealey.

The Finance Officer, Liette Hickey is also present  
The Director General/Secretary-Treasurer Franceska Gnarowski is absent.

**(1) OPENING**

Quorum is established and the meeting is officially opened by his Worship the Mayor, Morris O'Connor.

**(2) BUSINESS ARISING FROM PREVIOUS MEETING**

Request for buoys in Paugan Bay to slow boats down – resolution will be passed in July and sent to the MRCVG  
Response to Mrs. Dorothy Carroll regarding garbage tariffs on her two properties.

**(3) MINUTES**

**#85-06-2014**

**BE IT RESOLVED THAT** the minutes of the regular meeting of May 5<sup>th</sup>, 2014 as well as those of the special meetings held May 5<sup>th</sup> and 12<sup>th</sup>, 2014 be adopted as presented.

**MOVED BY** Councillor Michèle Logue-Wakeling  
**SECONDED BY** Councillor Joanne Mayer  
**ADOPTED UNANIMOUSLY**

**(4) AGENDA**

**#86-06-2014**

**BE IT RESOLVED THAT** the agenda be adopted as presented and that it remain open.

**MOVED BY** Councillor Lynn Visentin  
**SECONDED BY** Councillor Amanda St. Jean  
**ADOPTED UNANIMOUSLY**

**(5) BILLS TO BE PAID**

**#87-06-2014**

**BE IT RESOLVED THAT** the list of invoices #06-2014, totalling \$149,245.06 be hereby accepted as presented;

**AND THAT** the Director General/Secretary-Treasurer be authorized to make the necessary budgetary transfers.

**MOVED BY** Councillor Charles Kealey  
**SECONDED BY** Councillor Lynn Visentin  
**ADOPTED UNANIMOUSLY**

**CERTIFICATE**

I, undersigned, Director General/Secretary-Treasurer, do hereby certify that funds are available for the expenses mentioned in resolution #87-06-2014, as approved by Council.

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Director General/Secretary-Treasurer

**(6) ADMINISTRATION**

**(6.1) MAYOR'S REPORT**

The Mayor provides a report on his activities for the month of May.

**(6.1.1) EXECUTIVE COMMITTEE REPORT**

A brief report is presented by Councillor Joanne Mayer, Chair of the Executive Committee.

**(6.1.2) RED CROSS**

**#88-06-2014**

**BE IT RESOLVED THAT** council authorises the signature of an agreement between the municipality and the Red Cross which ensures the participation of the Red Cross in the case of a major emergency at a cost of \$150 per year.

**MOVED BY** Councillor Michèle Logue-Wakeling  
**SECONDED BY** Councillor Christopher Brownrigg  
**ADOPTED UNANIMOUSLY**

**(6.1.3) LETTER OF SUPPORT**

**WHEREAS** a letter of support is requested by the organisers of an initiative that seeks to employ local youth through a multi-media skills program;

**WHEREAS** this initiative will take place in Kazabazua and could be significant for local youth;

**#89-06-2014**

**THEREFORE, BE IT RESOLVED THAT** council authorises the preparation of a letter in support of the initiative.

**MOVED BY** Councillor Amanda St. Jean  
**SECONDED BY** Councillor Lynn Visentin  
**ADOPTED UNANIMOUSLY**

**(6.1.4) LVBRA-DAY CENTRE-RENTAL**

**#90-06-2014**

**BE IT RESOLVED THAT** council authorises the payment of the first instalment of the LVBRA grant in the amount of \$4250 as well as for the Day Centre in the amount of \$900 and for the rental of the hall for council meetings in the amount of \$2424.

**MOVED BY** Councillor Amanda St. Jean  
**SECONDED BY** Councillor Michèle Logue-Wakeling  
**ADOPTED UNANIMOUSLY**

**(6.1.5) MODIFICATION TO RESOLUTION #60-04-2014**

**#91-06-2014**

**BE IT RESOLVED THAT** council authorises the modification of resolution #60-04-2014 regarding the purchase of Target 911 for the fire department in order to indicate that the amount of \$2650 will come from the reserved fund for the fire department.

**MOVED BY** Councillor Charles Kealey  
**SECONDED BY** Councillor Michèle Logue-Wakeling  
**ADOPTED UNANIMOUSLY**

**(6.1.6) COMPUTER PURCHASE**

**#92-06-2014**

**BE IT RESOLVED THAT** council authorizes the purchase of a new computer for the fire department from DL Informatique.

**MOVED BY:** Councillor Amanda St. Jean  
**SECONDED BY:** Councillor Michèle Logue-Wakeling  
**ADOPTED UNANIMOUSLY**

**(6.1.7) DONATION WAYNE BRENNAN**

**#93-06-2014**

**BE IT RESOLVED THAT** council authorizes the donation of \$200 to the Central Gatineau Arena in memory of Wayne Brennan, long-time community volunteer.

