

**CANADA
PROVINCE OF QUÉBEC
MUNICIPALITY OF LOW**

MINUTES of the regular meeting of members of the Council of the Municipality of Low, held this 3rd day of February, 2014 at 7:00 p.m. in Heritage Hall, 4A d'Amour Rd., Low, Quebec, J0X 2C0 and presided over by Mayor Morris O'Connor.

Those present are: Councillors Lynn Visentin, Amanda St. Jean, Joanne Mayer, Michèle Logue-Wakeling, Christopher Brownrigg and Charles Kealey.

The Director General/Secretary-Treasurer Franceska Gnarowski is also present.

(1) OPENING

Quorum is established and the meeting is officially opened by his Worship the Mayor, Morris O'Connor.

(2) QUESTION PERIOD

From 7:00 p.m. to 7:30 p.m.

(3) MINUTES

#14-02-2014

BE IT RESOLVED THAT the minutes of the regular meeting of January 13th, 2014 be adopted as presented.

MOVED BY Councillor Lynn Visentin

SECONDED BY Councillor Christopher Brownrigg

ADOPTED UNANIMOUSLY

(4) AGENDA

#15-02-2014

BE IT RESOLVED THAT the agenda be adopted as presented and that it remain open.

MOVED BY Councillor Joanne Mayer

SECONDED BY Councillor Amanda St. Jean

ADOPTED UNANIMOUSLY

(5) BILLS TO BE PAID

#16-02-2014

BE IT RESOLVED THAT the list of invoices #02-2014, totalling \$125,779.00 be hereby accepted as presented;

AND THAT the Director General/Secretary-Treasurer be authorized to make the necessary budgetary transfers.

MOVED BY Councillor Charles Kealey

SECONDED BY Councillor Michèle Logue-Wakeling

ADOPTED

CERTIFICATE

I, undersigned, Director General/Secretary-Treasurer, do hereby certify that funds are available for the expenses mentioned in resolution #15-02-2014, as approved by Council.

Director General/Secretary-Treasurer

(6) ADMINISTRATION

(6.1) MAYOR'S REPORT

The Mayor provides a report on January's activities.

(6.1.1) EXECUTIVE COMMITTEE REPORT

A brief report is presented by Councillor Joanne Mayer, Chair of the Executive Committee.

(6.1.2) NOTICE OF MOTION

Notice of motion is given by Councillor Charles Kealey that at a subsequent meeting of council a borrowing bylaw on the standardization of the de la Rive and Baie des Canards roads shall be considered.

(6.1.3) NOTICE OF MOTION

Notice of motion is given by Councillor Michèle Logue-Wakeling that at a subsequent meeting of council a modification of bylaw #006-2013 regarding the establishment of the Low Fire Service shall be considered.

(6.1.4) NOTICE OF MOTION

Notice of motion is given by Councillor Michèle Logue-Wakeling that at a subsequent meeting of council a bylaw instating a fire prevention program shall be considered.

(6.1.5) NOTICE OF MOTION

Notice of motion is given by Councillor Lynn Visentin that at a subsequent meeting of council a bylaw regarding the responsibilities of the Director General shall be considered.

(6.1.6) ADOPTION OF BYLAW #001-2014 MODIFYING BYLAW #001-2013 ON COUNCIL PROCEDURES

#17-02-2014

IT IS MOVED BY Councillor Christopher Brownrigg and **SECONDED BY** Councillor Michèle Logue-Wakeling that the Municipality of Low adopt bylaw #001-2014 modifying bylaw #001-2013 concerning council procedures.

ADOPTED UNANIMOUSLY

**CANADA
MUNICIPALITY OF LOW
MRC VALLÉE DE LA GATINEAU
GATINEAU JUDICIAL DISTRICT**

BYLAW #001-2014

WHEREAS article 491 of the Municipal Code permits municipalities to amend or repeal bylaws concerning "*the manner in which debates of council are to be carried out and the manner in which order and decorum are to be preserved during the sittings of council*";

WHEREAS Council has deemed it necessary to modify bylaw #001-2013 concerning Procedures of Council;

WHEREAS notice of motion was given at a regular sitting of council on January 13th, 2014 that a modification to the bylaw would be presented for consideration;

CONSEQUENTLY, COUNCIL THEREFORE DECREES THE FOLLOWING:

ARTICLE 1: The preamble of the present bylaw forms an integral part of the bylaw for all intents and purposes.

