

**CANADA
PROVINCE OF QUÉBEC
MUNICIPALITY OF LOW**

MINUTES of the regular meeting of members of the Council of the Municipality of Low, held this 6th day of May 2013 at 7:00 p.m. in Heritage Hall.

Those present are:

His Worship the Mayor Morris O'Connor

Councillors Theresa van Erp
 Albert Kealey
 Amanda St. Jean
 Maureen Rice
 Carole Robert
 Charles Kealey

The Director General/Secretary-Treasurer Franceska Gnarowski is also present.

(1) OPENING

The meeting is officially opened by his Worship the Mayor, Morris O'Connor.

(2) QUESTION PERIOD

From 7:00 p.m. to 7:30 p.m.

(3) MINUTES

#79-05-2013

BE IT RESOLVED THAT the minutes of the regular meeting of April 8th, 2013 and the special meeting of April 25 and May 2nd, 2013 be adopted as presented.

MOVED BY Councillor Charles Kealey
SECONDED BY Councillor Carole Robert
ADOPTED UNANIMOUSLY

(4) AGENDA

#80-05-2013

BE IT RESOLVED THAT the agenda be adopted as presented and that it remains open.

MOVED BY Councillor Albert Kealey
SECONDED BY Councillor Amanda St. Jean
ADOPTED UNANIMOUSLY

(5) BILLS TO BE PAID

#81-05-2013

BE IT RESOLVED THAT the list of invoices #05-2013, totalling \$133,754.62 be hereby accepted as presented;

AND THAT the Director General/Secretary-Treasurer be authorized to make the necessary budgetary arrangements.

MOVED BY Councillor Theresa van Erp
SECONDED BY Councillor Carole Robert
ADOPTED UNANIMOUSLY

CERTIFICATE

I, undersigned, Director General/Secretary-Treasurer, do hereby certify that funds are available for the expenses mentioned in resolution #81-05-2013, as approved by Council.

Director General/Secretary-Treasurer

6.1 ADMINISTRATION

(6.1.1) MAYOR'S REPORT

The Mayor provides a report on April's activities.

(6.1.2) NOTICE OF MOTION

Notice of motion is hereby given by Councillor Amanda St. Jean that, at a subsequent meeting of council, she will present bylaw #005-2013 on Community Standards.

(6.1.3) NOTICE OF MOTION

Notice of motion is hereby given by Councillor Albert Kealey that, a subsequent meeting of council, he will present bylaw #006-2013, amending bylaw #003-2012 on waste collection, eliminating article 1.9 on property inspection.

(6.1.4) NOTICE OF MOTION

Notice of motion is hereby given by Councillor Carole Robert that, at a subsequent meeting of council, she will be presenting the following harmonized bylaws from the SQ: #SQ 006-2013 (parking), #SQ 007-2013 (alarms), SQ # 008-2013 (public potable water) #SQ 009-2013 (animals), #SQ 010-2013 (nuisances), #SQ 011-2013 (door-to-door solicitation), #SQ 012-2013 (security, peace, order).

(6.1.5) FORMATION

BE IT RESOLVED THAT the Municipality approves the attendance of the Director General at a course for new directors of elections to be given in Montreal and that associated costs be assumed by the municipality.

MOVED BY Councillor Theresa van Erp
SECONDED BY Councillor Maureen Rice
ADOPTED UNANIMOUSLY

(6.1.6) MAPAQ GRANT

WHEREAS the MAPQ program "Volet 1, Appui aux projets collectifs favorisant la multifonctionnalité de l'agriculture » is accesible to agricultural producers who care to take advantage of it;

WHEREAS that a grant from the program mentioned above could be accorded to the municipality;

WHEREAS the consultant, Adèle McKay, is already in contact with local farmers who want to benefit from this program;

WHEREAS Ms. McKay has successfully submitted to MAPAQ and completed several projects for La Pêche and Pontiac;

WHEREAS Ms. McKay proposes to coordinate a project for Low;

#83-05-2013

THEREFORE, BE IT RESOLVED THAT the Municipality will assume the consulting fees of Ms. McKay up to \$15,000 plus taxes in the short term; that once the grants are approved by MAPAQ, the consulting fees will be reimbursed.

