

**CANADA  
PROVINCE OF QUÉBEC  
MUNICIPALITY OF LOW**

**MINUTES** of the special meeting of members of the Council of the Municipality of Low, held this 19<sup>th</sup> day of December, 2013 at 7:00 p.m. in Heritage Hall, 4A d'Amour Rd., Low, Quebec, J0X 2C0 and presided over by Mayor Morris O'Connor.

Those present are: Councillors Joanne Mayer, Amanda St. Jean, Michèle Logue-Wakeling, Lynn Visentin, Christopher Brownrigg and Charles Kealey.

The Director General/Secretary-Treasurer Franceska Gnarowski is also present.

**1) OPENING**

Quorum is established and the meeting is officially opened by his Worship the Mayor, Morris O'Connor.

**2) AGENDA**

**#208-12-2013**

**MOVED BY** Amanda St. Jean      **SECONDED BY** Charles Kealey

**AND RESOLVED THAT** the agenda be adopted as presented.

**ADOPTED UNANIMOUSLY**

**3) PRESENTATION OF 2014 BUDGET**

The Mayor presents the changes to property evaluation in the Municipality, taxation rates, new expenses, as well as the process leading to the budget as presented for 2014.

**4) GARBAGE RATES 2014**

**#209-12-2013**

**MOVED BY** Michèle Logue-Wakeling      **SECONDED BY** Amanda St. Jean

**AND RESOLVED THAT** the compensation for garbage collection remain unchanged for 2014, that is :

<b>Category</b>	<b>2014</b>
Commercial	<b>\$472.30</b>
Seasonal	<b>\$327.91</b>
Commercial + residential	<b>\$653.03</b>
Summer camp	<b>\$978.45</b>
Residential	<b>\$180.73</b>
Restaurant + commercial – 2 pickups	<b>\$767.71</b>
Mobile home	<b>\$180.73</b>
Institutional – 9 units, residential	<b>\$818.97</b>

**ADOPTED UNANIMOUSLY**

**5) WATER RATES 2014**

**#210-12-2013**

**MOVED BY** Joanne Mayer      **SECONDED BY** Christopher Brownrigg

**AND RESOLVED THAT** the tariffs for potable water remain unchanged for 2014, that is:

<b>Category</b>	<b>2014</b>
Residential	<b>\$318.78</b>
Commercial	<b>\$417.00</b>
Commercial + residential	<b>\$735.78</b>
Seasonal (ex: arena)	<b>\$1,891.26</b>
Appartments	<b>\$318.72 X number of units</b>
Extra toilet	<b>\$114.66</b>
Agricultural	<b>\$202.86</b>
Stop valve	<b>\$152.46</b>

Paugan Residence	<b>\$1,433.88</b>
Commercial (w/ extra toilet)	<b>\$531.66</b>

**ADOPTED UNANIMOUSLY**

**6) SEPTIC TREATMENT RATES 2014**

**#211-12-2013**

**MOVED BY** Charles Kealey      **SECONDED BY** Lynn Visentin

**AND RESOLVED THAT** the rates related to the administration the treatment of septic waste be set at \$47.70 per built unit for 2014.

**ADOPTED UNANIMOUSLY**

**7) GENERAL TAX RATE 2014**

**#212-12-2013**

**MOVED BY** Joanne Mayer      **SECONDED BY** Michèle Logue-Wakeling

**AND RESOLVED THAT** the general tax rate for 2014, including rates related to the MRCVG aliquot share, the Sûreté du Québec aliquot share, and for Special By-laws #006-2002 (paving Fieldville Rd.), #003-2002 (paving Martindale Rd. & McDonald Rd.) and #002-2012(Pumper Truck), and the accounting software, that is a general tax rate of .635/\$100 evaluated worth.

**ADOPTED UNANIMOUSLY**

**8) RATE OF TAX – MRCVG - CONTRIBUTION 2014**

**#213-12-2013**

**MOVED BY** Amanda St-Jean      **SECONDED BY** Michèle Logue-Wakeling

**AND RESOLVED THAT** the tax rate for the 2014 contribution to the MRCVG be fixed at .084/100\$ evaluated worth (\$136,056).

**ADOPTED UNANIMOUSLY**

**9) RATE OF TAX – QUÉBEC PROVINCIAL POLICE 2014**

**#214-12-2013**

**MOVED BY** Michèle Logue-Wakeling      **SECONDED BY** Christopher Brownrigg

**AND RESOLVED THAT** the tax rate for Sûreté du Québec services in 2014 be set at .094/\$100 evaluated worth (\$152,253).

