

**CANADA
PROVINCE OF QUÉBEC
MUNICIPALITY OF LOW**

MINUTES of the regular meeting of members of the Council of the Municipality of Low, held this 3rd day of December 2012 at 7:00 p.m. in Heritage Hall.

Those present are :

His Worship the Mayor Morris O'Connor

Councillors Theresa van Erp
 Albert Kealey
 Amanda St. Jean
 Maureen Rice
 Carole Robert
 Charles Kealey

The Director General/Secretary-Treasurer Franceska Gnarowski is also present.

(1) OPENING

The meeting is officially opened by his Worship the Mayor, Morris O'Connor.

(2) MINUTES

#191-12-2012

BE IT RESOLVED THAT the minutes of the regular meeting of November 5th 2012 be accepted as presented.

MOVED BY Councilor Charles Kealey
ADOPTED UNANIMOUSLY

(3) AGENDA

#192-12-2012

BE IT RESOLVED THAT the agenda be adopted as presented, and that it remain open for the duration of the meeting.

MOVED BY Councilor Amanda St. Jean
ADOPTED UNANIMOUSLY

(4) QUESTION PERIOD

From 7:00 p.m. to 7:30 p.m.

The audience requests a follow up on the recommendations made by the Farm and River Roads Residents' Association and the Public Wharf Committee this summer concerning the management of the public boat launch.

(5) BILLS TO BE PAID

#193-12-2012

BE IT RESOLVED THAT the list of invoices #12-2012, totalling \$71,836.00 be hereby accepted as presented;

AND THAT the Director General/Secretary-Treasurer be authorized to make the necessary budgetary arrangements.

MOVED BY Councilor Theresa van Erp
ADOPTED UNANIMOUSLY

CERTIFICATE

I, undersigned, Director General/Secretary-Treasurer, do hereby certify that funds are available for the expenses mentioned in resolution #193-12-2012, as approved by Council.

Director General/Secretary-Treasurer

6.1 ADMINISTRATION

(6.1.1) MAYOR'S REPORT

Mayor's verbal report of November activities.

(6.1.2) MUNICIPAL OFFICE CLEANING CONTRACT RENEWAL

#194-12-2012

BE IT RESOLVED THAT the Municipality of Low renew its office cleaning contract with Ms. Micheline Sarrazin, for \$365 per month, for the year 2013.

AND THAT the Director-General/Secretary-Treasurer be authorized to sign such a contract in the name and on behalf of the Municipality.

MOVED BY Councilor Amanda St. Jean

ADOPTED UNANIMOUSLY

(6.1.3) TAX ARREARS

WHEREAS the Director-General/Secretary-Treasurer of the Municipality must, in November of each year, present the list of taxpayers whose accounts are in arrears, in virtue of article 1022 of the Municipal Code of Quebec;

#195-12-2012

BE IT RESOLVED THAT the list of property taxpayers in arrears be accepted as presented by the Director-General/Secretary-Treasurer;

AND THAT a statement of account and tax payments receivable be sent to all the taxpayers whose accounts are in arrears;

AND THAT all taxpayer accounts who have not acquitted their balance owing by February 2013 be sent to the Municipality's legal counsel, who will enact legal procedures to recoup amounts owing to the Municipality;

AND THAT Director-General/Secretary-Treasurer proceed with all necessary actions as prescribed by Law.

MOVED BY Councilor Theresa van Erp

ADOPTED UNANIMOUSLY

(6.1.4) DONATION – KAZ XMAS DINNER

WHEREAS volunteers from the Municipality of Kazabazua offer meals to single or disadvantaged persons in the area every year on Christmas Day since 2008, including persons from the Municipality of Low;

#196-12-2012

BE IT RESOLVED THAT the Municipality of Low offer a \$100 donation to the 2013 Kazabazua Xmas Dinner.

MOVED BY Councilor Albert Kealey

ADOPTED UNANIMOUSLY

(6.1.5) 2013 REGULAR MUNICIPAL COUNCIL MEETING CALENDAR

WHEREAS article 148 of the Municipal Code of Quebec decrees that every municipal council will, before the start of every calendar year, determine the calendar of its regular meetings for the upcoming year, including dates and times for each;

#197-12-2012

BE IT RESOLVED THAT the following calendar be adopted as presented:

| Mois / Month | Heure | Endroit |
|-------------------------|--------------------|---------------------------------|
| 14 janvier / January | 7:00 p.m. 19h00 | Heritage Hall Salle Héritage |
| 4 février / February | | |
| 4 mars / March | | |
| 2 avril / April | | |
| 6 mai / May | | |
| 3 juin / June | | |
| 8 juillet / July | | |
| 6 août / August | | |
| 9 septembre / September | | |
| 7 octobre / October | | |
| 4 novembre / November | | |
| 2 décembre / December | | |

AND THAT said calendar be posted as a public notice by the Director-General/Secretary-Treasurer, as prescribed by Law.

MOVED BY Councilor Carole Robert
ADOPTED UNANIMOUSLY

(6.1.6) HOLIDAY OFFICE HOURS

#198-12-2012

BE IT RESOLVED THAT the Municipal Office be closed to the public from December 21st to January 2nd inclusively. Return to regular opening hours as of Thursday January 3rd 2013.

MOVED BY Councilor Theresa van Erp
ADOPTED UNANIMOUSLY

(6.1.7) 2013 BUDGET CONSULTATION COCKTAIL DEC 13th

#199-12-2012

BE IT RESOLVED THAT a maximum of \$300 be reserved for purchasing refreshments, including alcohol, and appetizers to be served following the 2013 Municipal Budget Presentation this coming December 13th.