MOVED BY Councillor Amanda St. Jean
SECONDED BY Councillor Charles Kealey
ADOPTED UNANIMOUSLY

(6.1.7) RED CROSS

#84-05-2013

BE IT RESOLVED THAT the Municipality approves the payment of \$150 to the Red-Cross as an annual fee covering victims of disaster for the period from June 7, 2013 to June 7, 2014.

MOVED BY Councillor Albert Kealey
SECONDED BY Councillor Amanda St. Jean
ADOPTED

(6.1.8) RENDERING OF ACCOUNTS

#85-05-2013

BE IT RESOLVED THAT the Municipality inform Quebec's Ministry of Transport about its use of provincial compensations granted to cover the costs of maintaining local route 1 and 2 as well as the bridges located on these routes and that such maintenance is in conformity with the objectives of its programs.

MOVED BY Councillor Charles Kealey
SECONDED BY Councillor Theresa van Erp
ADOPTED

(6.1.9) SPECIAL ADVISOR

WHEREAS Pierre Dionne has been involved in the file on saving St. Michael's School as the person in charge of financial development;

WHEREAS Mr. Dionne will represent the municipality when reaching out to provincial and federal ministries for funding for the St. Michael's project;

#86-05-2013

THEREFORE, BE IT RESOLVED THAT the Municipality of Low authorizes Pierre Dionne to represent the municipality as Special Advisor for the development of the St. Michael's proposal.

MOVED BY Councillor Theresa van Erp
SECONDED BY Councillor Charles Kealey
ADOPTED UNANIMOUSLY

(6.1.10) ACCOUNTING

#87-05-2013

BE IT RESOLVED THAT the Municipality of Low authorize that the sum of \$68,922.50, already paid out to Aero-feu for the purchase of the auto pumper in 2012, be allocated from the surplus reserved for this purpose.

MOVED BY Councillor Carole Robert
SECONDED BY Councillor Maureen Rice
ADOPTED UNANIMOUSLY

(6.1.11) TRAINING

#88-05-2013

BE IT RESOLVED THAT the Municipality authorize an expense of \$4 621.99 for training on the PG Solutions program for Liette Hickey.

MOVED BY Councillor Theresa van Erp
SECONDED BY Councillor Carole Robert
ADOPTED UNANIMOUSLY

6.2 ROADS

(6.2.1) REPORT

A brief report is provided by Councillor Charles Kealey, Chair of the Public Works Committee.

(6.2.2) GRANT

WHEREAS the Municipality has plans to pave parts of Burrough, Lacharity, Sullivan, Lac Pike and McLaughlin roads;

WHEREAS the cost of paving is high;

WHEREAS the municipality wants to take advantage of all resources that could be applied to improving roads for its citizens;

#89-05-2013

BE IT RESOLVED THAT the Municipality of Low authorize that a request for a grant for road works be sent to the provincial MNA, Stephanie Vallée.

MOVED BY Councillor Charles Kealey
SECONDED BY Councillor Theresa van Erp
ADOPTED UNANIMOUSLY

6.3 PUBLIC SAFETY

(6.3.1) REPORT

Councillor Carole Robert gives a report of the Low Fire Department's activities.

(6.3.2) REPORT 9-1-1

Included in the general report.

(6.3.3) RESIGNATIONS

#90-05-2013

BE IT RESOLVED THAT council accept the resignations, for personal reasons, of the following fire fighters: Michael Desmarais, Gene Salisbury and Denis Drouin and that the Municipality send them letters of thanks for their commitment.

MOVED BY Councillor Albert Kealey
SECONDED BY Councillor Carole Robert
ADOPTED UNANIMOUSLY

(6.3.4) HIRE

#91-05-2013

BE IT RESOLVED THAT Council approve the hiring of Sebastien Lalonde and Guillaume Sanscartier as fire fighters for the Municipality of Low and that the municipality send copies of the Working Conditions.