**MOVED BY** Councillor Michèle Logue-Wakeling

**SECONDED BY** Councillor Amanda St. Jean

**ADOPTED UNANIMOUSLY**

**6.2 ROADS**

**(6.2.1) REPORT**

A brief report is provided by Councillor Charles Kealey, Chair of the Public Works Committee.

**(6.2.2) PURCHASE OF TRUCK FOR PUBLIC WORKS**

**WHEREAS** the Municipality of Low has previously gone to tender (SEAO # 744993) for the purchase of a used truck for public works;

**WHEREAS** the Municipality did receive one proposal for a used truck;

**WHEREAS** the proposed truck did not meet the requirements of council or the Director of Public Works;

**WHEREAS** by virtue of resolution #81-05-2014, council authorized another tender process for a new truck;

**WHEREAS** one proposal was received in response to the tender (SEAO 765559)

**WHEREAS** the proposal conforms with the specifications of the tender;

**#94-06-2014**

**THEREFORE, BE IT RESOLVED THAT** council accepts the proposal from Equipements Lourds Papineau in the amount of \$266,622.50 with an option for financing for 60 months starting in January 2015.

**MOVED BY** Councillor Charles Kealey

**SECONDED BY** Councillor Michèle Logue-Wakeling

**ADOPTED UNANIMOUSLY**

**6.3 PUBLIC SAFETY**

**(6.3.1) REPORT**

A brief report is provided by Michèle Logue-Wakeling, Chair of the Public Security Committee.

**(6.3.2) COMMAND POST**

**#95-06-2014**

**BE IT RESOLVED THAT** council authorizes the purchase of a command post for the fire department at a cost of approximately \$800; that the payment be taken from the fire department maintenance budget.

**MOVED BY** Councillor Michèle Logue-Wakeling

**SECONDED BY** Councillor Lynn Visentin

**ADOPTED UNANIMOUSLY**

**(6.3.3) PREVENTION PLAN**

**WHEREAS** council adopted bylaw #003-2014 on prevention and protection from fire in April 2014 via resolution #64-04-2014;

**#96-06-2014**

**THEREFORE, BE IT RESOLVED** that council approve the prevention plan as presented.

**MOVED BY** Councillor Lynn Visentin  
**SECONDED BY** Councillor Michèle Logue-Wakeling  
**ADOPTED UNANIMOUSLY**

**(6.3.4) DSI REPORTS**

**WHEREAS** the prevention coordinator at the MRCVG has requested that the municipality provide permission to access to the data in the DSI reports that are submitted to the ministry of Public Security by the fire chief following an incident;

**WHEREAS** personal information in the reports is protected by the Access to Information Act;

**WHEREAS** the information found in the DSI reports will provide important data for the preparation of statistical reports on the nature and cause of incidents on the territory;

**#97-06-2014**

**THEREFORE, BE IT RESOLVED** that council authorises the Ministry of Public Security to share such information as found in the DSI reports from Low with the MRCVG's prevention coordinator exclusively.

**MOVED BY** Councillor Amanda St. Jean  
**SECONDED BY** Councillor Michèle Logue-Wakeling  
**OPPOSED BY** Councillor Christopher Brownrigg  
**ADOPTED UNANIMOUSLY**

**6.4 ENVIRONMENT**

**(6.4.1) REPORT**

A brief report is provided by Councillor Christopher Brownrigg, Chair of the Environment Committee.

**6.5 URBAN PLANNING**

**(6.5.1) REPORT**

A brief report is provided by Councillor Amanda St. Jean, Chair of the Urban Planning Committee.

**6.6 RECREATION & CULTURE**

**(6.6.1) REPORT**

A brief report is provided by Councillor Lynn Visentin, Chair of the Recreation and Culture Committee.

**(6.6.2) AGM BIBLIO**

**#98-06-2014**

**BE IT RESOLVED THAT** council authorizes that Lise Legros and Sherrill Owen attend the BIBLIO AGM; that the costs of approximately \$100 are hereby approved.

**MOVED BY** Councillor Lynn Visentin  
**SECONDED BY** Councillor Joanne Mayer  
**ADOPTED UNANIMOUSLY**

**6.7 MISCELLANEOUS**

**(7) QUESTION PERIOD**

**(8) ADJOURNMENT**

**#99-06-2014**

**BE IT RESOLVED THAT** the meeting be closed at 8:00 PM

**MOVED BY** Councillor Charles Kealey

**SECONDED BY** Councillor Michèle Logue-Wakeling  
**ADOPTED UNANIMOUSLY**

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Mayor

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Director General/Secretary-Treasurer

"I, Morris O'Connor, Mayor, certifies that the signature of these minutes is equivalent to my signature on all resolutions in the above document and this according to article 142 (2) of the Municipal Code."