



INSPECTOR

The Township of Low is looking for someone to fill the position of Inspector. This is a permanent position, full time, 40 hours a week.

SUMMARY OF THE FUNCTION

Under the authority of the Director General, the incumbent will have as main functions:

- Apply municipal, town planning, nuisance, sanitary and environmental regulations;
- Contact person at the CCU;
- Informing citizens, contractors, professionals, etc., about any regulatory issues;
- Analyze applications for permits, certificates and attestations;
- Issue building permits, certificates of authorization to various applicable regulations;
- Prepares offence files for the Municipal Court;
- Follow-up on the various complaints and requests;
- Manage the septic tank sludge inspection and emptying program;
- Perform other related tasks.

REQUIREMENTS

- Hold a technique in urban planning;
- Any candidate with training other than the one sought and / or with a minimum of two years of experience in a planning and environment department will be considered;
- Ability to express oneself easily in spoken and written French, the ability to express oneself also in spoken and written English;
- Familiarity and mastery of new computer technologies and associated software (office software from the Microsoft Office suite and municipal permit management software, geomatics);
- Enjoy working with the public, having good interpersonal skills and good communication skills;
- Demonstrate good judgment and diplomacy in dealing with citizens;
- Have a strong sense of organization and planning;
- Own a car and use it in the course of work when required.

SALARY CONDITIONS

- Remuneration according to experience;
- Interesting and competitive social benefits;

Start date: As soon as possible.

Interested candidates should send their curriculum vitae and a cover letter by email no later than August 10, 2018, 2:30 pm, to the address below.

Municipality Township of Low, c / o Mr. Pierre Gagnon, Director general

Email: direction@lowquebec.ca

By mail :

Director general
Municipality Township Low
4A Ch. D'Amour Road
Township of Low (Quebec) J0X 2C0

Only successful candidates will be interviewed.

The Municipality Township of Low subscribes to the principle of equality in employment. To avoid adding weight to the text, we follow the rule of using the masculine with a neutral value when speaking in general.