MOVED BY Councillor Carole Robert
SECONDED BY Councillor Maureen Rice
ADOPTED UNANIMOUSLY

(6.3.5) CLEANING BUDGET

WHEREAS THERE is a provision of \$2 400 for cleaning the fire hall in the municipality's 2013 budget;

WHEREAS THE fire fighters have made purchases that have been applied to this budget item;

#92-05-2013

THEREFORE, BE IT RESOLVED THAT Council authorize that a cheque for the balance remaining (\$2 070) be made out to the Low Fire Fighters' Association.

MOVED BY Councillor Carole Robert
SECONDED BY Councillor Albert Kealey
ADOPTED UNANIMOUSLY

6.4 HYGIENE

(6.4.1) REPORT

No report.

6.5 URBANIZATION

(6.5.1) REPORT

No report.

(6.5.2) SUPPORT FOR A CPTAQ REQUEST

WHEREAS an offer to purchase a farm of 700 acres has been accepted by the vendor of the property in question (reference number 4683-41-3844);

WHEREAS the vendor has been a resident of Low for 35 years;

WHEREAS the property is partially zoned agriculture;

WHEREAS the buyer resides less than an hour from the property in Low;

WHEREAS the buyer has demonstrated his intention to exploit its agricultural potential by hiring the services of a consulting agronomist who is tasked with outlining the agricultural potential of the land in question; developing a plan to improve agricultural practice and increase production;

WHEREAS the buyer has family ties in the municipality

WHEREAS the intentions of the buyer's plans for the property will benefit the local economy by increasing employment opportunities;

WHEREAS the size and price of the property already acts as a deterrent for most farmers, the fact that a professional agronomist has declared that only 20% of the land is arable, also has a negative impacts on its viability;

#93-05-2013

THEREFORE, BE IT RESOLVED THAT Council support the sale of the land to the buyer in question and that it requests the CPTAQ to approve the transaction as proposed.

MOVED BY Councillor Carole Robert

SECONDED BY Councillor Amanda St. Jean

ADOPTED UNANIMOUSLY

6.6 RECREATION & CULTURE

(6.6.1) REPORT

Councillor Rice presents the activities for the month.

(6.6.2) ADOPTION OF BYLAW #003-2013 ON THE ESTABLISHMENT OF A LIBRARY COMMITTEE

**Municipality of Low
Bylaw #003-2013
Library Committee**

WHEREAS the Municipality of Low established a public municipal library by virtue of bylaw #002-2013 adopted on April 8, 2013;

WHEREAS the municipality may designate in whole or in part, via resolution, a person, committee, or an organization to oversee the day to day business of the library, including its function, budget, and equipment and make recommendations to council;

WHEREAS the municipal library is affiliated with the CRSBP Outaouais by virtue of a service agreement;

#94-05-2013

THEREFORE, BE IT RESOLVED by Councillor Theresa van Erp and seconded by Councillor Maureen Rice that the following be adopted:

The municipality of Low formally establish a Library Committee made up of the library administrator, the Director General or her designate and at least 4 residents of the municipality who are members of the library and whose mandate will be the planning, organization, promotion and oversight of the activities, services and resources of the municipal library;

That the Library Committee calls upon the technical and professional support available through the CRSBP Outaouais on an as needed basis;

That for insurance purposes, the members of the Library Committee be recognized as non-remunerated employees of the municipality in the exercise of their duties only as related to the library.

7.0 VARIA

#95-05-2013

BE IT RESOLVED THAT Council accept the repairs to the drainage around of the municipal building.

MOVED BY Councillor Albert Kealey

SECONDED BY Councillor Maureen Rice

ADOPTED UNANIMOUSLY

(8) ADJOURNMENT

#96-05-2013

BE IT RESOLVED THAT the meeting be closed at 8:00 p.m.

MOVED BY Councillor Charles Kealey

SECONDED BY Councillor Carole Robert
ADOPTED UNANIMOUSLY

Mayor

Director General/Secretary-Treasurer

" I, Morris O'Connor, Mayor, certifies that the signature of these minutes is equivalent to my signature on all resolutions in the above document and this according to article 142 (2) of the Municipal Code. "