**ADOPTED UNANIMOUSLY**

**10) SPECIAL 2014 TAX RATE – BY-LAW #003-2002 (Martindale/McDonald)**

**#215-12-2013**

**MOVED BY** Charles Kealey      **SECONDED BY** Michèle Logue-Wakeling

**AND RESOLVED THAT** the special tax rate for expenses resulting from By-Law #003-2002 be set at .0095/\$100 evaluated worth for 2014.

**ADOPTED UNANIMOUSLY**

**11) SPECIAL 2014 TAX RATE – BY-LAW #006-2002 (Fieldville)**

**#216-12-2013**

**MOVED BY** Joanne Mayer      **SECONDED BY** Amanda St. Jean

**AND RESOLVED THAT** the special tax rate for expenses resulting from By-Law #006-2002 be set at .012/\$100 evaluated worth for 2014.

**ADOPTED UNANIMOUSLY**

**12) SPECIAL 2014 TAX RATE – ACCOUNTING SOFTWARE**

**#217-12-2013**

**MOVED BY** Joanne Mayer      **SECONDED BY** Amanda St. Jean

**AND RESOLVED THAT** the special tax rate for expenses resulting from the accounting software be set at .011/\$100 evaluated worth for 2014.

**ADOPTED UNANIMOUSLY**

**13) SPECIAL 2014 TAX RATE – PUMPER**

**#218-12-2013**

**MOVED BY** Charles Kealey      **SECONDED BY** Amanda St. Jean

**AND RESOLVED THAT** the special tax rate for expenses resulting from the pumper be set at .014/\$100 evaluated worth for 2014.

**ADOPTED UNANIMOUSLY**

**14) INTEREST RATE ON ARREARS 2014**

**#219-12-2013**

**MOVED BY** Charles Kealey      **SECONDED BY** Lynn Visentin

**AND RESOLVED THAT** the interest rate chargeable to taxpayer accounts in arrears be set at fifteen percent (15%) annually, or one and a quarter percent (1.25%) monthly for the 2014 taxation year.

**ADOPTED UNANIMOUSLY**

**15) INDEXATION OF SALARIES 2014**

**#220-12-2013**

**MOVED BY** Amanda St. Jean      **SECONDED BY** Lynn Visentin

**AND RESOLVED THAT** the salaries paid to municipal staff, councillors and the mayor be adjusted by one and a half percent (1.5%) in 2014, in accordance with the rise in the cost of living index established by Statistics Canada.

**ADOPTED UNANIMOUSLY**

**16) ADOPTION OF 2014 BUDGET**

**WHEREAS** the prescriptions contained in articles 954 and following of the Quebec Municipal Code;

**WHEREAS** the Council of the Municipality of Low forecasts the following expenses, equal to expected revenue, as outlined below :

<b>REVENUE:</b>	
Taxes and compensations	\$1,333,257
Payments in lieu of taxes	\$14,801
Other local revenue sources	\$72,821
Transfers	\$451,135
Surplus Allotment	\$45,000
<b>TOTAL REVENUE &amp; CAPITAL RESERVES</b>	<b>\$1,917,014</b>

<b>EXPENSES:</b>	
General Administration	\$397,440
Public Safety	\$291,108
Transport	\$646,552
Hygiene & Environment	\$325,670
Urban Planning	\$87,715
Recreation and Culture	\$66,039
Financing Costs	\$102 490
<b>TOTAL EXPENSES &amp; CAPITAL RESERVES</b>	<b>\$1 917 014</b>

**#221-12-2013**

**MOVED BY** Christopher Brownrigg **SECONDED BY** Amanda St. Jean

**AND RESOLVED THAT** the 2014 budget be adopted as presented.

**ADOPTED UNANIMOUSLY**

**16) PUBLICATION OF 2014 BUDGET**

**#222-12-2013**

**MOVED BY** Joanne Mayer      **SECONDED BY** Lynn Visentin

**AND RESOLVED THAT** a summary of the 2014 Budget be distributed to each address in the mailing of the 2014 tax account statements, as well as posted at the places where public notices are regularly displayed.

**ADOPTED UNANIMOUSLY**

**17) ADJOURNMENT**

**#223-12-2013**

**MOVED BY** Michèle Logue-Wakeling **SECONDED BY** Charles Kealey

**BE IT RESOLVED THAT** the meeting be closed at 7:35 p.m.

**ADOPTED UNANIMOUSLY**

*Morris O'Connor*  
Mayor

*Franceska Gnarowski*  
Director General/Secretary-Treasurer