MOVED BY Councilor Charles Kealey
ADOPTED UNANIMOUSLY

(6.1.8) OVERTIME BUDGET FOR BUDGET AND AUDIT PREPARATIONS

WHEREAS the preparation of the Municipality’s annual financial audit and annual budgetary exercise are accomplished concomitantly;

WHEREAS these preparations require more work by the Assistant-Treasurer than previously considered;

#200-12-2012

BE IT RESOLVED THAT the Council approve payment of a maximum of forty (40) additional work hours for the Assistant Treasurer, Ms. Liette Hickey, payable at the rate set for overtime.

MOVED BY Councilor Teresa van Erp
ADOPTED UNANIMOUSLY

(6.1.9) NOTICE OF MOTION – BY-LAW TO SET A TARIFF FOR THE PURCHASE OF WHEELED RECYCLING BINS

Notice of motion is given by Councillor Amanda St. Jean for By-Law Proposal #001-2013 to set a tariff per taxpayer to pay for the balance owing from the purchase of blue wheeled bins used for recyclables collection.

(6.1.10) SUPPORT FOR MULTI-GENERATIONAL HOUSING – MUN. OF DÉLÉAGE

WHEREAS demand is steadily increasing for bi-generational housing;

WHEREAS the Quebec Government encourages the building of multigenerational housing as a means of reducing the load placed on retirement homes;

WHEREAS seniors prefer remaining in their communities for as long as possible;

#201-12-2012

BE IT RESOLVED THAT a request be sent to the Vallée-de-la-Gatineau MRC asking for more multigenerational housing options in Low;

AND THAT a copy of the present resolution be shared with the other Municipalities of the Vallée-de-la-Gatineau MRC.

MOVED BY Councilor Amanda St. Jean

ADOPTED UNANIMOUSLY

6.2 ROADS

(6.2.1) REPORT

No report.

6.3 PUBLIC SAFETY

(6.3.1) LFD REPORT

Councillor Carole Robert gives a report of the Low Fire Department's November activities.

(6.3.2) REPORT 9-1-1

No report was submitted by the Regional 9-1-1 Service Centre.

(6.3.3) REQUEST TO AUTHORIZE ANSWERING A FIRST RESPONDER CALL

WHEREAS the Low Fire Department was asked to intervene by the Regional 9-1-1 Service Centre during a medical emergency as First Responders;

WHEREAS resolution #142-07-2011 disallowing the use of the LFD's defibrillator for any other reason than emergencies resulting from fire;

WHEREAS it is the opinion of the Council that the LFD's response was warranted and the decision to respond should be respected, despite the restrictions to defibrillator use;

#202-12-2012

BE IT RESOLVED THAT LFD members having responded to the above-mentioned emergency receive the payment they are entitled to for these work hours, payable by the Municipality at the agreed-upon hourly rates.

MOVED BY Councilor Charles Kealey

ADOPTED UNANIMOUSLY

6.4 HYGIENE

(6.4.1) REPORT

No report.

(6.4.2) SUPPORT FOR FEDERAL BILL M-400 FOR REQUESTING FINANCIAL AID TO UPGRADE WASTE WATER DISPOSAL SYSTEMS FOR ISOLATED DWELLINGS IN RURAL AREAS

WHEREAS the member of the House of Commons for Pontiac, Mathieu Ravnagat, requests the Council's support for Bill M-400, which reserves federal financial aid for upgrading waste water disposal systems for isolated dwellings in rural areas;

WHEREAS the Council recognizes the benefits to Lowites of such a project;

#203-12-2012

BE IT RESOLVED THAT the Council of the Municipality of Low support federal Bill M-400, as proposed by Mr. Mathieu Ravnagat.

The motion is put to a vote.

| FOR | AGAINST |
|-----------------|---------------|
| Carole Robert | Albert Kealey |
| Amanda St. Jean | |
| Theresa van Erp | |
| Maureen Rice | |
| | |

MOVED BY Councilor Charles Kealey
ADOPTED

6.5 URBANIZATION

(6.5.1) REPORT

Councilor St. Jean presents the urbanization activities report for the month of November, as prepared by the municipal Building Inspector.

(6.5.2) BURNING BY-LAW

WHEREAS notice of motion was given by Councilor Carole Boucher-Robert at the regular Council meeting of September 10th 2012;

WHEREAS the Council’s deliberations concerning By-law Proposal #005-2012 concerning Burning are deemed satisfactory for all members;

WHEREAS all additional content suggestions were duly integrated to the final text of the Proposed By-law;

#204-12-2012

BE IT RESOLVED THAT Burning Bylaw #005-2012 be adopted.

MOVED BY Councilor Amanda St. Jean
ADOPTED UNANIMOUSLY

6.6 RECREATION & CULTURE

(6.6.1) REPORT

Councilor Rice presents the November activities.

(6.6.2) REPORT LVBRA

No report.

(6.6.3) REPORT BIBLIO

No report.

(6.6.4) RENEWAL OF HERITAGE HALL RENTAL CONTRACT

#204-12-2012

BE IT RESOLVED THAT the Heritage Hall rental contract between the Municipality of Low and the LVBRA be renewed, for Municipal Council and other municipal meetings.

MOVED BY Councilor Maureen Rice
ADOPTED UNANIMOUSLY

(7) QUESTION PERIOD – CONT’D

From 8 p.m. to 8:20 p.m.

(8) ADJOURNMENT

#205-12-2012

BE IT RESOLVED THAT the meeting be closed at 8:30 p.m.

MOVED BY Councilor Charles Kealey
ADOPTED UNANIMOUSLY

Mayor

Director General/Secretary-Treasurer

" I, Morris O'Connor, Mayor, certifies that the signature of these minutes is equivalent to my signature on all resolutions in the above document and this according to article 142 (2) of the Municipal Code. "