ARTICLE 2: Article 7.1.C of bylaw #001-2013 confirming that a question period will be held at the beginning of a council meeting is hereby eliminated and replaced by the item "Business Arising".

ARTICLE 3: The present bylaw comes into effect after all provisions in the law have been respected.

Notice of motion: January 13, 2014
Resolution: #17-02-2014

(6.1.7) LEGAL COUNSEL

#18-02-2014

BE IT RESOLVED THAT council retain Nerio de Candido, Lawyer, as the municipality's legal counsel for 2014.

MOVED BY Councillor Amanda St. Jean
SECONDED BY Councillor Lynn Visentin
ADOPTED UNANIMOUSLY

(6.1.8) COUNCIL MEETINGS

WHEREAS article 145 of the Municipal Code provides that council may determine the location of its regular and special council meetings;

WHEREAS bylaw #001-2014 on Council Procedures confirms that council meetings take place in Heritage Hall, 4C d'amour Rd, Low, QC, J0X 2C0;

#19-02-2014

THEREFORE BE IT RESOLVED THAT council signs an agreement with the Low, Venosta, Brennan's Hill Recreation Association (LVBRA), proprietors of the Heritage Hall, for the rental of said hall for regular and special sittings of council at a cost of \$4848 for the year 2014; that 50% of the amount be paid in July 2014 and the balance in December 2014; that the amount of \$1800 be paid to the LVBRA for the Day Centre on the same schedule.

MOVED BY Councillor Joanne Mayer
SECONDED BY Councillor Michèle Logue-Wakeling
ADOPTED UNANIMOUSLY

(6.1.9) COLLECTION OF TAXES

WHEREAS there are municipal taxes that remain unpaid;

#20-02-2014

THEREFORE BE IT RESOLVED THAT council give a mandate to the municipal legal counsel, Nerio de Candido, to collect taxes unpaid taxes dating from before December 2013.

MOVED BY Councillor Amanda St. Jean
SECONDED BY Councillor Lynn Visentin
ADOPTED UNANIMOUSLY

(6.1.10) SALE FOR UNPAID TAXES

WHEREAS article 1013 of the Municipal Code provides that the Secretary-Treasurer may levy taxes "together with costs, by seizure and sale of the goods and chattels of such persons which may be found in the territory of the municipality";

#21-01-2014

THEREFORE, BE IT RESOLVED THAT council approve the sale for unpaid taxes the properties identified as #4281-01-8167 and #4177-40-3061.

MOVED BY Councillor Michèle Logue-Wakeling
SECONDED BY Councillor Charles Kealey
ADOPTED UNANIMOUSLY

6.2 ROADS

(6.2.1) REPORT

A brief report is provided by Councillor Charles Kealey, Chair of the Public Works Committee.

6.3 PUBLIC SAFETY

(6.3.1) REPORT

A brief report is provided by Michèle Logue-Wakeling, Chair of the Public Security Committee.

6.4 ENVIRONMENT

(6.4.1) REPORT

A brief report is provided by Councillor Christopher Brownrigg, Chair of the Environment Committee.

6.5 URBAN PLANNING

(6.5.1) REPORT

A brief report is provided by Councillor Amanda St. Jean, Chair of the Urban Planning Committee.

(6.5.2) CPTAQ REQUEST

WHEREAS the current request is preceded by a request for authorisation for a right of passage in 1995;

WHEREAS the original request of 1995 #227 394 was approved by the CPTAQ;

WHEREAS the applicant now wants to complete the right of passage;

WHEREAS the applicant intends to survey the said right of passage once completed;

WHEREAS the right of passage is the only access to the applicant’s property;

#22-02-2014

THEREFORE, BE IT RESOLVED that council support the applicant #4982-01-0647 request for authorisation of a right of passage.

6.6 RECREATION & CULTURE

(6.6.1) REPORT

A brief report is provided by Councillor Lynn Visentin, Chair of the Recreation and Culture Committee.

6.7 MISCELLANEOUS

(7) QUESTION PERIOD

(8) ADJOURNMENT

#23-02-2014

BE IT RESOLVED THAT the meeting be closed at 7:45 PM

MOVED BY Councillor Charles Kealey

SECONDED BY Councillor Michèle Logue-Wakeling

ADOPTED UNANIMOUSLY

Mayor

Director General/Secretary-Treasurer

"I, Morris O'Connor, Mayor, certifies that the signature of these minutes is equivalent to my signature on all resolutions in the above document and this according to article 142 (2) of the Municipal Code."